

BOROUGH OF CONWAY COUNCIL  
WORKSHOP MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
November 2, 2022

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**MEETING** was called to order at 7:00 p.m. with Mr. Timothy Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose and Borough Secretary Margie Nelko.

**ABSENT:** Mr. Aaron Patrick

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** None

**CHRIS ROACH, PARADISE ENERGY:** Mr. Roach was present to review the solar panel packet provided for Council's review. There was discussion regarding the program, the amount of production could be expected, the costs and current incentives to go with solar panels.

**MAINTENANCE SUPERVISOR'S REPORT:** Reports for September and October were ordered received and filed.

**FIRE CHIEF'S REPORT:** The Fire Chief was in attendance. This report was ordered received and filed.

A letter granting permission to mount a compress to the floor is needed for FEMA. The Borough Secretary will provide a letter.

**EMA COORDINATOR'S REPORT:** No Report.

There was some discussion regarding the need for a resignation letter from the current EMA Coordinator so that the Mayor can appoint another person.

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of October 20, 2022 through November 2, 2022, in the amount of \$72,151.31 from the General Fund, expenditures in the amount of \$201.30 from the Liquid Fuels Fund and expenditures in the amount of \$45,879.67 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**

**PARKS & RECREATION COMMITTEE REPORT:**

1. DCNR Grant Application – Site Plan – An email, dated October 27, 2022, was received stating that the application has passed all of the required validations and was successfully submitted. A site plan was presented to Council for review.

There was discussion regarding swing seat replacements and heights at Gratty Park.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** No Report.

**PUBLIC RELATIONS REPORT:** – Mr. Levenson, Chairperson of the Public Relations Committee, presented Council with updates regarding the following issue(s).

1. APPI Energy-Turn Key Lighting Project – There was discussion regarding Mayor Rose and Mr. J. Antoline researching the costs of doing the work in house.
2. Police Regionalization Update – This matter will be discussed in Executive Session.
3. Conway Alliance Church-Holiday Inquiry – A member of the church inquired if they were able to put out speakers on Sunday(s) for church bells and Christmas carols at 6 p.m. **After some discussion, it was the consensus of Council to approve the request of playing Church Bells and Christmas Carols subject to no complaints are received.**
4. Pension Discussion – A review of a meeting with Mr. K. Newmeyer regarding both the pension plans was presented to Council.

#### **PUBLIC SAFETY COMMITTEE REPORT:**

1. School Bus Schedule – Late/Not Showing Up – Mr. T. Antoline addressed issues concerning the school buses running late or not showing up at all. It was determined that the school board would need to be notified of these concerns.

**PUBLIC WORKS COMMITTEE REPORT:** Mr. J. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Water Tower Cleaning – The water tank is scheduled to be drained, cleaned and inspected on November 14, 2022. The Ambridge Emergency Interconnect will be the back water source. There was discussion regarding placing a notice on Facebook and a possible Swift 911 call to residents letting them know that water pressure may be low.

**MAYOR'S REPORT:** No Report.

There was discussion regarding the severed head from Economy being on the news at 11 pm.

There was discussion regarding Baden Borough passing the decision for 11 officers for the Police Regionalization.

There was discussion regarding the police department's request to sell three (3) old shot guns and two (2) older ARs to a dealer for \$1,300.00. This funding along with grant money would be used to purchase three (3) small AR's and the remaining grant monies would be used to purchase tasers. **After some review, the motion of Mr. Levenson, seconded by Mr. J. Antoline to approve the selling of the three shotguns and two ARs was unanimously carried.**

There was discussion regarding 300-450 bags of goodies for the children being stuffed with items purchased from the Community Day monies which will be distributed by Santa Clause.

There was discussion regarding Community Days being held again in 2023.

#### **CORRESPONDENCE:**

1. Christmas Festivities and 3<sup>rd</sup> Avenue Road Closing Request – Church of the Redeemed – Emails were received requesting permission to have pictures with Santa, a live concern, the distribution of hams, the closing of 3<sup>rd</sup> Avenue and carriage rides down 3<sup>rd</sup> Avenue making a loop on 2<sup>nd</sup> Avenue to avoid the main roadway. There was discussion regarding concerns of closing streets within the Borough and how traffic will be able to maneuver around them. **After some review, it was the consensus to approve the Christmas Festivities and close 3<sup>rd</sup> Avenue subject to it not restricting emergency vehicle service to the surrounding buildings.** The Borough Secretary was asked to send a reply expressing Council's decision.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Planning and Zoning Commission Minutes – September 27, 2022 and October 25, 2022 – These documents were ordered received and filed. Ms. Hamill was present to discuss concerns regarding the Harshman CE Group monthly reports not showing post construction information and that residents need to be reminded to call for final inspections. The Planning and Zoning Commission has begun the process of reviewing the 40 yr. old Ordinance Book and is requesting confirmation from Council that monies will be available to pay for legal review(s) and codification when completed. It was determined that Council is all in favor of the codes being updated and is willing to help as much as possible.
2. Conway-Baden Municipal Authority Sanitary Interconnect Update – A letter, dated October 18, 2022, was received the Baden Municipal Authority (BMA) requesting monthly status reports of projects, funding applications and any right-of-way or easement discussions with Norfolk Southern Railroad or Pennsylvania Department of Transportation. This letter was forwarded to the Borough Engineer and Borough Solicitor.
3. 2023 Estimated Liquid Fuels Allocation – A notice regarding the 2023 Estimated Liquid Fuels Allocation, in the amount of \$65,591.52, was received. This notice was received and filed.
4. 2021-2022 Annual MS4 Status Report – This document was ordered received and filed.

**OTHER BUSINESS:** None

**PUBLIC COMMENT:**

There was some discussion regarding concerns of the lack of resident's knowledge of the Columbia Gas Line Project and the lack of communication with residents regarding paving and road closures.

There was discussion regarding the need to for repairs to the concrete slabs at the fire department. The Fire Chief will acquire estimates for the work needed.

Mr. Adam Klimkowski, owner of 1025 Dewey Street, was present to discuss issues with the water and sewer bill for this location. Mr. Klimkowski apologized to the Borough Secretary for the discussions in the office earlier that week. Mr. Klimkowski stated that the water was supposed to be shut off at this location (by previous owner), that there was conversation with the previous Asst. Secretary requesting water shut off, that he had contacted the PW Supervisor directly to have water shut off for repairs, new renters are using water and that he did not receive the bills due to the account was never updated to his contact information. Mr. Klimkowski wants the bill corrected with no usage until rented. There was discussion regarding the office not being notified the property changed hands, the probability of not using water when the dwelling is being renovated and if not used then where was water brought in dumped and that there were costs associated with turning water on and off. **After some review and discussion, it was the consensus of Council to extend a one-time credit in the amount of \$150.17 to the water and sewer bill for this location.**

**EXECUTIVE SESSION:** Mr. T. Antoine requested Council go into Executive Session regarding a personnel matter and potential litigation matter at 8:46 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Levenson.

On the motion of Mr. J. Antoline, seconded by Mr. Levenson to reconvene at 9:26 p.m. was unanimously carried.

Upon re-entering the public meeting, the following item was reviewed:

There was discussion regarding the number of police officers recommended for the Police Regionalization. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Levenson to approve moving forward with the Police Regionalization and accepting the recommendation of an eleven (11) police officer department was unanimously carried.**

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Bohach to adjourn the meeting at 9:27 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Timothy Antoline  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Consensus to approve playing Church Bells and Christmas Carols
3. Approval to sell old guns
4. Consensus to approve Christmas Festivities and Close 3<sup>rd</sup> Avenue
5. Consensus to extend a one-time credit to the water and sewer bill for 1025 Dewey Street