

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
September 6, 2023

MEETING was called to order at 7:00 p.m. with Mr. Timothy Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Jocelyn Hertneky, Mr. Mark Hertneky, Mr. Scott Levenson, Mayor Debbie Rose and Steve Badamo.

ABSENT: Mrs. Patty Then
Borough Secretary Margie Nelko

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: (Agenda Items) - None

RECOGNITION OF VISITORS:

Betty Kotula of 1309 3rd Avenue
Betty Jacob of 1308 4th Avenue
Mr. & Mrs. Chuck Darrah of 1103 Porter Street
Stephanie Hamill

BVRPD REPORT:

1. BVRPD Resolution No. 23-06 – A Resolution of the Beaver Valley Regional Police Department regarding the admission of Rochester Township to the BVRPD was presented to Council for review. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Hertneky to approve the BVRPD Resolution No. 23-06 was unanimously carried.**
2. BVRPD 2024 Budget – Mr. Levenson presented Council with an overview of Rochester Township being part of the BVRPD as of September 1, 2023, and how it helps the 2024 BVRPD Budget. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Hertneky to approve the 2024 BVRPD Budget was unanimously carried.**

ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT:

1. 1208 3rd Avenue Renting or Selling – There was discussion regarding renting the old Borough Building vs. rent to own. There are some concerns regarding zoning issues due to the property being in an R2 Zoning District. There was some discussion regarding transitional zoning from an R2 District to a Commercial District. Ms. Hamill expressed concerns regarding the public questioning the rezoning. The first step is for Council to review the transitional zoning with the Borough Solicitor.

FINANCE & GRANTS COMMITTEE REPORT: Mr. Levenson, Chairperson of the Finance and Grants Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of August 17, 2023, through September 6, 2023, in the amount of \$61,406.75 from the General Fund, expenditures in the amount of \$3,434.48 from the Liquid Fuels Fund and expenditures in the amount of \$44,354.56 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mrs. Hertneky to approve the List of Bills as presented was unanimously carried.**
2. Police Pension Inv. 2023-180-Thomas J. Anderson & Associates Inc. – **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Bohach to approve paying invoice 2023-**

180 in the amount of \$4,050.00 from the Police Defined Benefit Pension Plan was unanimously carried.

3. Homer Nine & Sons, Inc.-A/C Unit Quotes – There was some discussion regarding the quotes being too high, and that the electrical service is included. **After some review and discussion, it was the consensus of Council to acquire more quotes for the A/C Units and the electrical service.** This matter was tabled.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PLANNING, ZONING & ORDINANCE COMMITTEE: Mr. Hertneky, Chairperson of the Planning, Zoning and Ordinance Committee, presented Council with updates regarding the following issue(s).

1. Rental Ordinance – All of the notes received from Council is being put together to create a comprehensive document for review.

PUBLIC SAFETY & HEALTH COMMITTEE REPORT: No Report.

Mr. Bohach reported that the paving at the fire hall has been completed.

PUBLIC WORKS COMMITTEE REPORT: No Report.

There was discussion regarding a Public Works Supervisor Report being ready for the next regular meeting. Mr. Badamo presented an example of a workday and what has been completed for August 28, 2023, through September 1, 2023. Mr. J. Antoline discussed making a sheet to help make it easier for Mr. Badamo to present his report to Council.

There was discussion regarding the leaf machine and the days for leaf collection. This matter will be discussed at the next regular meeting of Council.

MAYOR'S REPORT: No Report.

CORRESPONDENCE:

1. Beaver County ARPA Municipal Infrastructure Grants Letter-Dated 08/15/2023 – There was discussion regarding time frame planning of the 11th Street Water Line Replacement because of the need to shut off water to do the work.

Mr. J. Antoline stated that he reached out to Stefanik's Next Generation Contracting Co. to discuss emergency line repairs.

2. PennDOT Freedom Road Upgrade Project Hydrologic & Hydraulic Analysis – This document was ordered received and filed.
3. Norfolk Southern Railyard Sample Analysis Report (Dated 08/08/2023) – This document was ordered received and filed.

OLD BUSINESS:

1. 1432 Dupont Street-Ridjaneck – Mr. Levenson presented Council with the background of the issue Mrs. Ridjaneck is having with the building permit and construction of her shed. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Hertneky to approve the building permit for the shed located at 1432 Dupont Street was unanimously carried.** Mr. Levenson asked the Assistant Borough Secretary to contact Harshman CE Group, LLC to inform them of the motion for the shed.

2. Local Share Account (LSA) Grant Notification – This matter is tabled until the next regular scheduled meeting to discuss a meeting date during the last week of September to apply for the grant(s).
3. Auditor Proposals – No update at this time.
4. BVRPD Gym – No update at this time.

NEW BUSINESS:

1. 2024 PSAB Unemployment Compensation Plan Rate – This document was ordered received and filed.
2. 2023-2024 Winter Traffic Service Agreement – There was discussion regarding pricing. This document was ordered received and filed.
3. MRM Workers' Compensation Medical Panel (Revised) – A revised medical panel list to include multiple physical therapy locations was presented to Council for review and acceptance.
4. Straile Repository Exoneration for the Novak Property (1st Avenue-18.001.0105.000) – **After some review and discussion, the motion of Mrs. Hertneky, seconded by Mr. Levenson to approve the repository exoneration for 18.001.0105.000 was unanimously carried.**

OTHER BUSINESS: None

PUBLIC COMMENT:

Chuck Darrah, Betty Kotula and Betty Jacob expressed concerns regarding vehicles without tags, the downtown area looking terrible with most of these properties being rentals and thoughts on having our own inspector. There was discussion regarding the Borough Office sending out letters before sending complaints directly to Harshman CE Group, LLC. These residents want the Borough to look pretty again. They were directed to contact the police if they see anything suspicious.

EXECUTIVE SESSION: Mr. T. Antoline requested Council go into Executive Session regarding a personnel matter at 8:17 p.m., as per the motion of Mr. Levenson, seconded by Mr. J. Antoline.

On the motion of Mr. J. Antoline, seconded by Mr. Levenson to reconvene at 8:44 p.m. was unanimously carried.

There being no further business, the motion of Mr. Bohach, seconded by Mr. J. Antoline to adjourn the meeting at 8:45 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve BVRPD Resolution No. 23-06
2. Approve 2024 BVRPD Budget
3. Approve List of Bills
4. Approve payment of Inv 2023-180 from Police Defined Benefit Plan
5. Consensus to acquire more quotes for A/C and electrical service
6. Approve building permit for 1432 Dupont Street-Ridjaneck
7. Approve Repository Exoneration for Lot 18.001.0105.000