

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
June 18, 2025

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Mr. Richard Monti, and Borough Engineer Emile Ketterer.

ABSENT: Mr. Tim Antoline
Mr. John Antoline

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS:

Kevin Atsidis of 1057 Catherine Drive

PUBLIC COMMENT (Agenda Items): None

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was not in attendance. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief was not in attendance. This report was ordered received and filed.

EMA COORDINATOR'S REPORT: No Report.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of May 22, 2025, through June 18, 2025, in the total amount of \$245,819.03 from the General Fund, expenditures in the amount of \$7,160.53 from the Liquid Fuels Fund and expenditures in the amount of \$85,442.78 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Lists of Bills as presented was unanimously carried.**
2. Budget Reports – This report were ordered received and filed.
3. Treasurer Report – This report was ordered received and filed.
4. Glick Fire Equipment – Invoice SW0447504 – **After some review and discussion regarding the background of this invoice, a motion of Mrs. Then, seconded by Mr. Hertneky to instruct the CVFD to pay this invoice was unanimously carried.**
5. Herzog Truck Service – Invoice 46650 – **After some review and discussion regarding the background of this invoice, a motion of Mrs. Then, seconded by Mr. Hertneky to instruct the CVFD to pay this invoice was unanimously carried.**
6. Holiday Discussion (12/26/2025 and 01/02/2026) – There was some discussion regarding the upcoming scheduled holidays off for employees and the possibility of granting 12/26/2025 and 01/02/2026 off as well. **After some review and discussion, a motion of Mrs. Then, seconded by Mrs. Hertneky to close both the Borough Office and the Public Works Department on 12/26/2025 and 01/02/2026 with pay was unanimously carried.**

COMMUNITY DEVELOPMENT COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Rental Inspection Update – An update regarding the Rental Registration Forms, payments received and that numerous registration forms were resent due to no response. Further action will need to be taken in the event that a response from the second mailing is not received.
2. Columbia Gas Pumphouse Update (15th Street) – It was noted that the Columbia Gas Pumphouse has been completed.

PARKS & RECREATION COMMITTEE REPORT: No Report.

Mayor Rose thanked the Borough Council for moving forward with the fallen tree issue near Catherine Drive.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT:

1. CVFD Storage Shed Discussion – There was discussion regarding the shed being in bad shape and the options for the electric box at this location. It was noted that the fire department considered tearing down the shed and moving the electric line to the garage. There was discussion regarding who would be paying for the expense to move the electric line. **It was the consensus of Council to recommend keeping the line where it is and to attach the line to a pole with surrounding barriers for protection.**
2. PA Inspection Pumper 1 Requisition of Funds – A requisition in the amount of \$101.00 was received for inspection services from Herzog Truck for the Freightliner. **After some discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the requisition of \$101.00 was unanimously carried.**
3. Updates to Station 1 (1208 3rd Ave) Requisition of Funds - A requisition was received for painting/cleaning up of the area used by the fire department was presented to Council for review. The CVFD is requesting the Borough to purchase the painting supplies, and they would supply the labor. A quote from Sherwin Williams in the amount of \$1,266.60 was included. There was discussion on the need to determine what the Borough is going to do with this building. **After some discussion, it was the consensus to not approve the requisition.**

There was discussion regarding the CVFD access available to the side emergency entry way into the Walmart area.

PUBLIC WORKS COMMITTEE REPORT: Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Pavilion Quote – Buttermore Park Discussion (NFS Grant Option) – A quote in the amount of \$5,759.00 was received from Pinewood Structures for a proposed new pavilion at Buttermore Park. Mrs. Hertneky provided an update regarding the possibility of a grant from Norfolk Southern which could be used for parks, recreation buildings, and mulch.

There was some discussion regarding the idea of putting a storage building at the back of Gratty park for maintenance storage.

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR'S REPORT: No Report.

BVRPD REPORTS: No Report.

Mr. Levenson presented Council with an update regarding the Dog Days of Summer Event this weekend which will sponsor food and other items for the local K9's. The BVRPD is acquiring a used K9 vehicle from the Beaver County Sheriff's Office without using taxpayer's money.

ENGINEER'S REPORT:

1. 2025 Roadway Program Discussion – Bid Results from the June 16, 2025, bid opening for the 2025 Roadway Program were submitted to Council for review. The Borough Engineer recommended awarding the bid to Fryer Excavating, LLC, who was the lowest responsible bidder in amount of \$149,555.00. There was discussion regarding the eleven (11) roads to be paved and possibly expanding the program to include a portion of Catherine Drive or Coral Circle. **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to approve the 2025 Roadway Program Project to Fryer Excavating, LLC in the amount of \$149,555.00 and to approve expanding the program as discussed subject to not exceeding a total expense of \$179,000.00 was unanimously carried was unanimously carried.**

Mayor Rose inquired if there were any updates regarding the Conway-Baden Municipal Authority Sanitary Interconnect design plans. The Borough Engineer stated that the plans are being worked on with hopes of having more information within the next couple of months and having extra personnel to help. There has been no update from Baden Municipal Authority.

SOLICITOR'S REPORT:

1. Solicitation Fee Increase – There was discussion regarding the legalities of increased the fees for solicitation permits. The Borough Solicitor stated that the increase(s) have to be reasonable, and a surrounding municipal price comparison should be completed.
2. Resident Authorization for Solicitation Locations Discussion – There is no solicitation list available, and this would be authorized by an ordinance. To be cost effective, if an ordinance is to be prepared then it should include the solicitation fee increase discussed above.
3. Submitted Documents for Planning/Zoning Committee vs. Zoning Hearing Board – The Borough Solicitor reviewed the differences between the functions of the above committee/board. The Planning/Zoning Committee would review Permitted Uses and Conditional Uses, then these uses would be forwarded to the Zoning Hearing Board. The Zoning Hearing Board would review Variances and Special Exceptions

There was some discussion regarding estimated costs to re-zone some zoning districts within the Borough.

CORRESPONDENCE:

1. Harshman CE Group, LLC Monthly Report-Dated 06/09/2025 - This document was ordered received and filed.
2. Zoning Complaint-1621 2nd Avenue – A resident submitted a Complaint Form and requested the house be inspected because they felt it needed condemned. The Code Enforcement reviewed the property and provided a written statement for Council's review. It was noted that the taxes have not been paid since 2021 and that the property should be eligible for Sheriff's Sale.
3. Borough of Ellwood City's Operation Healthy Ellwood Notice – This document was ordered received and filed. This document could be placed on Facebook and our website.

OLD BUSINESS:

1. Conway Water System Consolidation Update – A meeting with Beaver Falls Municipal Authority is scheduled for July 8, 2025, to discuss several items including sewage billing costs and fire hydrant use.

2. Conway-Baden Municipal Authority Sanitary Interconnect – This matter was discussed during the Engineer’s Report portion of the meeting.
3. Porter Street Paving Issue (Jet Jack) – This matter still has open items that need completed.
4. Economy Borough regarding Center Street and East Ridge Avenue – The Economy Borough Manager responded to the Borough Secretary stating that this area is scheduled for 2026 and that he would keep us updated.
5. Re-Zoning Discussion-VariouS Portions of Conway –This matter was discussed during the Solicitor’s Report portion of the meeting.
6. 1825 Porter Drainage Discussion – No update at this time.
7. GIS Mapping Expense Discussion – No update at this time.
8. Fire Department Bay Concrete Work – The Borough Secretary and Mr. Levenson reviewed the quote information available and the new proposed work which included garage doors. The CVFD did not meet the grant deadline for the proposed work.
9. Blight Discussion – The Borough Secretary stated that the Redevelopment Authority Community Blight Assessment Survey has been submitted.
10. Relocating Paper Recycling Dumpster at the Ballfield(s) Discussion – No update at this time. It was noted that the dumpster(s) were picked up two weeks ago and there was no loose paper anywhere.
11. Catch Basin Connectivity (Gross Street / 1601 Sampson Street) – There was discussion regarding a complaint received regarding stormwater runoff from a storm grate that flows into the yard. The resident is requesting the Borough to connect the two (2) pipes that he believes is causing the problem.

NEW BUSINESS:

1. 2023 Act 101 904 Recycling Performance Grant CY2023 Award – An email was received notifying the Borough Secretary that the submitted application was received and a payment of \$438.91 had been scheduled. This document was ordered received and filed.
2. 2025 MRM Property & Liability Loss Activity Report from May 2019 to Present – This document was ordered received and filed.
3. Approval of Keystone Tree Tech-Tree Removal Services (Catherine Drive) – A quote, in the amount of \$6,475.00, was received to remove three (3) uprooted trees behind Catherine Drive to avoid potential residential property damage(s). **After some discussion, the motion of Mr. Hertneky, seconded by Mrs. Then to approve Keystone Tree Tech to remove the uprooted trees was unanimously carried.**
4. Thank you to Tom Emery (voluntary grass cutting at the fire hall) – The Borough Secretary was asked to send a thank you to Mr. Emery on behalf of Council.
5. Thank you to Rome Monument (rust stain removal from main memorial sides) - The Borough Secretary was asked to send a thank you on behalf of Council. Mrs. Then stated that an attempt to find someone or a company to perform re-hab work to the memorial is being worked on.

OTHER BUSINESS:

There was some discussion regarding tree removal and over hanging tree obstructions.

PUBLIC COMMENT:

Mr. Atsidis inquired about using grant monies for parks to helping Community Day because there seems to be a lack of community. Mrs. Hertneky explained the process and the use restrictions that come with receiving grants.

Mr. Atsidis recommended Dragons Landscape for a possible listing of contacts that could help with the memorial work.

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding contractual and potential litigation matters at 9:07 p.m., as per the motion of Mr. Hertneky, seconded by Mrs. Then.

On the motion of Mrs. Hertneky, seconded by Mrs. Then to reconvene at 09:47 p.m. was unanimously carried.

There being no further business, the motion of Mr. Hertneky, seconded by Mr. Bohach to adjourn the meeting at 09:48 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Instruct CVFD to pay the Glick Fire Equipment Invoice
3. Instruct CVFD to pay Herzog Truck Service Invoice
4. Approval of Borough Office and Public Works Department Closures (12/16/25, 01/02/26)
5. Consensus to keep electric line service at existing shed location near CVFD
6. Approve the CVFD Requisition for Freightliner Inspection
7. Consensus to Deny Approval of CVFD Requisition for updates to 1208 3rd Avenue
8. Approve the 2025 Roadway Program
9. Approve the Keystone Tree Tech Service Quote