

BOROUGH OF CONWAY COUNCIL  
REGULAR MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
March 19, 2025

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**MEETING** was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, Borough Solicitor Mr. Richard Monti, and Borough Engineer Emile Ketterer.

**ABSENT:** Mr. Tim Antoline  
Mr. John Antoline  
Mayor Debbie Rose  
Borough Secretary Margie Nelko

**PLEDGE OF ALLEGIANCE**

Mr. Bohach entered the meeting at this time (7:03 p.m.).

**RECOGNITION OF VISITORS:**

Kevin Atsidis of 1057 Catherine Drive

**PUBLIC COMMENT (Agenda Items):** None

**MAINTENANCE SUPERVISOR'S REPORT:** The Public Works Supervisor was not in attendance. This report was ordered received and filed.

**FIRE CHIEF'S REPORT:** The Fire Chief was not in attendance. This report was ordered received and filed.

**EMA COORDINATOR'S REPORT:** This report was included in the Fire Chief's Report of March 16, 2025, which was received and filed.

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills – After some review, it was the consensus of Council to permit paying the bills at the Borough Secretary's discretion and adding them to the List of Bills for approval at the April meeting.
2. Budget Reports – No Report. This report will be included in the packet for the April meeting.
3. Treasurer Report – No Report. This report will be included in the packet for the April meeting.

**COMMUNITY DEVELOPMENT COMMITTEE REPORT:** No Report.

There was some discussion regarding whether to send something on behalf of Council for the funeral of the Borough Secretary's immediate family member. **After some discussion, a motion was made by Mrs. Then, seconded by Mr. Hertneky to approve sending a blanket, chimes, lantern, etc. subject to being under \$150.00 was unanimously carried. After further discussions, it was the consensus that the Borough Office could be closed at noon to permit the Assistant Borough Secretary to attend the funeral if she chooses to do so.**

There was discussion regarding a Clean Up Day scheduled for April 5, 2025. The resident in charge of this project will provide gloves, garbage bags, etc. Flyers will be distributed; a notice will be placed on the website and Facebook.

**PARKS & RECREATION COMMITTEE REPORT:** Mr. Bohach, Chairperson of the Parks & Recreation Committee, presented Council with updates regarding the following issue(s).

1. Ballfield Parking Lot Discussion – A quote was received from Scobie Transit in the amount of \$3,000.00 for limestone to cover the parking area at the ballfield. There was some discussion regarding there being large chunks of old asphalt that need to be cleaned up and that millings could also be used to cover the parking area.

**PUBLIC SAFETY & CODE ENFORCEMENT COMMITTEE REPORT:**

1. Traffic Signal “No Turn” Issue & Traffic Study (Rt 65 and Norfolk Southern (NFS) RR Entrance) – A complaint was received regarding the no turn on red to going into NFS off of Rt 65. There was discussion regarding PennDOT doing a free traffic study and the possible steps that would need taken after receiving the results. **After some discussion, it was the consensus of Council to not do a traffic study at this time.**

**PUBLIC WORKS COMMITTEE REPORT:** Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. 2025 BCRCOG Summer & Winter Commodities Bid(s) – There was some review regarding the commodities bids that were submitted by the Borough Secretary. **After some discussion, it was the consensus of Council that the 2025 BCRCOG Summer and Winter Commodities Bid(s) were approved with no changes.**
2. Salt Purchase(s) from Economy – There was some discussion regarding the Economy Borough Manager verifying that the Borough of Economy is willing to sell salt to the Borough if the need should arise.
3. Internet or Hot Spot Service for PW Department (Vote) – There was discussion regarding the need for internet and/or mobile internet (a hot spot) for the Public Works Supervisor which would cost approximately \$100.00 for startup and a monthly service fee. Mr. Hertneky will get quotes from AT & T, Comcast, Verizon and any other companies available. **After some review, the motion of Mrs. Then, seconded by Mrs. Hertneky to invest in a hot spot subject to not exceeding a purchase of \$150.00 and \$30.00 per month for service was unanimously carried.**
4. Vehicle Take Home Policy – A vehicle take home policy for the Public Works Supervisor, and the Sewer Plant Operator was submitted to Council for review and discussion. The Borough Solicitor recommended verifying insurance coverage for this matter. **A motion of Mr. Hertneky, seconded by Mrs. Then to approve the Vehicle Take Home Policy was brought before Council.** There was some discussion regarding concerns related to this policy. **After further discussion, it was the consensus that this motion and matter would be postponed until the next regular scheduled meeting of Council.**
5. Grass Cutting (Vote) – There was discussion regarding the monetary benefit of hiring a 3<sup>rd</sup> party or a part-time summer helper to cut grass within the Borough. **After some review and discussion, the motion of Mr. Hertneky, seconded by Mrs. Then to authorize Hall Lawn Care to cut grass at the Borough Building, Gratty Park, the Fire Hall and Ballfields were unanimously carried.**
4. Discuss adding screening to the fence around the water tower – There was discussion regarding a privacy screening being installed around the water tower area facing the house’s along East Ridge area. The privacy screening will cost approximately \$500.00 for 265 feet x 6 feet high. **After some discussion, the motion of Mrs. Then, seconded by Mrs. Hertneky to approve the purchase of privacy screening not to exceed \$500.00 was made.** A roll call vote was taken of the members of Council present. **The motion**

**passed after receiving four (4) affirmative votes and one (1) negative vote of all members of Council present.** Mr. T. Antoline and Mr. J. Antoline were not in attendance.

Mr. Bohach – No      Mrs. Hertneky – Yes      Mr. Hertneky - Yes  
Mr. Levenson – Yes      Mrs. Then – Yes

Mr. Hertneky presented Council with information regarding the 2008 Ford 450 dump truck needing a EGR Sensor replaced. The approximate costs of \$3,500.00 from the Ford Dealership and the costs of \$739.88 from the Douglas Garage in Beaver Falls were received for consideration.

Mrs. Then reviewed concerns regarding the that the water tower may have been shot at causing a leak.

**SEWER PROJECT MANAGEMENT COMMITTEE REPORT** – No Report.

**MAYOR'S REPORT:** No Report.

**BVRPD REPORTS:** Mr. Levenson, Chairperson of the BVRPD Board, presented Council with updates regarding the following issue(s).

1. Fuel System – A status update on the fuel system install was presented to Council which included a quote of \$6,800.00 for installing electric service. The BVRPD will be acquiring additional electric service quotes.
2. Discuss and Ratify Resolution to add Bridgewater to the Regional Department – A Resolution was presented to Council regarding the admission of Bridgewater Borough to the BVRPD and the terms of such admission pursuant to the provisions of the intergovernmental cooperation agreement between the Borough of Conway, Borough of Baden, Borough of Freedom and the Township of Rochester. **After some review and discussion, the motion of Mr. Hertneky, seconded by Mr. Bohach to ratify the BVRPD Resolution No. 2025-01 was unanimously carried.**

It was noted that Pulaski Township is interested in joining BVRPD as a contract.

**ENGINEER'S REPORT:**

1. NPDES Permit No. PA0036609 Renewal Update – The sampling has been completed and waiting for the analysis from CWM. A letter was sent DEP from NIRA regarding the updates.
2. National Pollutant Discharge Elimination System Permit Renewal – The stormwater discharge permit guidelines are being redeveloped and extended through March 15, 2025. The general permit issued January 18, 2025, needs updated.
3. 1825 Porter Street Discussion and Update – The homeowner had another issue with flooding on March 16, 2025. The retention pond flooded but no problems were found. It has been concluded that the owners downspouts are draining into the retention pond and there are large rocks in the retention pond. It was determined that the Borough will make every effort to investigate this issue by authorizing the Borough Engineer, Public Works Chairperson and Public Works Supervisor to inspect the area to get an idea of the entire issue.

There was some discussion regarding the pricing for mapping access to the Borough. The creator user license is \$500.00 and every license after that is \$110.00 per year.

**SOLICITOR'S REPORT:**

1. Zoning Discussion – 1000 3<sup>rd</sup> Avenue (Butter Business LLC) – An update regarding the next step(s) for this parcel was provided to Council. The owners submitted a zoning application, a Zoning Hearing Board

meeting is the next step, and they must meet all the requirements to acquire approval. This is a multi-step process and Council is not involved.

### **CORRESPONDENCE:**

1. Harshman CE Group, LLC Monthly Report-Dated 03/10/2025 - This document was ordered received and filed.
2. Norfolk Southern Railyard Co. Sample Analysis Report-Dated 02/10/2025 - This document was ordered received and filed.
3. Real Estate Tax Assessment Appeal Notification(s) / Results(s) – These documents were ordered received and filed.
4. Annual Downstream Notification for Pittsburgh Air Reserve Station (PARS) - This document was ordered received and filed.
5. MRM Trust Notes - This document was ordered received and filed.
6. Beaver County Sports Hall of Fame Sponsorship – It was noted that the Borough does not donate taxpayers money to organizations, but anyone is personally able to do so.
7. PennDOT Traffic Counting Study – Dated 02/24/2025 - This document was ordered received and filed.

### **OLD BUSINESS:**

1. Porter Street Paving Issue – There was some discussion regarding the paving issues, and it was determined that this would be revisited when the weather is better.
2. Porter Stormwater Review – This was discussed during the Engineer’s Report section of this meeting.
3. Vacating Paper Alley Discussion (1337 Sampson St. / Hiland Ave.) – The Borough Solicitor will follow up on the letter sent to the adjacent property owner.
4. Traffic System/Service Repair Services (Crows Run/Rt 65) – There was some discussion on who is responsible for the maintenance of this traffic light. Traffic Signal System submitted two (2) options for repairs. Option 1 is installing a Loop Detector Sensor with Loop Module for \$6,500.00 and Option 2 is installing Radar \$15,500.00. **After some review, the motion of Mr. Bohach, seconded by Mrs. Hertneky to approve Option 1 and to send a letter of concern Senator Vogel, Jr. and Representative Matzie was unanimously carried.**
5. Conway Water System Consolidation Update – No Update at this time.
6. Conway-Baden Municipal Authority Sanitary Interconnect Update – No Update at this time.

### **NEW BUSINESS:**

1. 2025 BCRCOG Delegate and Alternate Appointments - **After some review and discussion, the motion of Mrs. Then, seconded by Mr. Hertneky to appoint Mrs. Hertneky as the Delegate and Mr. Bohach as the Alternate was unanimously carried.**
2. Beaver County Association of the Blind’s (BCAB) Request for Pedestrian Signage (400 9<sup>th</sup> Street) – There was discussion regarding the number of signs, painted crosswalks needed and whether the BCAB should be purchasing the signs. The Borough Solicitor recommended reaching out to Ms. Lukes regarding the correct verbiage and he will review the Traffic Ordinance for clarification.

3. 2024 ARLE Funding Program Application Denial Letter – Dated 02/27/2025 – A letter was received from Mr. Douglas M. Tomlinson, P.E. of Chief, Highway Safety and Traffic Operations Division notifying the Borough that the funding for the 5<sup>th</sup> Avenue at 11<sup>th</sup> Street Drainage Improvement Project was denied. This is the third (3<sup>rd</sup>) time the Borough has been denied for this project.

**OTHER BUSINESS:** None

**PUBLIC COMMENT:**

Mr. Atsidis inquired about fencing within the Borough. Records are kept on file in the Borough Office.

Mr. Atsidis inquired about Facebook posts regarding Code Enforcement. There was discussion regarding this topic.

Mr. Atsidis inquired if there were any recommendations for surveying companies. There was discussion regarding this topic.

**EXECUTIVE SESSION:** Mr. Levenson requested Council go into Executive Session regarding possible litigation matters at 9:19 p.m., as per the motion of Mrs. Hertneky, seconded by Mrs. Then.

On the motion of Mr. Hertneky, seconded by Mrs. Hertneky to reconvene at 9:57 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Then, seconded by Mr. Bohach to adjourn the meeting at 9:58 p.m. was unanimously carried.

Jocelyn Hertneky  
Council Member

Scott Levenson  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve payment of bills at the discretion of Borough Secretary & add to April's List of Bills
2. Approve sending a sympathy item for Borough Secretary's Family
3. Consensus to close the Borough Office to permit the Assistant Borough Secretary to attend funeral
4. Consensus to not conduct a Traffic Study at Rt 65 and Norfolk Southern (NFS) RR Entrance
5. Approve 2025 BCRCOG Summer/Winter Commodities
6. Approve a Hotspot for Public Works Supervisor
7. Approve the Vehicle Take Home Policy
8. Consensus to postpone the Vehicle Take Home Policy
9. Authorize Hall Lawn Care for grass cutting services
10. Approve the purchase of Privacy Screen (roll call vote)
11. Ratify BVRPD Resolution 2025-01
12. Approve Traffic Signal System's Option 1
13. Appoint BCRCOG Delegate and Alternate