

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
November 16, 2022

MEETING was called to order at 7:01 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mrs. Hertneky, Mr. Scott Levenson, Mr. Aaron Patrick, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Joe Bohach

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items): None

RECOGNITION OF VISITORS: None

MINUTES of the Workshop Meeting held on February 2, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Workshop Meeting Minutes of February 2, 2022, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on February 16, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Regular Meeting Minutes of February 16, 2022, as presented was unanimously carried.**

MINUTES of the Workshop Meeting held on March 2, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Workshop Meeting Minutes of March 2, 2022, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on March 16, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Regular Meeting Minutes of March 16, 2022, as presented was unanimously carried.**

MINUTES of the Workshop Meeting held on April 6, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Workshop Meeting Minutes of April 6, 2022, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on April 20, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Regular Meeting Minutes of April 20, 2022, as presented was unanimously carried.**

MINUTES of the Workshop Meeting held on May 4, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Workshop Meeting Minutes of May 4, 2022, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on May 18, 2022, were presented to Council. **After some review, the motion of Mr. Patrick, seconded by Mrs. Then to approve the Regular Meeting Minutes of May 18, 2022, as presented was unanimously carried.**

Mr. T. Antoline thanked the Borough Secretary.

FINANCE & ADMINISTRATION COMMITTEE REPORT: - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of November 2, 2022 through November 16, 2022, in the amount of \$27,690.76 from the General Fund, and expenditures in the amount of \$37,819.68 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. Patrick to approve the List of Bills as presented was unanimously carried.**
2. Mockenhaupt Benefits Group Inv. 2022-04691 – This invoice will be paid from the pension plan.
3. Advertising 2023 Budget – There was discussion regarding the need to advertise the 2023 Budget for adoption at the December 21, 2022, meeting of Council.
4. Old Borough Building Appraisal – An update was presented to Council regarding the status of the appraisal and that there is a concern regarding the location being an R2 Zoning District.

PARKS & RECREATION COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Gratty Park Swing Replacement – There was discussion regarding the need to replace one (1) swing which can wait until spring if they are left up through the winter. After some discussion regarding a damaged handicap swing, Council agreed to purchase one swing using funds from the 2022 Budget. It was requested that funding for swing replacements be considered in the 2023 Budget.
2. Picnic Tables and Benches – Mrs. Then presented Council with updates regarding the distribution of the picnic tables and benches. Conway Borough was not contacted for the first round of distribution and now the Shell Plant is discussing a second round of distributions.

PLANNING, ZONING & ORDINANCE COMMITTEE: – No Report.

PUBLIC SAFETY COMMITTEE REPORT: No Report.

PUBLIC RELATIONS COMMITTEE REPORT: Mr. Levenson, Chairperson of the Public Relations Committee, presented Council with updates regarding the following issue(s).

1. APPI Energy-Turn Key Lighting Project – There was discussion regarding the probability of it costing less to complete in house. Mayor Rose stated that she will reach out to her contact again for an update. **After some review, it was the consensus to have Mr. Levenson respond back to them with Council's decision.**
2. Police Regionalization Update – An update regarding meeting discussions was present to Council. There was discussion regarding the updated information available for the Freedom School Resource Officer. Mr. Levenson explained the progress of the E-Grants application for a school resource officer.

PUBLIC WORKS COMMITTEE REPORT: – Mr. J. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Norfolk Southern Railyard – Possible Slug Release to POTW – The Borough Engineer reviewed the steps that led to the slug being pulled through the system. The Sewer Operator noticed the slug and notified Norfolk Southern, which triggered an immediate shut down of their system. The Borough Engineer requested a written notice regarding the issue. This document was ordered received and filed.

2. Snowplow Quotes – Quotes were received from Meiters, LLC in the amount of \$6,998.00 and A & H Equipment in the amount of \$6,818.00 for a replacement snowplow. There was some discussion regarding this purchase qualifying as a Liquid Fuels expense. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Levenson to approve the quote from A & H Equipment in the amount of \$6,818.00 to be paid from the Liquid Fuels Fund was unanimously carried.**

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – This report was ordered were received and filed.
2. Full-time Police Officer Civil Service Testing – December 3, 2022 – An update including the number of applications received was presented to Council.

A date will be given to Council for stuffing the treat bags for distribution by Santa Clause, volunteers are welcomed.

ENGINEER'S REPORT:

1. PSAB Grant Opportunity – There was discussion regarding that there has been no update on the LSA Grant. **After some review, it was the consensus to move forward with the PSAB Grant application.**
2. ADA Curb Ramp Update – The project is completed and the payout paperwork has been reviewed. Payment will go in along with the change order after submitting the asphalt calculation.
3. MS4 Stormwater Ordinance Update (Advertising) – There was discussion regarding the process of submitting the MS4 and the requirements of adopting an updated Ordinance.

There were no updates or notifications regarding the Columbia Gas project. The Borough Engineer was asked to reach out for information.

There are no updates regarding the Columbia Gas Zoning Hearing Application submittal after having been provided the form to use.

SOLICITOR'S REPORT:

There was discussion regarding the progress invoice received by MS Consultants, Inc. for the Conway-Baden Municipal Authority Sanitary Interconnect and the lack of some information. The Borough Solicitor recommended making another payment due to a document has been supplied as requested. **After some review, it was the consensus to authorize a payment in the amount of \$50,000.00 for engineering design services.**

CORRESPONDENCE:

1. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.
2. Ed Gratty Park Renovations Support Letter (R. Matzie) – This document was ordered received and filed.

OLD BUSINESS:

1. Fire Department Concrete Floor Quotes – Two (2) quotes were received for relacing the concrete slab(s). These documents will be discussed at the next budget meeting.

Mr. Levenson discussed a PSAB article regarding spot patching to save money on road repairs with the Borough Engineer.

2. Vacating of Paper Alleys/Street Process – The necessary paperwork to record the vacations has been sent to Beaver County. The Borough Solicitor will follow up to verify that they are recorded correctly.

NEW BUSINESS:

1. 2023 UPMC Health Plan Renewal – **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. J. Antoline to accept the closest comparable UPMC Policy to what we currently are participating in was unanimously.**
2. 2023 VBA Vision Plan Renewal Quote – **After some review, the motion of Mr. J. Antoline, seconded by Mr. Levenson to renew the VBA Vision Plan as quoted was unanimously carried.**
3. 2023 PA UC Solvency Discussion – **After some discussion, it was the consensus of Council to not participate in the 2023 PA UC Solvency program.**
4. 2023 NIRA Consulting Engineers, Inc. Schedule of Rates - **After some review, the motion of Mr. J. Antoline, seconded by Mrs. Hertneky to accept the schedule of rates and reappoint NIRA Consulting Engineers, Inc. as the Borough Engineer for the year 2023 was unanimously carried**
5. 2023 Drnach Environmental, Inc. Flow Monitoring Price Increase – **After some review, the motion of Mr. Patrick, seconded by Mr. Levenson to accept the price increase for services and reappoint Drnach Environmental, Inc. for the year 2023 was unanimously carried.**
6. 2018-2021 Non-Uniform Pension Plan Compliance Audit – This document was ordered received and filed.
7. 2018-2021 Police Pension Plan Compliance Audit – This document was ordered received and filed.

OTHER BUSINESS:

Mr. Patrick turned in his resignation letter from Council effective January 1, 2023. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Levenson to accept Mr. Patrick's resignation letter was unanimously carried.** Council has thirty (30) days from the effective date to appoint a new member to fill the vacancy. Letters of Interest and/or Resumes will be accepted until January 1, 2023.

PUBLIC COMMENT:

Mrs. Then thanked the Borough Secretary and the Asst. Borough Secretary for all their hard work this last week, which was very stressful due to collecting delinquency payments and having residents being rude, screaming at them and hang-ups.

There was some discussion regarding the Ordinance regarding water shut offs and how it affects refuse service requirements.

There was discussion regarding if the offer of paying the refuse service in full to get a month free was still offered, it was determined it was not.

There being no further business, the motion of Mr. Levenson, seconded by Mr. Partrick to adjourn the meeting at 9:13 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of February 2nd, February 16th, March 2nd, March 16th, April 6th, April 20th, May 4th and May 18th
2. Approve the List of Bills
3. Consensus to respond to APPI Energy
4. Approve the quote A & H Equipment
5. Consensus to move forward with the PSAB Grant Application
6. Consensus to authorize payment to BMA
7. Accept the closest comparable to the current UPMC Policy
8. Renew the VBA Vision Plan
9. Consensus to not participate in 2023 PA UC Solvency
10. Reappoint NIRA Consulting Engineering Inc.
11. Reappoint Drnach Environmental Inc.
12. Accept Mr. Aaron Patrick's resignation from Council