

Committee	Members	Responsible For:
<p>Finance / Administration + Parks & Recreation</p>	<p>Jocelyn Patty Kevin</p>	<p>Day-to-Day + Strategic + Budgetary Management of the Borough Office + Personnel and Parks.</p> <p>Oversight of:</p> <p>Admin + Finance</p> <ul style="list-style-type: none"> • General Borough operations including personnel and business operations • Financial performance (monthly reports, bills, annual budget preparation, audits, banking, computers + software, contracts) • Water & sewer billing + collections • Development + Recommendation of policies regarding general government operations + personnel <p>Communications</p> <ul style="list-style-type: none"> • Manage Borough communications, to include management of the Borough website + social media. • Council liaison to the Solicitor • Council liaison to the Grant Writer + Grant Coordination <p>Parks</p> <ul style="list-style-type: none"> • Scheduling + use of Borough Parks and Facilities (develop + oversee associated policies) • Recreation programs + grants and opportunities to improve parks and recreational facilities • <u>Coordinate with Public Works for Park Improvements and Maintenance</u>
<p>Public Safety</p>	<p>Joe Mark Chuck</p>	<p>Day-to-Day + Strategic + Budgetary Management of Public Safety and Health (Police excluded)</p> <p><i>**In cooperation with the Mayor</i></p> <p>Oversight of:</p> <p>Public Safety & Emergency Management</p> <ul style="list-style-type: none"> • Coordination of public safety and health programs • Oversight of fire service and EMS issues • Recommendation of policies related to public safety and emergency response <p>Volunteer Fire Department (VFD)</p> <ul style="list-style-type: none"> • Council liaison and point of contact for the VFD • Coordination of budget matters, vehicle maintenance, facility repairs, and operational needs

<p>Public Works</p> <p>Mark Joe Kevin</p>	<p>Day-to-Day + Strategic + Budgetary Management of the Public Works Department, Water System, Sewage Treatment Plant + Personnel.</p> <p>Oversight of:</p> <p>General Operations</p> <ul style="list-style-type: none"> • Public Works operations + personnel • Maintenance of Borough Parks + Streets + Physical Plant + Borough Equipment • Sewage Treatment Plant operations + personnel • Recommendation of policies regarding public services • Storm + Sanitary Storm Systems <p>Seasonal / Operational Services</p> <ul style="list-style-type: none"> • Coordination of snow plowing and removal + salting + leaf collection and similar services • Coordination of annual street repaving and other capital projects as needed <p>Capital + Engineering</p> <ul style="list-style-type: none"> • Council liaison to the Engineer
<p>Community Development + Code Enforcement</p> <p>Patty Jocelyn Chuck</p>	<p>Day-to-Day + Strategic + Budgetary Management of all Community Development programs, Code Enforcement + Planning and Zoning Activities + Personnel, and the Sewer Interconnect Project</p> <p>Oversight of:</p> <p>Development & Planning</p> <ul style="list-style-type: none"> • Review and recommendation of commercial and residential development proposals • Recommendations regarding zoning regulations, zoning, land development ordinances, and building regulations • Liaison to the Planning Commission and Zoning Hearing Board <p>Code Enforcement</p> <p>Oversight of code enforcement policies, activities, and personnel Liaison to the Borough Code Enforcement Officer Management of the Rental Property Registration & Inspection Program</p> <p>Intergovernmental Infrastructure</p> <ul style="list-style-type: none"> • Management and coordination of the Baden Interconnect Sewer Project • Liaison + POC to Baden Municipal Authority