

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
April 16, 2025

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Mr. Richard Monti, and Borough Engineer Emile Ketterer.

ABSENT: Mr. Tim Antoline
Mr. John Antoline

PLEDGE OF ALLEGIANCE

Mr. Bohach entered the meeting at this time (7:03 p.m.).

RECOGNITION OF VISITORS:

Kevin Atsidis of 1057 Catherine Drive
Randy Curcio Jr. of 1414 3rd Avenue
Kathy Baker of 1401 Farragut Street
John Pavlica of 1110 Foote Street

PUBLIC COMMENT (Agenda Items):

Mr. Pavlica was present to remind Council that a Petition was submitted in 2024 for paving 13th Street and Center Avenue and to ask for consideration in this area for the 2025 Roadway Improvement Project. There was discussion regarding how the roads are rated and bid out for paving each year, and grants are generally hard to find/acquire for paving. School routes are not considered in the rating system because the routes change.

Mr. Atsidis inquired if smaller areas could be done from curb to curb with hot patch and sealer. It was determined that the Borough does not have the equipment to do this type of work.

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was in attendance. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief was not in attendance. The January, February and March reports were ordered received and filed. A list of Officers, a list of Member with Certifications-Titles, the SOG's, the Sexual Harassment Policy, Conflict of Interest Policy and the Drug-Alcohol Policy were all presented to Council.

There was discussion regarding a meeting be set with the CVFD to review the check list that Council had requested and to have a general conversation.

The PW Supervisor stated that a sink hole on 13th Street and 3rd Avenue needs to be filled. There was discussion on using millings or cold patch to raise the area.

EMA COORDINATOR'S REPORT: No Report.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of February 20, 2025, through March 19, 2025, and March 20, 2025, through April 16, 2025, in the total amount of \$85,380.21 from the General Fund, expenditures in the amount of \$7,796.18 from the Liquid Fuels Fund and expenditures in the amount of \$153,409.66 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mrs. Hertneky to approve the Lists of Bills as presented was unanimously carried.**
2. Budget Reports – The March and April reports were ordered received and filed.
3. Treasurer Report – The March and April were ordered received and filed.
4. Office Closures – There was some discussion regarding proposed office closure dates which would follow the public works holiday schedule. This matter was postponed until the next regular scheduled meeting.
5. Adobe Subscription Renewal (2) – The Borough Secretary presented a renewal quote for two (2) users. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Adobe Pro Subscription as presented was unanimously carried.**

COMMUNITY DEVELOPMENT COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Re-Zoning Discussion – Lower portion(s) of Conway – Concerns were presented to Council regarding the Residential and Commercial Zoning Districts ending within bad areas within the Borough. There was discussion regarding the procedures to amend zoning districts, mapping, advertising of ordinances and the procedures necessary if the districts are made into a mixed zoning district.
2. Office Closures – There was some discussion regarding proposed office closures dates which would follow the public works holiday schedule. This matter was postponed until the next regular scheduled meeting.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT:

1. Relocating Paper Recycling Dumpster at the Ballfield(s) Discussion – There was some discussion regarding a request to move the paper recycling dumpster to a different location within the Borough, the issues with getting the paper dumpster(s) emptied and that the residents do use the dumpster(s).
2. Catch Basin Cleaning-Private Property (1601 Sampson Street) – A complaint was received regarding water run-off emptying onto private property near Sampson Street and Cottage Avenue. There was some discussion regarding the need to determine the location of the entry point to move forward with a decision.

PUBLIC WORKS COMMITTEE REPORT: Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. 2025 Roadway Program Discussion – There was some discussion regarding Slurry Surfacing possibility being a way to help with our road paving needs. The Borough Engineer expressed her opinion on this product not being suitable for crumbling areas or good for snow plowing. There was further discussion regarding the proposed roads for the 2025 Roadway Program and whether Columbia Gas is proposing any of the proposed roads.

The Public Works Supervisor was asked to put down millings or hot patch near the corner area of Center Avenue and Roosevelt Street.

There was discussion regarding the possibility of having Roosevelt Street paved at a lower price by working with the Borough of Economy when they are paving in the area of East Ridge Drive.

2. 2008 F-450 Dump Truck-Repair Quote – A quote was received from Douglas Garage in the amount of \$739.88 to repair the EGR Valve and EGR Cooler. **After some review, the motion of Mr. Hertneky, seconded by Mr. Bohach to approve the quote for the repairs to the 2008 F-450 Dump Truck was unanimously carried.**
3. Hot Spot Service for PW Department – There was discussion regarding a quote in the amount of \$43.00 per month from FIRSTNET (AT&T) for a hot spot. **After some review, the motion of Mrs. Then, seconded by Mr. Bohach to approve the quote for a FIRSTNET Hot Spot in the amount of \$43.00 per month was unanimously carried.** Mayor Rose recommended keeping track of usage for the first couple of months.
4. Vehicle Take Home Policy – The Borough Secretary verified that the insurance would cover the vehicles taken home, as long as it is for work business. There was some review of the proposed policy. **After some discussion, the motion of Mr. Bohach, seconded by Mrs. Then to accept the Vehicle Take Home Policy as presented was unanimously carried.**
5. GIS Mapping Expense Discussion – There was discussion regarding the pricing for online GIS Mapping software. The Borough Engineer reviewed the previous amounts for a creative license (\$700.00) allowing connection with NIRA, and a single user license (\$125.00) at this time would be needed. This matter was postponed in order to acquire more information.
3. 1825 Porter Street Drainage Discussion – There was discussion regarding the current drainage area not being on the original development plans, that the drainage area could be owned by both neighbors, there was recent landscaping work completed that would affect this area and that the owners downspouts are flowing into the drainage area. This matter was postponed in order to acquire more information.

SEWER PROJECT MANAGEMENT COMMITTEE REPORT – No Report.

MAYOR'S REPORT:

1. Memorial Day – Mayor Rose presented Council with updates which included the Conway Veterans not able to participate, there will not be a gun salute and there will not be a parade this year. The service will begin at 11:30 a.m. on 3rd Avenue and the Freedom Area Band will be playing taps.

BVRPD REPORTS: Mr. Levenson, Chairperson of the BVRPD Board, presented Council with updates regarding the following issue(s).

1. Fuel System – The concrete slab has been installed to allow moving forward with the installation of the fuel tank.

It was noted that Bridgewater Borough has officially declined joining the BVRPD.

Mrs. Hertneky inquired if there are any more plans for introducing Drex to the community. Event planning is being worked on.

ENGINEER'S REPORT:

1. Paving of 10th Street Discussion – This matter was discussed during the Public Comment (Agenda Items Only) portion of the meeting.

The Borough Engineer presented Council with an update regarding the 11th Street Waterline Project and the 11th Street Columbia Gas Project.

2. 2024 Chapter 110 Water Allocation Permit Compliance Report – This report was ordered received and filed.
3. AWA Renewal of PADEP Water Allocation Permit - This report was ordered received and filed.
4. 2024 Chapter 94 Annual Wasteload Management Report-NPDES Permit No. PA0036609 - This report was ordered received and filed.
5. 2024 Drinking Water Quality Report - This report was ordered received and filed.

SOLICITOR’S REPORT:

1. Baseball Field Deed – This matter was postponed.

Mrs. Then inquired if the signage proposed for the Beaver County Association of the Blind would be enforceable by our current Ordinance.

CORRESPONDENCE:

1. Foote Street Residents Road Restoration Request Letter-Dated 04/04/2025 - This matter was discussed in the Public Comment (Agenda Items Only) portion of the meeting.
2. Norfolk Southern Railyard Co. Sample Analysis Reports-Dated 03/07 and 04/07/2025 - These documents were ordered received and filed.
3. Beaver County Conservation District ESM Training Dates/Locations – This training is required in order to be eligible for dirt, gravel, and low volume road grants from the Conservation District. Mrs. Hertneky stated that if they do not receive a minimum of thirty (30) in attendance the training would be cancelled.

OLD BUSINESS:

1. Porter Street Paving Issue – This matter was postponed due to needing more information from the contractor.
2. Vacating Paper Alley Discussion (1337 Sampson St. / Hiland Ave.) – The Borough Solicitor that a response to the letter has not been received at this time.
3. Traffic System/Service Repair Services (Crows Run/Rt 65) – The Loop Detector Sensor with Loop Module option was approved at the previous Council Meeting. The Borough Secretary was asked to contact the necessary individuals to ensure this repair.
4. Conway Water System Consolidation Update – No update at this time.
5. Conway-Baden Municipal Authority Sanitary Interconnect – Letter Dated 04/07/2025 – A letter was received from Mr. Charles J. Jordan, P.E., Project Manager of MS Consultants, Inc. regarding the Intermunicipal Agreement stating that the Borough must provide the Baden Borough Municipal Authority (BBMA) with \$135,000.00 in additional funds to complete the design prior to authorizing the additional work. This amount is derived from their review of DEP comments and revisiting the PDR which would need an estimate of six (6) months to complete the changes once authorization and a Notice to Proceed is received. The Borough Engineer reviewed that the BBMA designed the upgrade with certain intentions and now DEP does not accept them. The Borough Engineer will review the previous notification to verify that it is owed. Mayor Rose stated that a copy of the DEP comments should be provided to the Borough Engineer and the Borough Council for review.

NEW BUSINESS:

1. Letter to Economy Borough regarding Center Street and East Ridge Avenue – The Borough Secretary sent a letter to the Economy Borough Manager requesting consideration to participate in a joint paving agreement which would help with costs for Roosevelt Street.
2. Executed 2025 SLFRF Compliance P & E Report – This report was ordered received and filed.

OTHER BUSINESS:

Mr. Levenson discussed an email received regarding Blight.

Mrs. Then expressed concerns regarding the grass cutting at the CVFD Fire Hall. The Borough hired a 3rd part contractor to do the work but someone else has cut the grass.

PUBLIC COMMENT:

Ms. Hamill asked who uses the parking area along the Borough playground and ballfield. The spaces are used by residents, people using the playground and tenants from the Towers.

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding a personnel matter at 9:40 p.m., as per the motion of Mr. Bohach, seconded by Mrs. Then.

On the motion of Mrs. Hertneky, seconded by Mrs. Then to reconvene at 10:18 p.m. was unanimously carried.

There being no further business, the motion of Mr. Bohach, seconded by Mrs. Then to adjourn the meeting at 10:19 p.m. was unanimously carried.

Margie Nelko
Borough Secretary

Scott Levenson
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Approve renewal of (2) Adobe Pro Subscriptions
3. Approve 2008 F-450 Dump Truck Repair Quote
4. Approval of FIRSTNET Hot Spot Service
5. Accept Vehicle Take Home Policy