

BOROUGH OF CONWAY COUNCIL  
WORKSHOP MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
February 7, 2024

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**MEETING** was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mrs. Patty Then, and Borough Secretary Margie Nelko.

**ABSENT:** Mr. John Antoline  
Mr. Tim Antoline  
Mayor Debbie Rose

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** (Agenda Items) - None

**RECOGNITION OF VISITORS:**

Linda Hawk of 1613 Porter Street  
Morgan Keller of 1404 S. Gross Street

**MINUTES** of the Workshop Meeting held on October 4, 2023, were presented to Council. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Workshop Meeting Minutes of October 4, 2023, as presented was unanimously carried.**

**MINUTES** of the Emergency Meeting held on October 10, 2023, were presented to Council. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Emergency Meeting Minutes of October 10, 2023, as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on October 18, 2023, were presented to Council. **After some review, the motion of Mrs. Then, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of October 18, 2023, as presented was unanimously carried.**

**MAINTENANCE SUPERVISOR'S REPORT:** This report was ordered received and filed.

**FIRE CHIEF'S REPORT:** The Fire Chief was not in attendance. This report was ordered received and filed.

**EMA COORDINATOR'S REPORT:** No Report.

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** Mrs. Then, Chairperson of the Finance & Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of January 18, 2024, through February 7, 2024, in the amount of \$53,617.24 from the General Fund, expenditures in the amount of \$8,214.56 from the Liquid Fuels Fund and expenditures in the amount of \$41,621.90 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Bohach to approve the List of Bills as presented was unanimously carried.**

**COMMUNITY DEVELOPMENT COMMITTEE REPORT:** Mrs. Hertneky, Chairperson of the Community Development Committee, presented Council with updates regarding the following issue(s).

1. Rave Mobil Safety Renewal Quote - A renewal quote with three (3) options was presented to Council for review. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Rave Mobil Safety Renewal Option B in the amount of \$1,275.00 per year for a three (3) year term and authorize Mrs. Hertneky to sign the agreement was unanimously carried.**
2. Signs (Church of the Redeemed) – There was discussion regarding the signage that was placed on the buildings owned by the Church of the Redeemed without permit(s) and/or if they are exempt. This matter was postponed until the next regular meeting of Council.
3. Solicitation Ordinance No. 488: There was discussion regarding interest in discontinuing soliciting throughout the Borough. This matter will be discussed with the Borough Solicitor.

Mrs. Hertneky provided Council with updates regarding the Zoning Ordinance and Rental Ordinance amendments.

**PARKS & RECREATION COMMITTEE REPORT**: Mr. Bohach, Chairperson of the Park & Recreation Committee, presented Council with updates regarding the following issue(s).

1. DCNR Grant – There was discussion regarding the possibility of reapplying for the pickle ball court again.
2. Mr. John Quote – The Borough Secretary reviewed the quote received for port-a-john services at the parks and the reasons for not wanting to stay with the current service provider. **After some discussion, the motion of Mrs. Then, seconded by Mr. Bohach to approve the quote received from Mr. John was unanimously carried.**

**PUBLIC SAFETY & HEALTH COMMITTEE REPORT**: No Report.

**PUBLIC WORKS COMMITTEE REPORT**: Mr. Hertneky, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. Sewer Plant Truck Repair Discussion – It was determined after reaching out to repair companies that there was a lack of interest due to the insurance monies granted for the job. Chris’s Automotive has expressed interest in doing the repairs. **After some review and discussion, the motion of Mr. Hertneky, seconded by Mrs. Hertneky to approve Chris’s Automotive to perform the repairs contingent upon his willingness to do so was made.** A roll call vote was taken of the members of Council present. **The motion passed after receiving four (4) affirmative votes of all members of Council present with the exception of Mr. Hertneky and Mrs. Hertneky who abstained.**

Mr. Bohach – Yes

Mrs. Hertneky – Yes

Mr. Hertneky – Yes

Mr. Levenson – Yes

Mrs. Then – Abstained

2. 13<sup>th</sup> Street/Foote Street Sewer Issue Discussion – There was some discussion regarding the research and testing of the sewer lines determining that the backups are from the apartments on Schley flushing items that should not be flushed. The line is being monitored to avoid another backup. The Borough Secretary was asked to send a letter to the landlord addressing this issue.
3. 920 4<sup>th</sup> Avenue Expense Invoice – There was some discussion regarding the invoice received from Handy Hands, Inc. for sewer wye repairs at this location. **After some review, it was the consensus of Council to submit a revised invoice to Handy Hands, Inc. for the owner’s reply and/or approval.**

**SEWER PROJECT MANAGEMENT**: Mr. Levenson stated that Mr. T. Antoline attended a meeting regarding the Conway-Baden Authority Sanitary Interconnect.

**MAYOR’S REPORT**: No Report.

**BVRPD REPORT:** Mr. Levenson, Chairperson of the BVRPD Board, presented Council with updates regarding a wall separating the evidence room from the elevator service room, the gym floor mats and the suggestion of putting a sidewalk to the gym room sloping away from the building to help prevent the flooding. There was discussion regarding the moving of the playground gate to help prevent children from playing in the driveway. **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to approve the installation of a sidewalk to the gym room sloping away from the building subject to the BVRPD paying the expense was unanimously carried.**

**CORRESPONDENCE:**

1. Planning & Zoning Commission Minutes – November 14, 2023 – This report was ordered received and filed.

**OLD BUSINESS:**

1. 11<sup>th</sup> Street Waterline Loan Discussion – This matter was postponed until the next regular scheduled meeting of Council.
2. 10<sup>th</sup> Street & 3<sup>rd</sup> Avenue Waterline Discussion - This matter was postponed until the next regular scheduled meeting of Council.
3. Beaver County ARPA Infrastructure Grant Letter-Dated January 29, 2024 – The Borough Secretary was asked to reach out to the Borough Engineer to complete a response to the letter.
4. Teamster 250 Local Union Grievance - No update at this time.
5. Conway Water System Consolidation - No update at this time.

**NEW BUSINESS:**

1. Conditional Use Decision – 901 1<sup>st</sup> Avenue – Minutes of the Planning & Zoning Commission, dated January 22, 2024, were presented to Council. The Planning & Zoning Commission approved and recommends approval of the usage being changed from owner occupied to outside apartment usage. **After some discussion, the motion of Mrs. Hertneky, seconded by Mrs. Then to approve the Conditional Use request for 901 1<sup>st</sup> Avenue was unanimously approved.**
2. Resolution 2024-02 – A Resolution regarding tobacco and nicotine free parks within the Borough was presented to Council for consideration. **After some discussion, the motion of Mr. Bohach, seconded by Mrs. Then to adopt Resolution No. 2024-02 was unanimously carried.**

**OTHER BUSINESS:** None

**PUBLIC COMMENT:** None

**EXECUTIVE SESSION:** Mr. Levenson requested Council go into Executive Session regarding a personnel matter at 8:01 p.m., as per the motion of Mrs. Then, seconded by Mr. Hertneky. Mrs. Hertneky requested the Borough Secretary to attend the Executive Session.

On the motion of Mr. Hertneky, seconded by Mrs. Then to reconvene at 8:29 p.m. was unanimously carried.

Upon re-entering the public meeting, the following item(s) were reviewed:

1. Public Works Working Supervisor Position – After some review, the motion of Mr. Hertneky, seconded by Mrs. Then to hire Mr. Stephen Badamo as the working supervisor contingent upon the withdrawal of the grievance and the understanding of no back pay will be issued was unanimously carried.

There being no further business, the motion of Mr. Bohach, seconded by Mr. Hertneky to adjourn the meeting at 8:34 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Scott Levenson  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of October 4, 2023, October 10, 2023, and October 18, 2023
2. Approve List of Bills
3. Approve Rave Mobil Safety Renewal
4. Approve Mr. John Quote for Port-A-John Service
5. Approve Sewer Truck Repairs by Chris's Automotive (includes roll call vote)
6. Consensus to send Handy Hands, Inc. a Revised Invoice for Acceptance
7. Approve Sidewalk Installation for Gym Room
8. Approve Conditional Use – 901 1<sup>st</sup> Avenue
9. Adopt Resolution No. 2024-02
10. Approve Hiring of Public Works Working Supervisor