

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
August 20, 2025

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Mayor Debbie Rose, representing the Borough Solicitor Mr. Casey P. Rankin, and Borough Engineer Emile Ketterer.

ABSENT: Mr. Tim Antoline, Mr. John Antoline, Borough Secretary Margie Nelko

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS:

Kevin Atsidis of 1057 Catherine Drive
Chris Then of 1112 Chaplin Street
Victoria Smith of 1112 Chaplin Street
Dennis Levenson of 1425 Chaplin Street
Mr. & Mrs. Shawn Butter of 1013 Center Street
John Sprott of Conway Towers, Apt 601

PUBLIC COMMENT (Agenda Items): None

MINUTES of the Regular Meeting held on February 19, 2025, were presented to Council. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of February 19, 2025, as presented was unanimously carried.**

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was not in attendance. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief was not in attendance. This report was ordered received and filed.

There was some discussion regarding fire hydrant pressure testing, flushing, and whether or not work is being done with the electric line relocation. A follow up will be done with the Fire Chief.

EMA COORDINATOR'S REPORT: This report was ordered received and filed.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of July 17, 2025, through August 20, 2025, in the total amount of \$140,095.28 from the General Fund, expenditures in the amount of \$10,888.11 from the Liquid Fuels Fund and expenditures in the amount of \$129,347.07 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mrs. Hertneky to approve the Lists of Bills as presented was unanimously carried.**
2. **Treasurer Report** – This report was ordered received and filed.
3. **PA Small Water Grant/Discussion** – There was some discussion regarding the placement of the final grant payment to the Borough. **After some review and discussion, a motion of Mrs. Then, seconded by Mr. Hertneky to approve applying the \$41,272.00 towards the principal balance was unanimously carried.**

COMMUNITY DEVELOPMENT COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Norfolk Southern Community Thriving Grant Award – The Borough of Conway was awarded a grant in the amount of \$10,000.00 from Norfolk Southern for the purpose of updating parks within the Borough. There was some discussion regarding the potential updates to the parks. **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to approve purchasing of a wood pavilion, mulch, two (2) park benches and possibly new fencing was unanimously carried.**

PARKS & RECREATION COMMITTEE REPORT: Mr. Bohach, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Parking on East Ridge Drive Discussion – There was some discussion regarding concerns of driving access on East Ridge Drive near the water tower because of parking on both sides of the roadway. A recommendation to make this roadway area parking only on one side was discussed. The Borough Secretary was asked to send a letter to the Economy Borough Council regarding this matter.
2. Building a Compost Site at Fire Department – There was some discussion regarding a possible grass and leaf site to help eliminate the various areas within the Borough that residents are using as dumping sites. This matter was postponed.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT: No Report.

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR’S REPORT: No Report.

There was some discussion regarding the process of setting the date for Trick-or-Treating.

BVRPD REPORTS: Mr. Levenson, Chairperson of the BVRPD Board, presented Council with updates regarding the following issue(s).

1. BVRPD Office Expansion Update – The expansion plans have been submitted for review. The Lease Agreement states that the Borough of Conway must approve the plans. A grant was received from State Representative Matzie in the amount of \$97,000.00 to help with renovations which will include new A/C units and removing old radiators. **After some discussion, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the updates for the BVRPD Office Expansion was unanimously carried.** Final plans will be reviewed prior to the contract beginning work.

Other matters discussed were officer promotions, applying for 501C, award of \$10,000.00 Norfolk Southern Grant for cameras, fuel tank updates, the 2026 Budget progress, a master agreement for the Councils to potentially amend agreement for section of the budget, a meeting scheduled with Pulaski Township to discuss possible police services, discussion on possible SRO services for Ambridge School District, and discussions on enlarging the parking area(s). There was also some discussion regarding any interest in researching various joint municipal services such as Code Enforcement at the last BVRPD meeting.

ENGINEER’S REPORT:

1. 2025 Roadway Program Update – An update regarding the status of the PA One Call, the proposed schedule and the proposed start date was provided to Council.

Mayor Rose inquired about the status of the Conway-Baden Municipal Authority Sanitary Interconnect plans that was discussed at the June 18, 2025, meeting and asked if the engineer's office is capable of getting this done. Mr. Levenson asked what the hold-up is on the plans that should have been released a long time ago and how to get the plans prioritized for completion. It was noted that the Borough would not be responsible for any fines associated with the lack of plans.

Mr. Dennis Levenson asked the Borough Engineer if more employees have been added to the project and how far Baden Municipal Authority is with their portion of the project. It was determined that the Borough Engineer was not sure where the Baden Municipal Authority's plans are and that a follow-up is needed because no updated information has been received from them.

SOLICITOR'S REPORT: No Report.

CORRESPONDENCE:

1. Harshman CE Group, LLC Monthly Report-Dated 08/11/2025 - This document was ordered received and filed. It was noted that there has not been much of a change in the status of the matters listed on the report.
2. Harshman CE Group, LLC Email-Dated 08/08/2025 – An email was received from the Code Enforcement Officer regarding a mix-up at District Magistrate Howe's office regarding the loss of filed citations for the Conway Superette. Upon attempting to refile the citations, the magistrate office stated that they were already on file and that the Conway Superette had pleaded guilty and paid the fines.

OLD BUSINESS:

1. Conway Water System Consolidation Update – No update at this time.
2. Conway-Baden Municipal Authority Sanitary Interconnect – This matter was discussed during the Engineer's Report portion of the meeting.
3. Mid Atlantic Storage Sys Inc.-Improvements/Repairs-Glass Coated Water Storage Tank Quote – It was noted that a meeting with the Sewer Plant Operator to review and discuss the Borough's options will be scheduled and the Beaver Falls Municipal Authority of the outcome.
4. Pension Plan Investment Management Discussion – There was some discussion regarding the interest in requesting proposals for this service.
5. Porter Street Paving Issue (Jet Jack) – This matter was discussed during the Engineer's Report portion of the meeting. Council requested forwarding notification to Jet Jack requesting the incomplete items of this project be done.
6. Economy Borough regarding Center Street and East Ridge Avenue – No update at this time.
7. Re-Zoning Discussion-Variou Portions of Conway – No update at this time.

NEW BUSINESS:

1. Crows Run Self Storage, LLC's Sidewalk Response Letter-Dated 08/07/2025 – A letter was received from Mr. Frank Thompson, President of Crows Run Self Storage, LLC regarding the Borough's concerns with the damaged sidewalk located in front of the business along Route 65. Mrs. Hertneky reached out to State Representative Matzie's Office for help with the matter of getting the sidewalk fixed. Any information received will be provided to Council.
2. Valley Waste Service, Inc.'s Unpaid Refuse Charges Letter-Dated 08/04/2025 – There was some discussion on drafting a Resolution for Council's consideration for this matter.

3. Resignation-Z. Boord – No written notice of resignation was received, even after three (3) attempts to contact Mr. Boord by the Public Works Chairperson and the Borough Secretary. Mr. Boord has not reported for duties since July 31, 2025. It is Borough Policy that any employee abandoning their duties is a cause for termination. **After some discussion, the motion of Mr. Bohach, seconded by Mrs. Then to approve termination Zachery Bood as a public works laborer effective July 31, 2025, was unanimously carried.**
4. Advertising Public Works Laborer Position Discussion – The vacant position has been advertised. The Public Works Committee would like to wait another week or so to begin interviewing candidates. A committee meeting will be scheduled to re-evaluate whether to hire full-time or to hire one or more part-time positions.
5. Handicap Parking Ordinance No. 537 and Ordinance No. 556 Discussion – There was some discussion regarding these ordinances in reference to the length of the road, the number of existing or proposed parking spaces and the past litigation regarding this topic. This matter was postponed until the study can be located and reviewed for further determination.
6. Planning and Zoning Commission Resignation Letter-C. Then – A resignation letter dated August 13, 2025, was received Mr. C. Then. The resignation is from the Conway Planning and Zoning Commission effective immediately. **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mr. Bohach to accept the resignation of Christopher Then from the Planning and Zoning Committee was made.** A roll call vote was taken of the members of Council present. **The motion passed after receiving three (3) affirmative votes and two (2) negative votes of all members of Council present.** Mr. J. Antoline and Mr. T. Antoline were not in attendance.

Mr. Bohach – No	Mrs. Hertneky – Yes	Mr. Hertneky – Yes
Mr. Levenson – Yes	Mrs. Then – No	

This resignation leaves three (3) members of the commission resulting in the agreement of Council to advertise for any interested participants.

7. Water/Sewer Billing-Meter Discussion-719 Gross Street – There was discussion regarding the resident complaining about noise from the new meter that was installed after the previous one caught fire and the refusal to pay their water/sewer bill until it is changed. The Public Works Supervisor has looked at the two different meters which was installed in February and May 2025. It was determined that a plastic meter is less noisy than a brass meter, but the resident is insisting on a brass meter. The Borough Secretary supplied information regarding the resident’s past payment history and the fact that the account cannot be shut off due to Duquesne Light installing underground wiring to close to the water shut off valve. It was determined that the water/sewer bill is still due and should be paid. The Borough Secretary will be contacting Duquesne Light to have the lines moved in order to permit shut off(s) if necessary.

OTHER BUSINESS: None

PUBLIC COMMENT:

Mr. Butter expressed concerns regarding the recent flooding at Foote Street and Center Avenue which impacted garage(s). There was discussion regarding what streets in this area are natural roads or paper streets and whether paving or possible a speed bump would fix the situation. There was also concerns regarding children getting on/off the bus in this area. The Borough Engineer will investigate this area and see if there is anything that can be done to direct the water run-off onto the grassy area when it is paved.

Mr. Atsidis expressed concerns regarding heavy water run-off down 11th Street. There was discussion regarding the storm drains and the frequency that they are being cleaned to help with the excess run-off. The Borough Council has

attempted several times to acquire a grant to help with this areas water run-off. Mr. C. Then expressed that the water run-off will still be coming off the uptown residential area.

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding a potential litigation matter at 8:52 p.m., as per the motion of Mr. Hertneky, seconded by Mrs. Then.

On the motion of Mr. Hertneky, seconded by Mrs. Then to reconvene at 9:33 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Hertneky, seconded by Mr. Bohach to adjourn the meeting at 9:34 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of February 19, 2025
2. Approve the List of Bills
3. Approve distribution of PA Small Water Grand Funds
4. Approve distribution of the Norfolk Southern Community Thriving Grant
5. Approve the BVRPD Expansion Updates
6. Approve Termination of Zachery Boord
7. Accept Christopher Then's resignation from the Planning and Zoning Committee (included a roll call vote)