

BOROUGH OF CONWAY COUNCIL
REORGANIZATION MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
January 05, 2026

PLEDGE OF ALLEGIANCE

At 6:58 p.m. Mayor Debbie Rose administered the Oaths of Office for Mrs. Patty Then, Mr. Kevin Atsidis, and Mr. Chuck Darrah as re-elected and newly elected members of Council.

MEETING was called to order at 7:04 p.m. with Mayor Rose presiding. The following members of Council and officials of the Borough were present: Mayor Debbie Rose, Mr. Kevin Atsidis, Mr. Joseph Bohach, Mr. Chuck Darrah, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mr. Scott Levenson, Mrs. Patty Then, and Borough Secretary Margie Nelko.

ELECTION OF PRESIDENT OF COUNCIL: Mayor Rose announced that nominations were in order for the office of President of Council. Mrs. Then nominated Mr. Scott Levenson as Council President with Mr. Bohach seconding the motion. Mayor Rose inquired if there were any other nominations, hearing none, nominations were closed. **On a motion of Mrs. Then, seconded by Mr. Bohach, to appoint Mr. Scott Levenson as President of Council was unanimously carried with all members of Council voting (except Mr. Levenson).**

ELECTION OF VICE-PRESIDENT OF COUNCIL: Mayor Rose announced that nominations were in order for the office of Vice-President of Council. Mrs. Hertneky nominated Mrs. Patty Then as Vice-President with Mr. Darrah seconding the motion. Mayor Rose inquired if there were any other nominations, hearing none, nominations were closed. **On a motion of Mrs. Hertneky, seconded by Mr. Darrah, to appoint Mrs. Patty Then as Vice-President of Council was unanimously carried with all members of Council voting (except Mrs. Then).**

ELECTION OF PRESIDENT PRO TEMPORE OF COUNCIL: Mayor Rose announced that nominations were in order for the office of President Pro Tempore of Council. Mrs. Then nominated Mrs. Jocelyn Hertneky as President Pro Tempore with Mr. Hertneky seconding the motion. Mayor Rose inquired if there were any other nominations, hearing none, nominations were closed. **On a motion of Mrs. Then, seconded by Mr. Hertneky, to appoint Mrs. Jocelyn Hertneky as President Pro Tempore of Council was unanimously carried with all members of Council voting (except Mrs. Hertneky).**

Mayor Rose vacated the chair and turned the gavel over to Mr. Levenson, President of Council, at this time (7:13 p.m.)

2026 COUNCIL COMMITTEE APPOINTMENTS: A list of Council Committee, BVRPD Commissioners/Alternates and the BCRCOG Representative/Alternate recommendations were presented to Council for review.

On a motion of Mrs. Hertneky, seconded by Mrs. Then, to appoint Council Members to the following Council Committees was unanimously carried.

Community Development & Code Enforcement – Mrs. Then, Mrs. Hertneky and Mr. Darrah
Finance / Administration & Parks / Recreation Committee – Mrs. Hertneky, Mrs. Then and Mr. Atsidis
Public Safety Committee – Mr. Bohach, Mr. Hertneky and Mr. Darrah
Public Works Committee – Mr. Hertneky, Mr. Bohach and Mr. Atsidis

On a motion of Mrs. Then, seconded by Mr. Bohach, to appoint the BVRPD Commissioners and Alternates as presented was unanimously carried.

BVRPD Commissioners – Mr. Levenson, Mayor Rose and Mr. Hertneky
BVRPD Alternates – Mrs. Then, Mrs. Hertneky and Mr. Bohach

On a motion of Mr. Hertneky, seconded by Mrs. Then, to appoint the BCRCOG Representative and Alternate as presented was unanimously carried.

BCRCOG Representative – Mrs. Hertneky
BCRCOG Alternate – Mr. Darrah

2026 APPOINTMENTS: A list of appointments and various board and committee appointments were presented to Council for review. **On a motion of Mrs. Hertneky, seconded by Mrs. Then, to make the following appointments for the year 2026 as presented was unanimously carried.**

Borough Secretary – Margie Nelko
Asst. Borough Secretary – Sandy Yonlisky
Treasurer – Margie Nelko
Solicitor – Goehring, Rutter and Boehm
Engineer – Lennon, Smith & Souleret Engineering
Zoning Hearing Board Solicitor – Strassburger, McKenna, Gutnick & Gefsky
Code Enforcement/Building Inspector – Harshman CE Group, LLC
Emergency Management Coordinator – Robert Charlovich
Asst. Emergency Management Coordinator – Vacant
Sewage Enforcement Officer – AG-Squared Services LLC
Health Officer – Patrick McGuire
Right-To-Know Officer – Margie Nelko
Auditor – Butler, Agnew & Associates
Earned Income Collector – Berkheimer Associates
Local Service Collector – Berkheimer Associates
Per Capita Collector – Berkheimer Associates
Beaver County Regional COG Delegate – Joceyln Hertneky
Beaver County Regional COG Alternate – Chuck Darrah
Fire Chief – Robert Charlovich
Police Services – Beaver Valley Regional Police Department
Public Works Supervisor – Stephen Badamo
Sewer Plant Operator – Chad McCray
Official Newspaper – Beaver County Times

Various Boards and Committees:

Planning and Zoning Commission (4 Year Term)

Ruth Ann Belus	Term Ending 12/31/2027
Stephanie Hamill	Term Ending 12/31/2026
Kyle Tessmar	Term Ending 12/31/2029
(4) Vacancies	

Zoning Hearing Board of Appeals (4 Year Term)

Kathy Baker	Term Ending 12/31/2028
Dennis Levenson	Term Ending 12/31/2028
(1) Vacancy	

Vacancy Board Member (1 Year Term)

Patrick Blinn

Term Ending 12/31/2026

RECOGNITION OF VISITORS: – None

PUBLIC COMMENT: (Agenda Items) - None

MINUTES of the Workshop Meeting held on October 01, 2025, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Workshop Meeting Minutes of October, 2025, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on October 15, 2025, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Regular Meeting Minutes of October 15, 2025, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on November 19, 2025, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Regular Meeting Minutes of November 19, 2025, as presented was unanimously carried.**

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of December 18, 2025, through January 5, 2026, in the total amount of \$8,253.73 from the General Fund, expenditures in the amount of \$3,465.10 from the Liquid Fuels Fund and expenditures in the amount of \$1,397.52 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Lists of Bills as presented was unanimously carried.**

COMMUNITY DEVELOPMENT COMMITTEE REPORT: No Report.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT: No Report.

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR’S REPORT: No Report.

NEW BUSINESS:

1. **Resolution No. 2025-08 – 2026 Tax Anticipation Note** – A Resolution electing to secure a Tax Anticipation Note (TAN), in the amount of \$100,000.00 was presented to Council for consideration. **After some discussion, the motion of Mr. Bohach, seconded by Mrs. Then to adopt Resolution No. 2025-08 was unanimously carried.**

OTHER BUSINESS:

1. **Select VFD Meeting Date(s) and Times(s)** – A meeting with the CVFD to permit the newly elected officials and board members a chance to get to know each other and to discuss items of ownership, utilities, expenses and a possible merger was recommended. Mrs. Hertneky presented an overview of what the days and times the Fire Chief proposed. There was some discussion regarding available times and dates for Council. Mrs. Hertneky will reach out to the Fire Chief to determine the day and time.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding potential litigation matter at 7:33 p.m., as per the motion of Mrs. Then, seconded by Mrs. Hertneky.

On the motion of Mr. Hertneky, seconded by Mr. Bohach to reconvene at 8:14 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to adjourn the meeting at 8:15 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Appoint President of Council
2. Appoint Vice-President of Council
3. Appoint President Pro Tempore
4. Appoint 2026 Committee Appointments
5. Appoint 2026 Appointments & Various Boards / Committees
6. Approve Minutes of October 01, 2025, October 15, 2025, and November 19, 2025
7. Approve the List of Bills
8. Adopt Resolution No. 2025-08 – 2026 TAN Loan