

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
May 6, 2026

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Kevin Atsidis, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Mayor Debbie Rose, and Borough Secretary Margie Nelko.

ABSENT: Mr. Chuck Darrah

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS:

Roseann Sutlovich of 1083 Catherine Drive
Nicole Schliecker of 1084 Catherine Drive

PUBLIC COMMENT (Agenda Items):

Roseann Sutlovich was present to express concerns regarding unsafe and threatening behavior of an unsupervised juvenile. The juvenile operates an electric bicycle in a reckless and dangerous manner, which includes no helmet, and riding at high speeds without regard to pedestrians or traffic. According to state law, a juvenile under the age of 16 years is not permitted to operate an electric bicycle. The juvenile is verbally aggressive, uses profanity, and has made threatening statements towards adults and children in the area. These actions have created a sense of fear and discomfort among residents. Her written statement will be on file with the minutes of this meeting.

Mr. Bohach entered the meeting at this time. (7:05 p.m.)

Nichole Schliecker was present to express concerns regarding the same juvenile as stated above. The juvenile does ride at speeds faster than vehicles on Catherine Drive, yells various profanities, and has been harassing neighborhood children when exiting the school bus. The juvenile has also been caught on a ring camera trespassing on her property. This obscene behavior makes it difficult to enjoy your own property and the community. Her written statement and PA Micromobility Information Sheet will be on file with the minutes of this meeting.

Conway Borough Council recommended calling 911 and requesting a response by the police department. This will also place incidents on record which helps the police department prove a repetitive issue. This is the only option available by the Borough.

MINUTES of the Regular Meeting held on February 18, 2026, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Regular Meeting Minutes of February 18, 2026, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on March 18, 2026, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Regular Meeting Minutes of March 18, 2026, as presented was unanimously carried.**

Mr. Atsidis entered the meeting at this time. (7:42 p.m.)

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Hertneky, of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills – A list of expenditures for the time period of April 16, 2026, through May 6, 2026, in the total amount of \$73,469.04 from the General Fund, expenditures in the amount of \$9,547.62 from the Liquid Fuels Fund and expenditures in the amount of \$84,557.88 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – This report was ordered received and filed.
3. CD Maturing/Renewal Discussion – The Borough Secretary presented Council with an overview of the current FNB CD which matures on May 27, 2026, and the available rates from Brentwood Bank. **After some discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve reinvesting the matured FNB CD into a 9-month CD with Brentwood Bank at a rate of 3.5% was passed having received five (5) affirmative votes and one (1) opposing vote from all members of Council present.** Mr. Bohach opposed the reinvestment length of the CD.

COMMUNITY DEVELOPMENT COMMITTEE REPORT: Mrs. Then, of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Zoning Ordinance Update Service Quote - LSSE – **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to authorizing the execution of the LSSE Zoning Ordinance Update Service Quote as presented was unanimously carried.**
2. America250PA Grant – There was some discussion regarding the grant funds not being received even though the Borough was told the allotted funds were distributed. Mrs. Then recommended not ordering anything until the grant money is received. There was discussion regarding using the funding on a banner and the remaining amount on smaller flags. **After some review, the motion of Mrs. Then, seconded by Mrs. Hertneky to approve ordering a banner and flags, as quoted from Signs Made Fast, subject to not exceeding the awarded grant amount of \$1,000.00 and after it has been received from the Beaver County Recreation and Tourism Department was unanimously carried.**
3. PA Small Water Grant-Water Valve/Fire Hydrant Consideration – Mr. Levenson reviewed the background of water valves and fire hydrants that need replaced throughout the Borough and the quotes received for the fire hydrants. There was discussion regarding funding options for these matters. The Borough Engineer was asked to research grants for these matters. The Fire Chief stated that the fire department did not conduct hydrant flushing in 2025. It was determined that the Sewer Plant Operator completed the 2025 hydrant flushing. Council invited the fire department to help with the hydrant flushing for 2026. Mayor Rose asked if the broken fire hydrant on Foote Street is going to be repaired. This fire hydrant is being repaired. Mr. Atsidis inquired if there is an option for temporary labor other than summer help. Mrs. Then inquired if our Public Works Department could help with labor to reduce costs. The Fire Chief was asked to check to see if there is funding from a fire department standpoint to help with hydrant costs.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT: Mr. Hertneky, a member of the Public Safety & Code Enforcement Committee, presented Council with updates regarding the following issue(s).

1. Park Security Camera Service Quote-MP Security Solutions – A quote in the amount of \$7,107.09 was received from MP Security Solutions for camera service at Gratty Park but the quote does not include internet service. There is a meeting scheduled with ATT-First Net to discuss internet service and possibly get information on cameras as well. There was discussion regarding acquiring more quotes, the possibility of using trail cameras and internet service option(s).
2. Meeting with Freedom Borough regarding VFD Discussion – The Conway Volunteer Fire Department (CVFD) was approached by the Freedom Volunteer Fire Department (FVFD) regarding a possible merge of departments. There was some discussion regarding the lack of communication between the Freedom Borough and FVFD, and the differences between service contractual agreements vs. mergers. The

Borough Secretary will send a letter to the CVFD, Freedom Borough and FVFD to set up a meeting to discuss this matter.

There was some discussion regarding the CVFD Water Damage Claim being awarded to Trinity Restoration Services Inc. and if the remaining monies could be spent on garage doors for the CVFD.

There was some discussion regarding the Errors and Omissions Insurance for the CVFD. The Borough will verify if our insurance policy carries this and if not then the CVFD will need to get it.

There was some discussion regarding the electric panel being moved from the CVFD shed. The Borough Council has previously approved up to \$3,000.00 for materials to move the electric subject to the CVFD and a licensed electrician doing the work.

The Fire Chief stated that the CVFD had applied for a PEMA Grant and received \$900.00 that they would like to use for truck inspections and fuel. The CVFD will write a check to the Borough for reimbursements.

PUBLIC WORKS COMMITTEE REPORT: Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Storm Sewer Repair/Upgrade at 13th & 2nd Discussion – There was some discussion regarding the need to repair a storm sewer along 13th Street and 2nd Avenue. A quote in the amount of \$3,000.00 was received from JB Concrete. **After some discussion, the motion of Mr. Bohach, seconded by Mr. Hertneky to approve the repairs to the storm sewer at 13th and 2nd was unanimously carried.**

The Fire Chief reported that the CVFD Treasurer has discussed Errors & Omissions coverage with their insurance carrier. The CVFD was informed that this coverage goes with the property insurance coverage.

2. Part-time Summer Help Discussion – This matter will be discussed in Executive Session.

MAYORS REPORT – No Report.

The Memorial Day Celebration will begin with a parade at 11:00 am followed by the memorial service. The Mayor is reaching out to Veterans within the Borough to see if anyone is available to participate. There was some discussion on the background for being a participating Veteran.

Mayor Rose presented an overview of the memorial service preparation work that has been completed so far at the War Memorial. There was discussion regarding the need to plant flowers and replace a tree and shrubs. Mayor Rose stated that a quote in the amount of \$500.00 was provided by Ron Giska to complete the brick work needed, including the replacement of fire department memorial bricks to their proper location. **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the brick work, as quoted, the materials needed and flowers, shrubs, and a tree subject to not exceeding \$800.00 payable from Memorial Fund in the amount of \$260.00 and the remaining expenses from the General Fund was unanimously carried having received six (6) affirmative votes and one (1) opposing vote from all members of Council present.** Mr. Bohach opposed the quote portion of the motion.

BVRPD REPORTS: No Report.

1. Intergovernmental Cooperation Agreement-Vehicle Grants – Mr. Levenson reviewed the background of the 2nd LSA Grant for police vehicle(s). Mrs. Hertneky and Mrs. Then expressed concerns regarding the Borough of Conway not receiving LSA Grant approvals while sponsoring the BVRPD. There was discussion regarding applicants being a municipality in order to apply for LSA Grants, and that the BVRPD is not eligible if they are not sponsored by one of the municipalities. Mr. Levenson stated that the Borough of Conway is the administrative municipality and that he will discuss these concerns with the BVRPD Board at their next meeting. Mrs. Hertneky requested assurance that the Borough will not be the supportive municipality for awhile to enable the Borough the chance to be eligible for grant approval(s).

After some review and discussion, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the execution of the Intergovernmental Cooperation Agreement for the BVRPD LSA Grant was unanimously carried.

CORRESPONDENCE:

1. Planning Commission Minutes-Dated 03/22/2026 - This document was ordered received and filed.
2. Norfolk Southern Railyard Co. Sample Analysis Report-Dated 04/16/2025 - This document was ordered received and filed.
3. Union Pacific Corp. and Norfolk Southern Railway Co. Decision No. 14 – This document was ordered received and filed.
4. Union Pacific Corp. and Norfolk Southern Railway Co. Decision No. 16 – This document was ordered received and filed.

OTHER BUSINESS:

Mrs. Then presented Council with information regarding the Big Boy Steam Engine which will be traveling through our Borough. This is scheduled for July 10th or 11th, 2026. A recommendation to notify the BVRPD for traffic issues along Rt. 65 was made.

NEW BUSINESS: None

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding a personnel matter at 9:02 p.m., as per the motion of Mrs. Then, seconded by Mrs. Hertneky.

On the motion of Mrs. Hertneky, seconded by Mrs. Then to reconvene at 9:39 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Then, seconded by Mr. Hertneky to adjourn the meeting at 9:40 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of February 18, 2026 and March 18, 2026
2. Approve the List of Bills
3. Approve CD Reinvestment
4. Approve LSSE Quote for Zoning Ordinance Update Services
5. Approve ordering American250 Banner and Flags
6. Approve 13th/2nd Storm Sewer Repair
7. Approve War Memorial Brickwork, Flowers, Shrubs, a Tree
8. Approve Intergovernmental Cooperation Agreement-BVRDP LSA Grant