

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
October 19, 2022

MEETING was called to order at 7:00 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Aaron Patrick

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items): None

RECOGNITION OF VISITORS: None

FINANCE & ADMINISTRATION COMMITTEE REPORT: - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of October 6, 2022 through October 19, 2022, in the amount of \$88,394.50 from the General Fund, and expenditures in the amount of \$8,240.93 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. Patrick to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – No Reports.
3. Treasurer's Report – No Report.
4. LSA Grants Update – State Representative Matzie's office stated that grant notices should be received by mid-November.

PARKS & RECREATION COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Flags – There are 20 flags that need replaced and approximately 82 flag poles/holders. There was discussion proposing there be funding, in the amount of \$2,500.00 - \$3,000.00, included in the 2023 Budget.
2. DCNR Grant Application – The proposed grant application options were presented to Council for review. The application deadline is October 28, 2022. Option No. 1, in the amount of \$276,868.00, is re-doing the asphalt under the playground and the existing parking area, this would require the Borough to pay \$25,000.00. Option No. 2, in the amount of \$167,827.00, is re-doing the asphalt under the playground but not the parking area, this would require the Borough to pay \$14,000.00. There was some discussion regarding parking concerns and financing. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Bohach to approve Option No. 1 in the amount of \$276,868.00 and adopt Resolution No. 2022-15 expressing the Borough's intent to undertake the Edward Gratty Park Pickleball Courts and Playground Surface Rehabilitation Project was unanimously carried.**

PLANNING, ZONING & ORDINANCE COMMITTEE: – No Report.

PUBLIC SAFETY COMMITTEE REPORT: No Report.

PUBLIC RELATIONS COMMITTEE REPORT: Mr. Levenson, Chairperson of the Public Relations Committee, presented Council with updates regarding the following issue(s).

1. APPI Energy-Turn Key Lighting Project – This matter was tabled.
2. Police Regionalization Update – An update regarding meeting discussions was present to Council.

PUBLIC WORKS COMMITTEE REPORT: – Mr. J. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Regal Chlorinator Inspections – An inspection is due for the Regal Chlorinator to comply with the DEP/EPA inspections requirement of every 3-5 years in order to meet their standards. Each sandpipe will cost approximately a couple hundred dollars each.

The Borough Secretary asked what the leaf schedule will be for 2023 due to the office is receiving phone calls. It was determined that curb side leaf pickup will be from October 25, 2022 through December 7, 2022. The leaves are required to be in paper bags and placed at the curb. Downtown will be picked up on Tuesday's and Up town will be picked up on Wednesday's.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – Reports for September and October were received and filed.
2. 2022 COPS Hiring Program Update – The Borough did not receive this grant.

ENGINEER'S REPORT:

1. PSAB Grant Opportunity – There was discussion regarding this grant allowing matching funding from any resource, the application deadline and that there is time to see if the other grant comes through.
2. ADA Curb Ramp Update – Most of the curbs have been installed and there are discussions with the contractor regarding the material costs for payout paperwork.
3. Youngblood Paving Payment Approval – Foot Street – The 2022 Roadway Project has been completed and it is recommended that payment in full be made in the amount of \$45,394.89. **After some review and discussion, the motion of Mr. Bohach, seconded by Mrs. Then to authorize payment in the amount of \$45,394.89 to Youngblood Paving for the 2022 Roadway Project was unanimously carried.**
4. Columbia Gas Zoning Application Update – Columbia Gas has requested a Zoning Hearing Application that the Borough Solicitor will provide. The Borough Engineer requested updates regarding the progress of the restoration from the pipe project.

SOLICITOR'S REPORT:

Work is being completed for the vacating of the allies which includes sending Beaver County the adopted Ordinances.

There was some discussion regarding new legislation on waivers of additional charges assessed for unpaid Borough real estate taxes.

CORRESPONDENCE:

1. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.

2. Norfolk Southern Railyard Sample Analysis Report (Dated 09/07/2022) – This document was ordered received and filed.

OLD BUSINESS:

1. Tree Removal Bids – Bids are still being accepted for tree removal service.
2. Borough Copiers – The Borough Secretary reviewed the trade-in policies for Precision Copy Products. **After some review and discussion, the motion of Mr. Levenson, seconded by Mrs. Then to approve the five (5) year lease of a Sharp BP70C31 for the Borough Office was unanimously carried.**

NEW BUSINESS:

1. 2022 Municipal State Aid Allocation – An email from the Pennsylvania Auditor General was received regarding the 2022 Municipal State Aid Allocation in the amount of \$72,526.32 which will be disbursed to the pension plans as required.
2. 2022 Municipal State Aid Allocation Disbursement – The Borough Secretary reviewed the requirements for disbursing the pension state aid. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to disburse the 2022 Municipal State Aid to the Non-Uniform Pension Plan in the amount of \$13,417.37 and the Police Pension Plan in the amount of \$59,108.95 was unanimously carried.**
3. Waiver of Additional Charges Assessed for Unpaid Borough Real Estate Taxes (New Legislation) – This matter was discussed under the Solicitor portion of the meeting.
4. Resolution No. 2022-14 – Waiver of Additional Charges Assessed for Unpaid Borough Real Estate Taxes- A Resolution establishing the requirements for the Borough Tax Collector to waive interest, fees, penalties and other additional charges owed for unpaid real estate taxes due to the failure to receive a Real Estate Tax Bill was presented to Council for review. **After some discussion, the motion of Mr. Bohach, seconded by Mr. Levenson to adopt Resolution No. 2022-14 was unanimously carried.**
5. Proposed Renovations to 1208 3rd Avenue-1st Response – There was some discussion regarding proposed renovation changes, other than cosmetic, by 1st Response to the old Borough building. **After some discussion, it was the consensus of Council to keep the laminate top of the desk, approve all the changes subject to 1st Response looking into what is required for the proposed shower.**

OTHER BUSINESS:

There was discussion regarding outside and bay concrete work for the fire department being considered for the 2023 Budget.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. T. Antoline requested Council go into Executive Session regarding a personnel matter and potential litigation matter at 8:33 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Bohach.

On the motion of Mr. J. Antoline, seconded by Mr. Levenson to reconvene at 9:50 p.m. was unanimously carried.

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Levenson to adjourn the meeting at 9:51 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Approve DCNR Grant Option No. 1-Ed Gratty Park Pickleball Courts and Playground Surface Rehabilitation
3. Authorize 2022 Roadway Project Payment
4. Approve 5 yr. lease for Borough Office Copier
5. Approve disbursement of 2022 Municipal State Aid Allocation
6. Adopt Resolution No. 2022-14
7. Consensus to permit proposed renovations to 1208 3rd Ave (1st Response)