

BOROUGH OF CONWAY COUNCIL  
REGULAR MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
August 18, 2021

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**MEETING** was called to order at 7:00 p.m. with Mr. Doug Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mr. Kris Hall, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

**PLEDGE OF ALLEGIANCE**

**MINUTES** of the Regular Meeting held on January 20, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Regular Meeting Minutes of January 20, 2021 as presented was unanimously carried.**

**MINUTES** of the Workshop Meeting held on February 03, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Workshop Meeting Minutes of February 03, 2021 as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on February 17, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Regular Meeting Minutes of February 17, 2021 as presented was unanimously carried.**

**MINUTES** of the Workshop Meeting held on March 03, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Workshop Meeting Minutes of March 03, 2021 as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on March 17, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Regular Meeting Minutes of March 17, 2021 as presented was unanimously carried.**

**MINUTES** of the Workshop Meeting held on April 7, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Workshop Meeting Minutes of April 07, 2021 as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on April 21, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the Regular Meeting Minutes of April 21, 2021 as presented was unanimously carried.**

**RECOGNITION OF VISITORS:**

Sarah Levenson of 1734 Foote Street  
Kim & Charles Huff of 1076 Catherine Drive.

**PUBLIC COMMENT (Agenda Items):** None

**COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT:** No Report

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of August 5, 2021 through August 18, 2021, in the amount of \$161,413.07 from the General Fund, and in the amount of \$15,792.36 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**
2. Budget Report – This report was received and filed.
3. Cleaning Person Resignation Letter – A resignation letter for the position of cleaning personnel for the Borough Office and the Police Department was presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. J. Antoline to accept the resignation of Ms. Kate Hogeland as the Borough Office and Police Department Cleaning Person.** There was some discussion regarding the need to acquire a cleaning company or person to conduct this service.

**PARKS & RECREATION COMMITTEE REPORT:** No Report.

Mr. Antoline stated that clean up needed under the skating ramps at the Gratty Park due to the resurfacing work is scheduled for Sunday, September 1<sup>st</sup>.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** – No Report.

There was discussion regarding a letter from the Planning & Zoning Commission regarding the denial of a garage building permit application for 1746 Floyd Street. The Planning & Zoning Commission made a recommendation regarding the applicant attending the next regular scheduled Planning & Zoning meeting of August 24, 2021.

There was some discussion regarding the BIU Invoice for rental and new house services.

**PUBLIC SAFETY COMMITTEE REPORT:** – No Report.

**PUBLIC WORKS COMMITTEE REPORT:** – Mr. T. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. 11<sup>th</sup> Street Water Line Replacement – A quote was received from CTM Construction, Inc. in the amount of \$327,000.00 to replace the lines from 2<sup>nd</sup> Avenue to 11<sup>th</sup> Street past Keller apartments and a quote in the amount of \$80,000.00 to replace the sidewalks and curbs from 2<sup>nd</sup> Avenue to 5<sup>th</sup> Avenue. There was discussion regarding budgeted monies, the possibility of getting other quotes and the required procedures that need followed to move forward.
2. Old Pump House Reconfiguration/Valve Modification – A quote was received from Stefanik's Next Generation Contracting Company in the amount of \$18,113.00 for the pump house reconfiguration and a quote in the amount of \$7,000.00 for the valve vault modifications.
3. Sewage Treatment Plant Pump – There was discussion regarding the length of time for a trickling pump service call.

**MAYOR'S REPORT:** Mayor Rose presented Council with updates regarding the following issue(s):

1. Monthly Police Report – After some review, this report was ordered received and filed.
2. Police Regionalization – An update was provided to Council.
3. Resolution 2021-02 – A Resolution expressing interest in a study to identify municipal entities who share an interest in the establishment of Regional Police Services for the Ohio River Valley Region comprised of Harmony Township and the Boroughs of Baden, Conway and Freedom was presented to

Council for review. Mayor Rose recommends adopting the Resolution from financial stand point. **After some review and discussion, the motion of Mr. T. Antoline, seconded by Mr. Bohach to adopt Resolution No. 2021-02 as presented and appoint Mr. Doug Falk and Mr. Scott Levenson to a Four Municipality Exploratory Committee was unanimously carried.**

There was discussion regarding new officer schedules.

There was discussion regarding available grants for bullet proof vests and the current prices of said vests.

There was discussion regarding the proposed MOU for the police department.

There was discussion regarding possibly securing an Ez Pass for the police department. The Borough Secretary will research the pricing to determine if it is beneficial.

There was discussion regarding a resident's concern about speeding on Catherine Drive. The speed trailer will be set up to determine the average speed along this road.

#### **ENGINEER'S REPORT:**

1. 2021 Roadway Project Bid – No update at this time.
2. (ADA) Americans with Disabilities Curb Ramps – No Update at this time.

#### **SOLICITOR'S REPORT:**

1. Obstructive Tree Removal (5<sup>th</sup> & 11<sup>th</sup>) – There was discussion regarding the tree hindering the view of cars pulling onto the road and the possibility of a mirror helping. The Borough Solicitor reviewed the legality of tree removal/trimming and provided Case Law providing the legal avenue to follow.
2. Vacating 6<sup>th</sup> Alley and a portion of Dewey Street – No update at this time.

There was discussion regarding tree trimming on 2<sup>nd</sup> Street and the poles and light replacement by Duquesne Light.

#### **CORRESPONDENCE:**

1. Junior Girl Scout Troop Meetings – An email was received from Leslie Roses, Junior Girl Scout Leader, asking if the Municipal Building would be available for bi-weekly troop meetings. It was determined that the building is not available for the evenings requested.
2. Planning & Zoning Commission Denial Letter (Garage Building Permit-1746 Floyd St) – was received and filed.
3. Municipal Benefits Service-Vision Benefits of America Letter – was received and filed.
4. Civic Women's Club Meeting – There was some discussion regarding members of the Civic Women's Club getting access to the Municipal Building for their meetings. It was determined that Mrs. Lori Bohach would be able to let them in and out.

#### **OLD BUSINESS:**

1. Leaf Vac Repair – A quote from A & H Equipment in the amount of \$2,515.25, was received for repair parts. This matter was tabled until the next regular scheduled meeting of September 01, 2021.

2. Public works Negotiations – This matter was tabled until the regular scheduled meeting of September 01, 2021.
3. Refuse Service Bidding Process – **After some review and discussion, the motion of Mr. Levenson seconded by Mr. J. Antoline to approve placing the collection, removal and disposal of garbage, rubbish, bulk waste, designated recyclables and on call collection of household hazardous waste and e-waste out for bid was unanimously carried.** There was some discussion regarding an advertising date of September 01, 2021, and a bid opening date of September 30, 2021. **After some review, the motion of Mr. Bohach, seconded by Mr. Hall to authorize advertising the bid for refuse as discussed was unanimously carried.**
4. Ground Lease w/Conway Volunteer Fire Department – There was discussion regarding budget line items and upcoming truck inspections. Mr. J. Antoline reviewed the results from the meeting he attended. This matter was tabled until the next regular scheduled meeting of September 01, 2021.
5. Park Tables/Benches – No update at this time.

#### **NEW BUSINESS:**

1. PA Dept of Transportation – Complaints on 11<sup>th</sup> Street and Utility Cuts– An email was received from Mr. Thomas J. Lyons, TCIS, Pa Dept. of Transportation, Engineer District 11-0, regarding complaints received regarding the heaving of a portion of 11<sup>th</sup> Street and the removal of the sidewalk in that area. Mr. Falk will respond via email to discuss the concerns.
2. Letters to Buy Borough Owned Property (D. Sauer) – There was discussion regarding bidding requirements and the need for a value of the property. The Borough Solicitor will research this matter.
3. Columbia Gas Pump House – Mr. Falk presented Council with an update regarding this matter.

#### **OTHER BUSINESS:** None

#### **PUBLIC COMMENT:**

Ms. Steffanie Hamill was present to request information on vacating a portion of Porter Lane & Dupont Street. This matter will be tabled to the next regular scheduled meeting of Council to enable the Borough Solicitor to address

A member of the audience inquired as to how the Covid Funding works. Council Members responded by explaining the infrastructure and that some funding has been received.

**EXECUTIVE SESSION:** Mr. J. Antoline requested Council go into Executive Session regarding a contractual matter at 8:43 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. Levenson.

On the motion of Mr. T. Antoline, seconded by Mr. J. Bohach to reconvene at 9:03 p.m. was unanimously carried.

There being no further business, the motion of Mr. T. Antoline, seconded by Mr. Hall to adjourn the meeting at 9:04 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Doug Falk  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approval of Minutes for January 20<sup>th</sup>, February 3<sup>rd</sup>, February 17<sup>th</sup>, March 3<sup>rd</sup>, March 17<sup>th</sup>, April 17<sup>th</sup> and April 21<sup>st</sup>.
2. Approve the List of Bills.
3. Acceptance of the Cleaning Personnel Resignation.
4. Adopt Resolution No. 2021-02 – Intent to Establish Regional Police Services for Ohio River Valley and Appoint Representatives to a Four Municipality Exploratory Committee.
5. Approval to place the Refuse Collection out to bid.
6. Authorize advertising for the Refuse Collection Bids.