

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
September 21, 2022

MEETING was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. Scott Levenson, Mr. Joe Bohach, Mr. Aaron Patrick, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. John Antoline
Mr. Mr. Tim Antoline
Mrs. Hertneky

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items): None

RECOGNITION OF VISITORS: None

MINUTES of the Workshop Meeting held on January 3, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Workshop Meeting Minutes of January 3, 2022, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on January 19, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Regular Meeting Minutes of January 19, 2022, as presented was unanimously carried.**

FINANCE & ADMINISTRATION COMMITTEE REPORT: - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of September 8, 2022 through September 21, 2022, in the amount of \$11,610.65 from the General Fund, and expenditures in the amount of \$10,730.17 from the Water & Sewer Fund were presented to Council for review. There was some discussion regarding the Harshman CE Group invoice and it was determined that this payment would be held for further review. **After some review, the motion by Mrs. Then, seconded by Mr. Patrick to approve the List of Bills as presented with the exception of check number 27105 from the General Fund was unanimously carried.**
2. **Budget Reports** – These reports were ordered received and filed.
3. **Treasurer's Report** – This report was ordered received and filed.

PARKS & RECREATION COMMITTEE REPORT: No Report.

PLANNING, ZONING & ORDINANCE COMMITTEE: – No Report.

PUBLIC SAFETY COMMITTEE REPORT: No Report.

Mr. Bohach stated that the Conway Volunteer Fire Department is replacing the floors in the hall and hallway floors.

PUBLIC RELATIONS COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT: – No Report.

Mayor Rose thanked Mr. Levenson for preparing the spreadsheet for properties with maintenance issues and that she will get in touch with Mr. J. Antoline to discuss policies/procedures.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – This report was received and filed.
2. Police Regionalization Update – Mr. Levenson presented Council with an update regarding upcoming discussions regarding contracts and approximate budget numbers.

ENGINEER'S REPORT:

1. ADA Curb Ramp Update – The contractor has begun with the demolition of the curbs.
2. Columbia Gas Zoning Application Update – The Borough Engineer provided the Borough Solicitor with the information that was requested. Columbia Gas has not met the requirements for a Zoning Variance.

The MS4 requires the Stormwater Ordinance to be updated. A draft will be provided for the Borough Secretary.

Mrs. Then and the Borough Secretary participated in the PennDOT meeting held at the Conway Volunteer Fire Department. PennDOT recommends municipalities to have an agility agreement for emergency help.

SOLICITOR'S REPORT:

1. Conway-Baden Municipal Authority Sanitary Interconnect Update – A meeting has been scheduled to discuss on going issues and we are waiting for confirmation that the Baden Borough Engineer has started the designs.

CORRESPONDENCE:

1. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.
2. Valley Rage Dumpster Request - Ballfields – A request to place a dumpster at the ballfield near the concession stand for trash at their expense. **After some review, it was the consensus of Council to approve the installation of a dumpster at the ballfield for Valley Rage's usage.**
1. Norfolk Southern Railyard Sample Analysis Report (Dated 09/07/2022) – This document was ordered received and filed.

OLD BUSINESS:

1. Tree Removal Bids – Bids are still being accepted for tree removal service.
2. Borough Copiers – No Update at this time.

NEW BUSINESS:

1. 2023 PSAB Unemployment Compensation Plan Rate – The 2022 UC Rate is 0.0285, which is a decrease from 2022.
2. 2023 Non-Uniform MMO (Minimum Municipal Obligation) – The MMO outlines the required funding amounts due to the pension plan to remain qualified for state aid. The obligation due for the Non-Uniform Pension Plan is in the amount of \$12,435.02. **After some review and discussion, the motion of Mr.**

Patrick, seconded by Mr. Bohach to accept the 2023 Non-Uniform Minimum Municipal Obligation was unanimously carried.

3. **2023 Police MMO (Minimum Municipal Obligation)** - The MMO outlines the required funding amounts due to the pension plan to remain qualified for state aid. The obligation due for the Police Pension Plan is in the amount of \$160,438.00. **After some review and discussion, the motion of Mr. Patrick, seconded by Mr. Bohach to accept the 2023 Police Minimum Municipal Obligation was unanimously carried.**

OTHER BUSINESS:

The Borough Secretary presented Council with a Mockenhaupt Invoice No. 2022-04362 that will be paid from the pension plan.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. Levenson requested Council go into Executive Session regarding a contractual matter at 7:51 p.m., as per the motion of Mr. Bohach, seconded by Mrs. Then.

On the motion of Mr. Bohach, seconded by Mrs. Then to reconvene at 8:41 p.m. was unanimously carried.

Upon re-entering the public meeting, the following item was reviewed:

Dr. Wolman, of 1st Response, was present to discuss the agreement between the Borough of Conway and 1st Response regarding the use of space located at 1208 3rd Avenue. **After some review and discussion, the motion of Mr. Patrick, seconded by Mrs. Then to authorize the President of Council to sign the agreement between the Borough of Conway and 1st Response as edited/presented by the Solicitor was unanimously carried.**

There being no further business, the motion of Mr. Patrick, seconded by Mr. Bohach to adjourn the meeting at 9:14 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of January 3, 2022 and January 19, 2022
2. Approve the List of Bills
3. Consensus to approve the installation of a dumpster at ballfield
4. Accept the 2023 Non-Uniform Pension MMO
5. Accept the 2023 Police Pension MMO
6. Authorize President of Council to sign the 1st Response Agreement