

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
December 17, 2025

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Mr. Richard Monti, Mr. Larry Lennon, Jr. and Mr. Eric Fritz.

ABSENT: Mr., John Antoline Mr. Tim Antoline

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS:

Kevin Atsidis of 1057 Catherine Drive

PUBLIC COMMENT (Agenda Items): None

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was not in attendance. This report was ordered received and filed.

There was some discussion regarding road plowing complaints received and the plowing/salting process in which the roads are done.

FIRE CHIEF'S REPORT: The Fire Chief was not in attendance.

1. 2026-2027 Executive Board and Officers – A list of Executive Board Members and Fire Line Officers after the elections on December 9, 2025, was submitted to Council. A brief update on the implementation of a driver's training program was presented. These documents were ordered received and filed.

EMA COORDINATOR'S REPORT: No Report.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of November 19, 2025, through December 17, 2025, in the total amount of \$162,293.35 from the General Fund, expenditures in the amount of \$11,124.36 from the Liquid Fuels Fund and expenditures in the amount of \$114,387.46 from the Water & Sewer Fund were presented to Council for review. Mrs. Then recommended replacing check number 28224 with another check payable to Signs Made Fast in the amount of \$896.00 to pay the invoice in full. A donation of \$300.00 will then reimburse the Borough to help cover this expense. **After some review, the motion of Mrs. Then, seconded by Mrs. Hertneky to approve the Lists of Bills as presented and authorized a replacement check to Signs Made Fast was unanimously carried.**
2. Budget Reports – This report were ordered received and filed.
3. Treasurer Report – This report was ordered received and filed.

4. Mr. John 2026 Price Increase – A email, dated December 9, 2025, was received notifying the Borough that there will be a price increase of less than 5% for port-a-john services. **After some review, the motion of Mr. Bohach, seconded by Mr. Hertneky to accept the price increase and continue using their services for 2026 was unanimously carried.**

COMMUNITY DEVELOPMENT COMMITTEE REPORT: No Report.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT: Mrs. Then, a member of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Paper Recycling Dumpster(s) Discussion – A background of the paper recycling program and the unsatisfactory services provided by Royal Oaks. An attempt to find another service provider will be worked on. There was discussion regarding whether the dumpsters are worth the hassles and poor service.

PUBLIC WORKS COMMITTEE REPORT: Mr. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Sale of 1974 Vibrator Roller – An estimate was received from Freedom Conway Recycling in the amount of \$191.25 to scrap the 1974 Vibrator Roller. The Public Works Supervisor has shown interest in purchasing the roller from the Borough at the price quoted from the scrap yard. **After some discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve selling the 1974 Vibrator Roller to the Public Works Supervisor for \$191.25 was unanimously carried.**

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR’S REPORT:

1. Santa on the Fire Truck – Santa will be visiting the Borough on December 20, 2026. As done in the past, coloring books and crayons will be handed out and purchased from the Memorial Fund.

Mayor Rose stated that donations are being sent in and accepted for the Secret Santa this year. Any donations not used will be designated for 2026 Secret Santa.

Mayor Rose presented an overview of the Hams for Hope program that she will be participating in.

BVRPD REPORTS: No Report.

Mr. Levenson presented Council with an update regarding Pulaski Township still working on a decision whether to participate or not.

ENGINEER’S REPORT:

1. LSSE Reappointment Letter Request for 2026 – This letter outlines the type of engineering services and service fees for 2026. This letter was ordered accepted and filed.
2. Monthly Report – December 2025 – After the Borough Engineer’s review of the items listed on the report, this report was ordered received and filed.

There was discussion regarding the Borough Engineer not required to be present at the 2026 Reorganization Meeting, scheduled for January 5, 2026.

SOLICITOR’S REPORT: The Borough Solicitor presented Council with the new regulations regarding amending and discussing of monies being spent during the Council Meetings.

There was discussion regarding the Borough Solicitor not required to be present at the 2026 Reorganization Meeting, scheduled for January 5, 2026.

CORRESPONDENCE:

1. Harshman CE Group, LLC Monthly Reports - Dated 12/08/2025 - This document was ordered received and filed. It was noted that the dates on the agenda were included in error.
2. Beaver County Court of Common Pleas – 901 1st Avenue Assessment Appeal - This document was ordered received and filed.
3. Valley Waste Continuation Letter for Performance Bond #8748544 for 2026 – This document was ordered received and filed.
4. Beaver County Recreation Tourism Letter – Hosting County-wide Memorial Day Parade – After some review and discussion, the Borough Secretary was asked to reply stating that Conway Borough would not like to host the American250PA event and that we will not have a parade at our Memorial Service.
5. Beaver County Conservation District Letter – Columbia Gas Erosion/Sediment Control Plan D-75 Conway Baden Phase 1 – This document was ordered received and filed.
6. Beaver County Conservation District Letter – Columbia Gas General Permit Acknowledgement Notification D-75 Conway Baden Phase 1 – This document was ordered received and filed.

OLD BUSINESS:

1. Pension Plan Investment Management Discussion – No update at this time.
2. Conway Water System Consolidation Update – No update at this time.
3. Conway-Baden Municipal Authority Sanitary Interconnect – No update at this time. This matter will be discussed in Executive Session.
4. Mult-Municipal Shared Services Discussions - No update at this time.
5. Mapping of Borough Streets – No update at this time.
6. Water Shut Off Valves for Rental Units – No update at this time.
7. Economy Borough regarding Center Street and East Ridge Avenue – No update at this time.
8. Re-Zoning Discussion-VariouS Portions of Conway – No update at this time.

NEW BUSINESS:

1. 2026 Budget Adoption - The Borough Secretary verified that the advertising and viewing availability requirements were completed as required. **After some review and discussion, the motion of Mrs. Then, seconded by Mrs. Hertneky to adopt the 2026 Budget as presented was unanimously carried.**

2. Ordinance No. 571-Establishing the 2026 Real Estate Tax Rate – An Ordinance levying and valorem real estate taxes and fixing the tax rates for the fiscal year 2026 was presented to Council for review. The Borough Secretary verified that Ordinance No. 571 was adequately advertised under the Borough Code. **After some review and discussion, a motion of Mrs. Hertneky, seconded by Mrs. Then to adopt Ordinance No. 571 as advertised was unanimously carried.**
3. Resolution 2025-06 – 2026 Sewer Rates – A Resolution authorizing a three (3%) percent Sewer Rate increase beginning the first quarter of 2026 was presented to Council for review. **After some discussion, the motion of Mr. Bohach, seconded by Mrs. Then to adopt Resolution No. 2025-06 was unanimously carried.**
4. Resolution No. 2025-07 – 2026 Water Rates – A Resolution authorizing a four (4%) percent Water Rate increase beginning the first quarter of 2026 was presented to Council for review. **After some discussion, the motion of Mrs. Hertneky, seconded by Mr. Then to adopt Resolution No. 2025-07 was unanimously carried.**
5. DEP Letter Rescinding of PWSID No. 5040022 Violation Notice-Dated 12/08/2025 – A letter informing the Borough that after further review of their records it was determined that this violation was based upon inaccurate or incomplete information and therefore the violation has been rescinded.
6. MRM Workers’ Comp Loss Activity Report – December 2025 – The current loss activity report reflecting claims for the Borough from October 2022 to present was presented to Council for review. This document was ordered received and filed.
7. Selective Flood Insurance Renewals-FLD1904423, FLD1904426 and FLD1904429 – There was some discussion regarding the difference(s) of Option A vs. Option B for each policy. **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to authorize the renewal of all three (3) Flood Insurance Policies for 100 River Rd Railroad by choosing Option B was unanimously carried.**

OTHER BUSINESS:

The CVFD is requesting approval to purchase weather-stripping in the amount of approximately \$200.00 for the garage bay door area(s) at the Borough’s expense. The CVFD will install the stripping at no charge. **After some discussion, the motion of Mrs. Hertneky, seconded by Mr. Bohach to approve the weather-stripping purchase subject to not exceeding \$200.00 and the CVFD performing the installation was unanimously carried.**

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding personnel and potential litigation matters at 7:59 p.m., as per the motion of Mr. Bohach, seconded by Mrs. Hertneky.

On the motion of Mrs. Hertneky, seconded by Mrs. Then to reconvene at 8:50 p.m. was unanimously carried.

Upon re-entering the public meeting, the following item(s) were reviewed:

1. Resignation of J. Garizas – **After some review, the motion of Mr. Hertneky, seconded by Mrs. Then to accept the resignation of John Garizas as a public works laborer effective January 15, 2026, was unanimously carried.**
2. Appointing M. Frioni to Full-time – **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to appoint Matthew Frioni to full-time status as a Public Works Laborer effective January 1, 2026 at a pay rate of \$21.50 per hour was unanimously carried.**

3. Sewer Plant Surveying Service - After some review and discussion, the motion of Mrs. Hertneky, seconded by Mr. Bohach to authorize the Borough Engineer to begin surveying the Sewer Plant for the purpose of the Conway-Baden Municipal Authority Sanitary Interconnect was unanimously carried.

There being no further business, the motion of Mr. Hertneky, seconded by Mr. Bohach to adjourn the meeting at 9:08 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Accept Mr. John's price increase
3. Approve selling 1974 Vibrator Roller
4. Adopt the 2026 Budget
5. Adopt Ordinance No. 571-2026 RE Tax Rate
6. Adopt Resolution No. 2025-06-2026 Sewer Rate
7. Adopt Resolution No. 2025-07-2026 Water Rate
8. Authorize Select Flood Insurance Policy Renewals (3)
9. Approve purchase of CVFD Garage Weather Stripping
10. Accept J. Garizas Resignation
11. Appoint M. Frioni to Full-time PW Laborer
12. Authorize LSSE to survey Sewer Plant