

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
July 16, 2025

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Borough Secretary Margie Nelko, Borough Solicitor Mr. Richard Monti, and Borough Engineer Emile Ketterer.

ABSENT: Mr. Tim Antoline, Mr. John Antoline, Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS:

Kevin Atsidis of 1057 Catherine Drive
Dennis Levenson of 1425 Chaplin Street

PUBLIC COMMENT (Agenda Items): None

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was not in attendance. This report was ordered received and filed.

FIRE CHIEF'S REPORT: No Report.

EMA COORDINATOR'S REPORT: No Report.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of June 19, 2025, through July 16, 2025, in the total amount of \$81,881.21 from the General Fund, expenditures in the amount of \$4,182.15 from the Liquid Fuels Fund and expenditures in the amount of \$73,193.77 from the Water & Sewer Fund were presented to Council for review. Mrs. Then reviewed the invoices on check number 15055 with the Borough Engineer because of the date range for the NPDES Permit Application. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Lists of Bills as presented was unanimously carried.**
2. Budget Reports – This report were ordered received and filed.
3. Treasurer Report – This report was ordered received and filed.
4. Pension Plan Investment Management Discussion – Mr. Levenson presented Council with an overview of the recent pension plan switch for the BVRPD. There was some discussion regarding possibly doing the same for the Non-Uniform Pension Fund. **After some review and discussion, a motion of Mrs. Then, seconded by Mr. Bohach to approve moving forward with an RFP for the Non-Uniform Pension Fund was unanimously carried.**
5. Fireworks Update (08/02/2025) – The fireworks display is scheduled time for 9:45 p.m. on August 2, 2025. The Recreation Committee will be submitting the remaining fund-raising monies to the Borough Office.

COMMUNITY DEVELOPMENT COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Raven Writing Company Agreement – This matter was postponed.
2. Sidewalk Issue-Located at Crows Run Storage – The Borough Solicitor reviewed the Sidewalk Ordinance, explained that it should be the responsibility of the homeowner in most cases and if someone should get hurt it would be the owners responsibility. PennDOT has stated that the sidewalk is not their responsibility. **After some review and discussion, it was the consensus of Council to have the Borough Secretary send a letter to the owner of Crows Run Storage.**

Mr. Bohach requested an update regarding Buttermore Park, which was determined to be on hold until grant approval has been received.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT: Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. BCR COG 2025 Summer/Winter Commodities Contract Approval(s) – The Borough Secretary reviewed the bid tabulations received from the Beaver County Regional COG and requested approval to execute the contracts. **After some discussion, the motion of Mr. Hertneky, seconded by Mrs. Then to approve the contracts for the 2025 BCR COG Summer & Winter Commodities Bids was unanimously carried.**

Mrs. Then inquired if the fire hydrant work had begun. The Borough Secretary stated that the Sewer Plant Operator has been working on them.

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR'S REPORT: No Report.

BVRPD REPORTS: No Report.

ENGINEER'S REPORT:

1. 2025 Roadway Program Update – An update regarding the contracts and discussions on additional work was provided to Council. **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to approve Options 2, 4, 1B and 1C for 2025 Roadway Program Project was unanimously carried.** The Borough Engineer will send a notice to proceed, then begin the shop drawings and schedule the pre-construction meeting. No Parking signage will be coordinated with the Borough Secretary.
2. 2024 10th Street and 3rd Avenue Waterline Replacement Project Update – A Final Payment statement in the amount of \$56,164.94 for Mortimers Excavating, Inc. was presented to Council for consideration. The Borough Engineer reviewed the completed punch list items and recommended final payment. **After some review, the motion of Mr. Hertneky, seconded by Mrs. Then to approve a final payment in the amount of \$56,164.94 to Mortimers Excavating, Inc. was unanimously carried.**

There was discussion regarding the Porter Street paving issue(s).

The Borough Engineer was asked if she was available to participate in an RCAP meeting of the sewer plant.

SOLICITOR'S REPORT: No Report.

CORRESPONDENCE:

1. Letter from V. Crowe to CVFD – Dated 06/30/2025 – A letter was sent to the CVFD requesting the hall rental fee of \$550.00 be waived for the purpose of a Recreation Committee Fund Raiser. The funds raised would be used for various community events. Mrs. Then informed Council that Ms. Crowe has had no response from the CVFD.
2. Harshman CE Group, LLC Monthly Report-Dated 07/03/2025 - This document was ordered received and filed.
3. Norfolk Southern Railyard Co. Sample Analysis Reports-Dated 06/18/2025 and 07/03/2025 - These documents were ordered received and filed.
4. Beaver County Recreation and Tourism Letter-Dated 07/07/2025 – An email was received from the Beaver County Recreation and Tourism Director, Tony Caltry, regarding the statewide United States 250th Anniversary (AmericaPA250). This document was ordered received and filed.

OLD BUSINESS:

1. Catch Basin Connectivity (Gross Street / 1601 Sampson Street) – Mrs. Then reviewed information that she received from the owner of 1601 Sampson Street regarding details of the problem(s) and requested repair(s). There was discussion regarding this being private property, that an easement would be required, that the pipe does not belong to the Borough, and that neighbors had worked together to install the pipe(s). The Borough Solicitor will send a letter to the homeowner.
2. Conway Water System Consolidation Update – An update was presented to Council regarding the meeting that was held with Beaver Falls Municipal Authority.
3. Conway-Baden Municipal Authority Sanitary Interconnect – No update at this time.
4. Porter Street Paving Issue (Jet Jack) – This matter was discussed during the Engineer’s Report portion of the meeting.
5. Economy Borough regarding Center Street and East Ridge Avenue – No update at this time.
6. Re-Zoning Discussion-VariouS Portions of Conway – No update at this time.
7. Fire Department Bay Concrete Work – No update at this time.

NEW BUSINESS:

1. 2025-2026 MRM Property and Liability Insurance Renewal – The renewal application was submitted for Council’s review and approval. **After some discussion, the motion of Mr. Hertneky, seconded by Mrs. Hertneky to approve the 2025-2026 MRM Property and Liability Trust Renewal Policy was unanimously carried.**
2. 2025 MRM Workers’ Compensation Trust Loss Run – The current loss activity report reflecting claims for the Borough from October 2021 to present was presented to Council for review. This document was ordered received and filed.
3. 2024 MEIT Short Term Disability Dividend Check – The Municipal Benefits Services’ dividend program issues a dividend check to those groups with positive Short Term Disability experience with their coverage for at least three (3) consecutive years. This document was ordered received and filed.

4. 2023 Pa Municipal Retirement System (PMRS) Excess Interest Award – A letter, dated June 30, 2025, was received from PMRS announcing the allocation of \$18,613.00 for the 2023 Excess Interest Award was presented to Council for review. This document was ordered received and filed.
3. HUB International Professional Liability Renewal Proposal (08/01/2025-08/01/2026) – A quote, dated June 6, 2025, was received from P&G Brokers (on behalf of HUB International) in the amount of \$5,355.00 for the renewal of the Public Officials Management & Employment Practices Liability was presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Bohach to approve the 2025-2026 HUB International Professional Liability Renewal Policy was unanimously carried.**
5. Mid Atlantic Storage Sys Inc-Improvements/Repairs-Glass Coated Water Storage Tank Quote – A quote was received offering three (3) different options to repair the interior and three (3) different options to repair the exterior of the water storage tank. The inspection of the water storage tank found that the proposed repairs are from normal wear and tear. This matter was postponed.
6. Catherine Drive Tree Removal-Invoice Walmart Discussion – There was some discussion regarding the belief that the uprooted trees belong to Walmart and not the Borough. The removal was previously approved due to potential residential property damages that could arise. **After some review and discussion, it was the consensus to forward an invoice onto Walmart requesting reimbursement for the costs involved in this matter.**
7. PA DEP Asbestos Notification-Dated 06/26/2025 – A letter was received from Brian Schimmel, Local Government Liaison-Southwest Regional Office providing awareness of asbestos regulations for demolition and renovation contractors, municipal code enforcement officers and other concerned parties.

OTHER BUSINESS:

1. An email, dated July 16, 2025, was received from the Sewer Plant Operator regarding a quote in the amount of \$1,872.90 from USA Blue Book for a PlantPRO Digital Cylinder Scale. There was some discussion regarding tree removal and over hanging tree obstructions. **After some review and discussion, it was the consensus to approve the USA Blue Book Quote.**

PUBLIC COMMENT:

Mr. Atsidis inquired about potential price increases should Beaver Falls Municipal Authority take over the water lines and perform the water/sewer billing for Conway Borough and if we were able to go to Ambridge Municipal Authority for water. Mr. Levenson responded to these questions.

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding a potential litigation matter at 8:26 p.m., as per the motion of Mrs. Then, seconded by Mrs. Hertneky.

On the motion of Mrs. Hertneky, seconded by Mr. Hertneky to reconvene at 09:30 p.m. was unanimously carried.

There being no further business, the motion of Mr. Hertneky, seconded by Mrs. Then to adjourn the meeting at 09:31 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Approve a Non-Uniform Pension RFP
3. Consensus to send letter to Crows Run Storage
4. Approve 2025 BCR COG Summer/Winter Commodities Bid
5. Approve 2025 Roadway Program Options 2, 4, 1B and 1C
6. Approve Mortimer's Excavating Inc. Final Payment
7. Approve 2025-2026 MRM Property & Liability Policy Renewal
8. Approve HUB International Professional Liability Policy Renewal
9. Consensus to invoice Walmart
10. Consensus to approve USA Blue Book Quote