

BOROUGH OF CONWAY COUNCIL  
WORKSHOP MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
December 01, 2021

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**MEETING** was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Joe Bohach, Mr. Kris Hall, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose and Borough Secretary Margie Nelko.

**ABSENT:** Mr. Tim Antoline

**PLEDGE OF ALLEGIANCE**

**MAINTENANCE SUPERVISOR'S REPORT:** No Report.

**FIRE CHIEF'S REPORT:** The Fire Chief's Report for the month of November 2021 was presented to Council for review. This report was ordered received and filed.

**EMA COORDINATOR'S REPORT:** No Report.

**COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT:** No Report.

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of November 18, 2021 through December 01, 2021, in the amount of \$17,122.10 from the General Fund, expenditures in the amount of \$41,013.63 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**
2. 2021 Budget Review and Advertising Approval – There was some review and discussion regarding line items, tax millage, water and sewer rate increases, and the upcoming property assessments. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. J. Antoline to advertise the 2022 Budget with no Tax Millage increase, an increase of 4% for the Water Rates and an increase of 2% for the Sewage Rates was unanimously carried.**
3. 2022 Real Estate Tax Millage – A Resolution will be prepared for the next regular scheduled Council Meeting regarding the 2022 Real Estate Tax Millage Rate.
4. Solvency Payment – **After some review and discussion, it was the consensus of Council to not pay the 2022 Solvency Payment.**
5. Park Tables/Benches – The Borough Secretary reached out to the Beaver County Regional COG for an update.

Mayor Rose presented Council with information regarding traffic cameras, yearly maintenance fees and the proposed purchase plan. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Hall to send a letter from the Borough affirming participation in the ALPR Automatic License Plate Reader Network and approving Security Consulting Solutions, Inc. to do the work was unanimously carried.**

**PARKS & RECREATION COMMITTEE REPORT:** Mr. J. Antoline, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Fire Department Alarm System – There was some discussion and review of the history of this matter, an invoice from Knighthawk Security, and the equipment removal quote from MP Security Solutions. The Borough Secretary will contact our insurance company for more information on requirement for this matter.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** The Borough Secretary presented Council with an update regarding the Tow Tegrity Subdivision.

**PUBLIC SAFETY COMMITTEE REPORT:** –

1. Advertise Police Interceptor on Municibid – No Update.

**PUBLIC WORKS COMMITTEE REPORT:** Mr. Falk, on behalf of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Sale of Paving Machine and Trailer – No Update.
2. ARPA Infrastructure Municipal Application–11<sup>th</sup> Street Water Line – No Update.
3. Advertise Leaf Vac and Street Sweeper on Municibid – No Update.
4. Public Works Agreement Negotiations – There was some discussion on the updates for this matter.

Mr. Dan Byrnes stated that a tie rod end was ordered to repair one of the dump trucks.

**MAYOR'S REPORT:** Mayor Rose presented Council with updates regarding the following issue(s):

1. Traffic Cameras and Yearly Maintenance Fees – The matter was discussed under the Finance Committee.

Santa Clause and the Conway Volunteer Fire Department will be traveling thorough the Borough on December 11, 2021, from 1 p.m. to 3 p.m. There was some discussion on treat bags for the children.

Mr. J. Antoline stated that there is a parade scheduled next week for a terminally ill boy's birthday in Monaca. Our fire department is participating and the police department has been asked to participate pending availability.

**CORRESPONDENCE:**

1. Comcast Price Changes as of 11/19/2021 – was received and filed.

**OLD BUSINESS:**

1. Intent to Sell Borough Owned Properties – The Borough Secretary stated that the advertisement is scheduled to run in the Beaver County Times on December 6, 2021.
2. Vacating a portion of Third Alley – The Borough Secretary stated that the advertisement has been scheduled to run in the Beaver County Times on November 26<sup>th</sup> and December 3, 2021. The Ordinance will be considered for adoption at the December 15, 2021, regular meeting of Council.
3. 2022 TAN (Tax Anticipation Note) – Approval to move forward with the 2022 TAN was unanimously carried at the November 3, 2021 Regular Meeting of Council. A Resolution will be prepared for consideration at the December 15, 2021, regular meeting of Council.
4. Ground Lease w/Conway Volunteer Fire Department – Mr. Falk presented Council with an update regarding this matter.

**NEW BUSINESS:**

1. 2022 Police Pension MMO Contributions – A Resolution will be prepared for consideration at the December 15, 2021, regular meeting of Council.
2. 2022 Health Inspector Position – The Borough Secretary presented Council with information regarding the vacant position of Health Inspector. There was some discussion on the proposed fees and to postpone a decision on hiring the applicant until the December 15, 2021, regular meeting of Council.

**OTHER BUSINESS:**

Mayor Rose thanked Mr. Hall for his service on the Conway Borough Council.

**EXECUTIVE SESSION:** Mr. Falk requested Council go into Executive Session regarding a contractual matter at 8:27 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Hall.

On the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to reconvene at 8:55 p.m. was unanimously carried.

There being no further business, the motion of Mr. Hall, seconded by Mr. J. Antoline to adjourn the meeting at 8:57 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Doug Falk  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approval to advertise the 2022 Budget as stated with no RE Tax Millage increase, and an increase to the 2022 Water Rates by four percent (4%) and an increase to the 2022 Sewer Rate by two percent (2%).
3. Consensus not to pay the 2022 Solvency Payment.
4. Affirming participation in the Automatic License Plate Reader Network (ALPR) and Approve Security Consulting Solutions, Inc. to perform the work.