

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
July 20, 2022

MEETING was called to order at 7:00 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mr. Scott Levenson, Mr. Aaron Patrick, Mrs. Patty Then, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Jacob Leyland and Borough Engineer Emile Ketterer.

ABSENT - Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items): None

RECOGNITION OF VISITORS:

Michael Crispeno of 110 10th Street

FINANCE & ADMINISTRATION COMMITTEE REPORT: - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of July 7, 2022 through July 20, 2022, in the amount of \$16,855.27 from the General Fund, expenditures in the amount of \$156.75 from the Highway Aid Fund and expenditures in the amount of \$14,609.77 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – These reports were ordered received and filed.
3. Treasurer's Report – This report was ordered received and filed.

PARKS & RECREATION COMMITTEE REPORT: Mr. J. Antoline, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. Food Truck Night(s) – There was some review and discussion regarding concerns about parking issues and the messes that have been left for the PW Department to clean up after the Food Truck Night(s). Mrs. Then will reach out to discuss these concerns with them.

PLANNING, ZONING & ORDINANCE COMMITTEE: – No Report.

PUBLIC SAFETY COMMITTEE REPORT: No Report.

PUBLIC RELATIONS COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT: – No Report.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – No Report.

2. Police Regionalization Update – No Update at this time.
3. Community Day Update – No Update at this time.
4. Discussion on Landscaping – Borough Sign (Rt 65) & War Memorial – No Discussion at this time.

ENGINEER'S REPORT:

1. Columbia Gas Zoning Variance Update – Columbia Gas submitted an application on July 1, 2022, and it seems to be the same paperwork as the previous submission. It is the responsibility of Columbia Gas to figure out the variances that are needed. The Borough Engineer recommends a letter being sent from the Borough Solicitor outlining the zoning codes and what is acceptable.
2. Conway/Baden Municipal Authority Sanitary Sewage Interconnect – The Borough Engineer provided Council with an update regarding the interconnect.

There was some discussion regarding the ADA Curb Ramp progress.

SOLICITOR'S REPORT: No Report.

There was some discussion regarding water and sewer bills being placed in the landlord's name for rentals.

CORRESPONDENCE:

1. Gravel Replacement-Corner of Foote Street & Center Street (S. Butter) – An email, dated June 29, 2022, requesting the Borough to help fix the large ruts in the roadway along 1013 Center Street. After some review it was the consensus to have the PW Department rake out the gravel with the backhoe bucket.
2. PW Assistance Request – 13th Street/Roosevelt Street (S. Morder) – A letter, dated July 15, 2022, regarding concerns on debris and overgrown brush along 13th Street/Roosevelt.
3. LHT Downstream Notifications/Public Notice for Neville Island Terminals – This document was ordered received and filed.

OLD BUSINESS:

1. Borough Copiers – No Update at this time.

NEW BUSINESS:

1. Appointing of a new Vice-President of Council - Nominations were in order for the office of Vice-President of Council. Mrs. Then nominated Mr. Levenson. Mr. Levenson accepted. **On a motion of Mrs. Then, seconded by Mr. Patrick, to appoint Mr. Levenson as Vice-President of Council was made.** A roll call vote was requested. A roll call vote was taken of the members of Council present. **The motion passed after receiving six (6) affirmative votes of all members of Council present.**

Mr. J. Antoline – Yes
Mr. Levenson – Yes

Mr. T. Antoline – Yes
Mr. Patrick – Yes

Mr. Bohach – Yes
Mrs. Then – Yes

2. MRM (Municipal Risk Management) Property/Liability Trust (MRM PLT) Quote – A quote was received for \$67,552.00 effective August 1, 2022, by switching to MRM PLT the Borough will be saving a substantial amount of money. There was discussion regarding whether increasing the deductible on vehicles would help with more savings, it was determined that it would not. **After some review, the**

motion of Mr. J. Antoline, seconded by Mrs. Then to accept the quote received from MRM PLT, to keep the \$100.00 deductible and to not exercise the additional \$2,000,000.00 coverage on the Professional Liability Insurance was unanimously carried.

3. Appointing two (2) members to the Zoning Variance Board – This matter was tabled.
4. Appointing an attorney to the Zoning Variance Board – The Borough received resumes and pricing for Ms. Molly Patterson of Ambridge and Ms. Gretchen Moore of Strassbuger, McKenna, Gutnick & Gefsky. **After some discussion, the motion of Mrs. Then, seconded by Mr. Leveson to hire Ms. Gretchen Moore as the Zoning Variance Board Attorney was unanimously carried.**

OTHER BUSINESS: None

PUBLIC COMMENT:

Mrs. Kurt Helbig (not signed in) thanked Council for their help with the concerns brought forward at a prior meeting. Concerns were expressed about a fence on the Keller property being too high (which does not meet codes) and deteriorating. The Borough Secretary will reach out to Mr. Keller about the fence.

Mr. Mike Crispeno addressed the Solicitor with a letter regarding motions made at workshops without any public input. Mr. Crispeno did not provide a copy of the letter to Council and stated that he wants the meetings ran they way they should be. The Solicitor stated that Council decides what and how the meetings will run. There was discussion regarding going to one meeting a month.

Mr. Mike Crispeno inquired about the Columbia Gas past road paving issues. It was determined that the Borough Engineer has no control over past projects involving road paving due to there is a time limit on the bonds provided.

EXECUTIVE SESSION: Mr. T. Antoine requested Council go into Executive Session regarding a potential litigation matter and a personnel matter at 8:07 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Bohach.

On the motion of Mr. J. Antoline, seconded by Mr. Bohach to reconvene at 8:52 p.m. was unanimously carried.

There being no further business, the motion of Mr. Bohach, seconded by Mr. J. Antoline to adjourn the meeting at 8:53 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Appointing of Vice President of Council (includes roll call vote)
3. Acceptance of MRM Property/Liability Trust Quote
4. Hire of Zoning Hearing Board Attorney