

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
October 4, 2023

MEETING was called to order at 7:00 p.m. with Mr. Timothy Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko and Steve Badamo.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: (Agenda Items) - None

RECOGNITION OF VISITORS:

Dan Byrne of 1201 15th Street

MAINTENANCE SUPERVISOR'S REPORT: Mr. Badamo reviewed the report presented to Council. This report was ordered received and filed.

There was discussion regarding a cover for the truck during leaf pickup, the cost of a sewer machine, the cost of auger services and the cost of having the backhoe inspected for a repair quote. **After some review of the issues with the backhoe, it was the consensus of Council to have Case travel to our site for the inspection and to provide a quote for repairs.** There was some discussion regarding the playground light needing to be looked at by an electrician and the estimated costs of a pickup truck which could be paid with Liquid Fuels Funding. Youngblood Paving is scheduled to complete the work on 11th Avenue and 2nd Avenue on Thursday (10/11/2023).

FIRE CHIEF'S REPORT: The Fire Chief was in attendance. This report was ordered received and filed.

There was discussion regarding the uniform callout budget allowance vs. the overage cost and the possibility of removing this item from the budget. The uniform callout allowance was an existing agreement to help with the cost of damaged clothing. There was discussion regarding past agreements no longer being adhered to such as utility costs. There was some discussion regarding a yearly lump sum payment vs. the Borough paying for different items. Mr. J. Antoline requested a proposed budget projection for the fire department be submitted for the upcoming budget meetings.

EMA COORDINATOR'S REPORT: No Report.

BVRPD REPORT:

ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT: No Report.

FINANCE & GRANTS COMMITTEE REPORT: Mr. Levenson, Chairperson of the Finance and Grants Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of September 21, 2023 through October 4, 2023, in the amount of \$102,235.34 from the General Fund, expenditures in the amount of \$3,753.42 from the Liquid Fuels Fund and expenditures in the amount of \$52,567.12 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mrs. Hertneky to approve the List of Bills as presented was unanimously carried.**
2. **2023 Tax Anticipation Note (TAN)** – **After some review and discussion, the motion of Mr. Levenson, seconded by Mrs. Then to authorize paying off the 2023 TAN as presented was unanimously carried.**

PARKS & RECREATION COMMITTEE REPORT: No Report.

Mayor Rose inquired if the fire department memorial bricks at the War Memorial Park were checked on. There was discussion regarding four (4) bricks needing moved. The available area for the fire department memorial bricks will be discussed in the spring.

PLANNING, ZONING & ORDINANCE COMMITTEE: No Report.

PUBLIC SAFETY & HEALTH COMMITTEE REPORT: No Report.

Mrs. Then asked for an update regarding the sewer complaint received on Dewy Street. The Borough Secretary stated that the resident still has time to respond to the letter that was sent.

PUBLIC WORKS COMMITTEE REPORT: Mr. J. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. Port-a-Johns (United Services) – A price comparison was conducted, and the result was higher than the current expense per park.
2. Public Works Supervisor Position – This matter will be discussed in Executive Session.
3. Public Works Laborer Position – This matter will be discussed in Executive Session.

There was some discussion regarding a resident parking in an alley that blocks the Valley Waste truck from pickup trash. Mr. J. Antoline spoke with the resident and the vehicle will be moved.

MAYOR'S REPORT: No Report.

BVRPD REPORT:

Mayor Rose reviewed the proposed BVRPD signage choices for the side of the municipal building which will be paid by the BVRPD. Mayor Rose is looking for Council's opinion on the choices.

CORRESPONDENCE: None

OLD BUSINESS:

1. Duquesne Light Permit Approval Request – The Borough Secretary reviewed the information received from Duquesne Light. **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the Duquesne Light Permit as submitted was carried with the exception of Mr. J. Antoline and Mr. Bohach who opposed.**

NEW BUSINESS:

1. Resolution No. 2023-04 – A Resolution reducing police officers' contributions to the police Pension Plan for the Year 2024 was presented to Council for review. **After some discussion, the motion of Mr. Levenson, seconded by Mr. J. Antoline to adopt Resolution No. 2023-04 was unanimously carried.**
2. 2023-2024 Winter Traffic Service Agreement – There was discussion regarding pricing. This document was ordered received and filed.
3. Accept Resignation Letter-Byrne, D. – A letter, dated September 22, 2023, was received from Daniel Byrne regarding his notice of resignation with the Borough of Conway effective

immediately. Mr. Byrne's last day will be September 22, 2023. **After some discussion, the motion of Mr. J. Antoline, seconded by Mr. Hertneký to accept Daniel Byrne's resignation was unanimously carried.** Mr. T. Antoline thanked Mr. Byrne for his service to the Borough of Conway.

4. **MS4 Report for Period of July 1, 2022, to June 30, 2023** – This document was ordered received and filed.
5. **Beaver County's Municipal Waste Management Plan Update – Dated September 22, 2023** - This document was ordered received and filed.
6. **UC Board Review – R. Micija** - This document was ordered received and filed.

OTHER BUSINESS:

The Borough Secretary presented Council with information regarding the Valley Waste contract expiring at the end of 2023. There was discussion regarding the ability to use the option year provided in the contract. **After some review and discussion, the motion Mr. J. Antoline, seconded by Mr. Bohach to approve exercising the one (1) year option provided in contract was unanimously carried.**

PUBLIC COMMENT:

Mr. Byrne inquired if the Borough was paying the Glick invoice for fire truck expenses. There was discussion regarding the previous payment approval for these expenses, the current invoice being \$909.84 over the previously approved amount and how department expenses are to be presented to Council. **After some discussion, the motion of Mr. Levenson, seconded by Mr. J. Antoline to approve payment of the \$909.84 remaining balance from the Fire Truck Escrow Fund was unanimously carried.**

EXECUTIVE SESSION: Mr. T. Antoline requested Council go into Executive Session regarding a personnel matter at 8:18 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Bohach.

On the motion of Mr. Bohach, seconded by Mr. J. Antoline to reconvene at 8:45 p.m. was unanimously carried.

There being no further business, the motion of Mr. Bohach, seconded by Mr. J. Antoline to adjourn the meeting at 8:46 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Consensus to request a repair quote for the backhoe from Case
2. Approve List of Bills
3. Approve 2023 Tax Anticipation Note Payoff
4. Approve Duquesne Light Permit Request
5. Adopt Resolution No. 2023-04
6. Accept D. Byrne's Resignation
7. Approve Valley Waste Refuse Contract Option Extension
8. Approve Glick invoice overage payment from the Fire Truck Escrow Fund