

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
July 7, 2021

MEETING was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Tim Antoline, Mr. Scott Levenson, Mrs. Patty Then, and Borough Secretary Margie Nelko.

ABSENT: Mr. Joe Bohach
Mr. Kris Hall
Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor Report for the month of June 2021 was presented to Council for review. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief's Report for the month of June 2021 was presented to Council for review. This report was ordered received and filed.

There was discussion regarding whether the Borough's Worker's Compensation would cover other departments responding to our calls with/without being toned out by the 911 Center, if cancelled calls are considered paid calls by the Borough.

EMA COORDINATOR'S REPORT: No Report

COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT: Mr. Levenson, Chairperson of the Communications, Public Relations, Grants & Website Committee, presented Council with updates regarding the emails are up and running and the app available to get emails on your phone. Consideration on when to terminate the 1 & 1 site was also discussed.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of June 17, 2021 through July 7, 2021, in the amount of \$22,292.37 from the General Fund, expenditures in the amount of \$26,550.31 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**
2. MP Security Solutions Quote (Fire Dept Alarm) – A quote was received from MP Security Solutions in the amount of \$715.48 for the fire department building fire alarm system. There was some discussion regarding the price being basically the same except for the Borough would own the equipment, does this price include testing and the difference in the contract years.

PARKS & RECREATION COMMITTEE REPORT: Mr. J. Antoline, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Resurfacing Bids (Skate Area Cracks) – Mr. Antoline presented a quote in the amount of \$2,400.00, do the parking lot, the court, the walk ways (3) and the skate park. However, there is not guarantee on what is under the skate ramps. There was some discussion regarding whether the Covid monies could help with this expense. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. T.**

Antoline to approve the resurfacing of Ed Gratty Park asphalt areas as quoted was unanimously carried.

2. Park Benches – Mrs. Then presented Council with an interest from Mr. Matt Hoag to donate a bench to be placed inside the fence area. There was discussion regarding possible other donations, whether placing them inside the fence is a temptation for the children to romp on. It was determined that this would be discussed during the 2022 budget preparations.

PLANNING, ZONING & ORDINANCE COMMITTEE: Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s).

1. Naugle Lot Consolidation – The Borough Secretary reviewed the letter, dated June 16, 2021, from the Beaver County Planning Commission outlining nine (9) recommendations regarding the Naugle Lot Consolidation Plan.
2. J. Manganello Garage Plans – The submitted plans are scheduled to be reviewed by the Planning & Zoning Committee at their next regular scheduled meeting. The water run-off on the neighbor's yard(s) has not been resolved as of yet.

PUBLIC SAFETY COMMITTEE REPORT: – No Report.

PUBLIC WORKS COMMITTEE REPORT: There is no update regarding the Public Works Agreement Negotiations at this time.

MAYOR'S REPORT: No Report.

CORRESPONDENCE:

1. Jimbo Covert Golf Outing – The 6th Annual Jimbo Covert Golf Outing has been planned for Saturday, July 31, 2021.
2. Norfolk Southern Railyard Sample Analysis Report – Dated 06/09/2021 - was received and filed.
3. LHT Downstream Notifications/Public Notice for Coraopolis Terminals (Storage Tank/Spill Prevention) – was received and filed.
4. 2020 Short Term Disability Dividend Checks – was received and filed.

OLD BUSINESS:

1. Vacating 6th Alley and a portion of Dewey Street – The agreements with Mr. Edward Naugle and Mr. Albert Sabolsky were presented to Council for review. **After some review, it was the consensus to approve the agreements received for the Vacating of 6th Alley and a portion of Dewey Street.**
2. Rental Violations for Lack of Inspection Responses (BIU) – An email requesting permission to move forward with violation notices to rental properties that have ignored attempts to schedule the required inspections for the Rental Program was received from Mr. Ken Kealey. **After some review and discussion, it was the consensus of Council to approve moving forward with the rental inspection violation notices.**

NEW BUSINESS:

1. License Agreement with the Church of the Redeemed – A draft License Agreement with the Church of the Redeemed to lease the Borough owned property known as Lot/Block No. 18-001-0712.002 for the sum of

\$1.00 was presented to Council for review. This document will be placed on the next regular scheduled Council Meeting Agenda.

2. 2021 PAMA Conference (Borough Secretary) – The Borough Secretary submitted the agenda and costs for the upcoming 2021 PAMA Conference for Council’s review and authorization to attend. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Levenson to approve the attendance of the Borough Secretary to the 2021 PAMA Conference subject to a \$40.00 food allowance per day was unanimously carried.**

OTHER BUSINESS:

1. Pool Filling Procedures by the CVFD – The Borough Secretary presented Council with new suggestions on the procedures regarding pool filling for the residents. **After some discussion, it was the consensus to begin using the new procedure, which will now keep the Borough Office involved in the entire process of pool filling for residents.**

There being no further business, the motion of Mr. T. Antoline, seconded by Mr. J. Antoline to adjourn the meeting at 8:36 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Doug Falk
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approve Resurfacing of Ed Gratty Park asphalt areas.
3. Consensus to approve the Agreements for Vacating 6th Alley and a portion of Dewey Street.
4. Consensus to approve moving forward with the Rental Inspection Violation Notices.
5. Approve the Borough Secretary’s attendance to the 2021 PAMA Conference.
6. Consensus to begin using the Pool Filling Procedures.