

BOROUGH OF CONWAY COUNCIL  
WORKSHOP MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
August 4, 2021

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**MEETING** was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Tim Antoline, Mr. Scott Levenson, Mr. Kris Hall, Mrs. Patty Then, and Borough Secretary Margie Nelko.

**ABSENT:** Mr. Joe Bohach  
Mayor Debbie Rose

**PLEDGE OF ALLEGIANCE**

**MAINTENANCE SUPERVISOR'S REPORT:** The Public Works Supervisor Report for the month of July 2021 was presented to Council for review. This report was ordered received and filed.

**FIRE CHIEF'S REPORT:** The Fire Chief's Report for the month of July 2021 was presented to Council for review. This report was ordered received and filed.

**EMA COORDINATOR'S REPORT:** No Report

**COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT:** Mr. Levenson, Chairperson of the Communications, Public Relations, Grants & Website Committee, presented Council with an update regarding the Website being up and running with changes being made as needed. Council additions/changes can be submitted for postings, as well as, any pictures for the website.

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of July 22, 2021 through August 4, 2021, in the amount of \$6605.01 from the General Fund, expenditures in the amount of \$45,063.05 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mrs. Then to approve the List of Bills as presented was unanimously carried.**
2. Budget Report for June 2021 – This report was ordered received and filed.
3. ARPA Funding Bank Account – There was some discussion regarding a separate bank account for ARPA Funding. **After some review, the motion of Mr. Hall, seconded by Mr. Levenson, to approve the opening of a separate bank account for this funding was unanimously carried.**

**PARKS & RECREATION COMMITTEE REPORT:**

There was some discussion regarding the Valley Rage All-star Softball Tournament on August 13, 2022.

Updates regarding the 2021 Community Day was presented to Council for review and discussion.

There was some discussion regarding various reports of a large pothole located at 1705 Porter Street

**PLANNING, ZONING & ORDINANCE COMMITTEE:** Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the approval of a two-story addition and the denial of a garage.

**PUBLIC SAFETY COMMITTEE REPORT:** – No Report.

**PUBLIC WORKS COMMITTEE REPORT:** Mr. T. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the

1. Public Works Agreement Negotiations – No update at this time.
2. Leaf Vac & Pick up for 2021 – There was discussion regarding residents wanting the leaf vac services and that research is being done for prices to fix the machine.

Mr. Falk stated that there would be an executive session to discuss a personnel matter.

There was discussion regarding the lack of pricing for valves at the plant and that Beaver Falls Municipal Authority doesn't do this type of work.

**MAYOR'S REPORT:** No Report.

**CORRESPONDENCE:**

1. PA Dept. of Agriculture Consent for treating parks for Spotted Lantern Fly. **After review the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to approve treating parks as presented was unanimously carried.**
2. US Dept. of Agriculture Annual Rabies Management Program – was received and filed.
3. Refuse Service Credit Request – The Borough Secretary reviewed a phone call that was received from a resident requesting a credit on the refuse bill due to the lack of pick-up services. There was discussion regarding credits and residents calling the office to request the office handle their missed call issues. It was determined that the resident will need to contact Valley Waste directly.
4. Northern Lights Shopping Center (NLSC) request for a payment plan for Water Bill – There was some review and discussion regarding a request from NLSC for a six-month payment plan on a delinquent water bill. **After further discussion, it was the consensus of Council to deny a six-month payment plan for NLSC.**

**OLD BUSINESS:**

1. Refuse Service Bid Draft – The Refuse Service Bid Documents were submitted for review by Council for the next regular scheduled meeting of Council.
2. Act 65 of 2021 -Sunshine Agenda Requirement Changes effective 8/30-2021 – was received and filed
3. Naugle Lot Consolidation – **After some review and discussion, it was the consensus of Council to grant the approval of moving forward with the recording of the proposed lot consolidation at the Beaver County Court House.** The Borough Secretary was asked to send the decision in writing along with a reminder that residents are not permitted to contact the Borough Engineer or Borough Solicitor directly.

Mr. Joe Bohach entered meeting at this time. (7:48 pm)

4. Park Tables/Park Benches – There was discussion regarding a possible grant available to help with this expense. Mrs. Then volunteered to help with this matter.

5. Fire Department Alarm System Update – There was some discussion regarding the quotes received for the Fire Department alarm system. **After some review and discussion, the motion of Mr. Tim Antoline, seconded by Mr. John Antoline to approve the MP Security quote as presented was unanimously carried.**
6. Ground Lease with Conway Volunteer Fire Department – No update at this time.
7. Tree Issue (5<sup>th</sup> & 11<sup>th</sup>) Update – The Borough Solicitor is researching this matter.

**NEW BUSINESS:**

1. Discussion Regarding One Way in front of School – It would help with the tree area.
2. Mr. Levenson asks when we're selling the old car, Mr. T. Antoline have a list for selling next meeting

**OTHER BUSINESS:**

There was discussion regarding one block being One-Way in front of the Municipal Building and if this would help the tree issue area.

There was discussion regarding the selling of the police vehicle and a list of other items to be considered for sale is being worked.

**EXECUTIVE SESSION:** Mr. T. Antoline requested Council go into Executive Session regarding personnel matter at 7:58 p.m., as per the motion of, seconded by Mr. Hall.

On the motion of Mr. T. Antoline, seconded by Mr. Hall to reconvene at 8:11 p.m. was unanimously carried.

There being no further business, the motion of Mr. Levenson, seconded by Mr. T. Antoline to adjourn the meeting at 8:12 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Doug Falk  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approve establishing of a ARPA Bank Account
3. Approve the Spotted Lantern Fly Park Treatments
4. Consensus to deny a Six-month Payment Plan for NLSC
5. Consensus to approve the Naugle Lot Consolidation Plan Recording
6. Approve MP Security quote for Fire Department Alarm System