

BOROUGH OF CONWAY COUNCIL  
REORGANIZATION MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
January 03, 2022

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**PLEDGE OF ALLEGIANCE**

At 7:00 p.m. Mayor Debbie Rose administered the Oaths of Office for Mr. John Antoline, Mr. Timothy Antoline, Mr. Scott Levenson, Mr. Aaron Patrick and Mrs. Patty Then as re-elected and newly elected members of Council.

**MEETING** was called to order at 7:04 p.m. with Mayor Rose presiding. The following members of Council and officials of the Borough were present: Mr. John Antoline, Mr. Tim Antoline, Mr. Doug Falk, Mr. Scott Levenson, Mr. Aaron Patrick, Mrs. Patty Then, Borough Secretary Margie Nelko and Mayor Debbie Rose.

**ELECTION OF PRESIDENT OF COUNCIL:** Mayor Rose announced that nominations were in order for the office of President of Council. Mr. T. Antoline nominated Mr. Doug Falk. **On a motion of Mr. T. Antoline, seconded by Mr. Levenson, to appoint Mr. Doug Falk as President of Council was unanimously carried with all members of Council voting (except Mr. Falk).**

**ELECTION OF VICE-PRESIDENT OF COUNCIL:** Mayor Rose announced that nominations were in order for the office of Vice-President of Council. Mr. J. Antoline nominated Mr. T. Antoline. **On a motion of Mr. J. Antoline, seconded by Mr. Bohach, to appoint Mr. T. Antoline as Vice-President of Council was unanimously carried with all members of Council voting (except Mr. T. Antoline).**

**ELECTION OF PRESIDENT PRO TEMPORE OF COUNCIL:** Mayor Rose announced that nominations were in order for the office of President Pro Tempore of Council. Mr. Bohach nominated Mr. J. Antoline. **On a motion of Mr. Bohach, seconded by Mr. T. Antoline, to appoint Mr. J. Antoline as President Pro Tempore of Council was unanimously carried with all members of Council voting (except Mr. J. Antoline).**

Mayor Rose vacated the chair and turned the gavel over to Mr. Falk, President of Council, at this time (7:07 p.m.)

**2022 COUNCIL COMMITTEE APPOINTMENTS:** A list of committee recommendations was presented to Council for review. **On a motion of Mr. J. Antoline, seconded by Mr. Levenson, to appoint Council Members to the following Council Committees was unanimously carried.**

Finance Committee – Mrs. Then (Chairperson), Mr. J. Antoline and Mr. Levenson

Parks and Recreation Committee – Mr. J. Antoline (Chairperson), Mr. Patrick and Mrs. Then

Planning, Zoning and Ordinance Committee – Mr. Patrick (Chairperson), Mr. Bohach and Mr. Levenson

Public Relations Committee – Mr. Levenson (Chairperson), Mr. T. Antoline and Mrs. Then

Public Safety Committee – Mr. Bohach (Chairperson), Mr. J. Antoline and Mr. T. Antoline

Public Works Committee – Mr. T. Antoline (Chairperson), Mr. Bohach and Mr. Patrick

**2022 APPOINTMENTS:** A list of appointments was presented to Council for review. **On a motion of Mr. J. Antoline, seconded by Mr. Levenson, to make the following appointments for the year 2022 was unanimously carried.**

Borough Secretary – Margie Nelko

Asst. Borough Secretary – Vacant

Treasurer – Margie Nelko

Solicitor – Goehring, Rutter and Boehm  
Engineer – NIRA Engineering  
Code Enforcement/Building Inspector – Jim Battaglia  
Emergency Management Coordinator – Kelly Staschak  
Asst. Emergency Management Coordinator – Christopher Then  
Sewage Enforcement Officer – Jeff Winkle  
Health Officer – Vacant  
Right-To-Know Officer – Margie Nelko  
Auditor – Mark Turnley, CPA  
Earned Income Collector – Berkheimer Associates  
Local Service Collector – Berkheimer Associates  
Per Capita Collector – Berkheimer Associates  
Beaver County Regional COG Delegate – Aaron Patrick  
Beaver County Regional COG Alternate – Tim Antoline  
Fire Chief – Daniel Byrnes  
Police Chief – Adam Johnston  
Public Works Supervisor – Brian Giles  
Sewer Plant Operator – Chad McCray  
Official Newspaper – Beaver County Times

**2022 VARIOUS BOARDS and COMMITTEE APPOINTMENTS:** A list of various board and committee recommendations was presented to Council for review.

**On a motion of Mr. T. Antoline, seconded by Mr. Bohach, to appoint the following to the 2022 Board of Appeals for a 5 Year Term was unanimously carried.**

Board of Appeals

Anthony Cercone  
Dale Grdnic  
Thomas Micija

**On a motion of Mr. T. Antoline, seconded by Mr. J. Antoline, to appoint the following to the 2022 Civil Service for a 6 Year Term was unanimously carried.**

Civil Service

Ron Bozza  
Doug Falk  
Louis Peronis  
Brian Wertz

**On a motion of Mr. Levenson, seconded by Mr. Bohach, to appoint the following to the 2022 Planning and Zoning Commission for a 4 Year Term was unanimously carried.**

Planning and Zoning Commission

Ruth Ann Belus  
John Gudzan, Sr.  
Linda Hawk  
Chris Then  
Stephanie Hamill – appointed 1/3/22  
(2) Vacancies

**On a motion of Mr. T. Antoline, seconded by Mr. J. Antoline, to appoint the following to the 2022 Vacancy Board Member for a 1 Year Term was unanimously carried.**

Vacancy Board Member  
Patrick Blinn

**LIST OF BILLS:** A list of expenditures for the time period of December 16, 2021 through January 03, 2022, in the amount of \$19,252.56 from the General Fund, in the amount of \$6,776.61 from the Highway Aid Fund and in the amount of \$25,106.58 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills was unanimously carried.**

**RESIGNATION LETTER – HOGELAND, K.:** A letter, dated December 23, 2021, was received from Kate Hogeland regarding a two (2) week notice of resignation with the Borough of Conway. Ms. Hogeland's last day will be January 7, 2022. **After some discussion, the motion of Mr. T. Antoline, seconded by Mr. J. Antoline to accept Ms. Kate Hogeland's resignation was unanimously carried.**

There was discussion regarding advertising the Assistant Borough Secretary position and the costs of said advertising. **On a motion of Mr. T. Antoline, seconded by Mr. Levenson to advertise the position in the PSAB Classifieds, on the Borough Facebook Page and have the responses being emailed to conwayboroughsec@gmail.com was unanimously carried.**

**EXECUTIVE SESSION:** Mr. Falk requested Council go into Executive Session regarding personnel matter at 7:23 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. T. Antoline.

On the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to reconvene at 7:56 p.m. was unanimously carried.

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Bohach to adjourn the meeting at 7:57 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Doug Falk  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Appoint President of Council
2. Appoint Vice-President of Council
3. Appoint President Pro Tempore
4. Appoint 2022 Committee Appointments
5. Appoint 2022 Appointments
6. Appoint 2022 Various Boards and Committees
7. Approve the List of Bills
8. Accept Letter of Resignation – Hogeland, K.
9. Approve Advertising of Asst. Borough Secretary Position