

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
June 16, 2021

MEETING was called to order at 7:00 p.m. with Mr. Doug Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mr. Kris Hall, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Scott Levenson

PLEDGE OF ALLEGIANCE

MINUTES - None at this time.

RECOGNITION OF VISITORS: None

PUBLIC COMMENT (Agenda Items): None

COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT: No Report.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of June 03, 2021 through June 16, 2021, in the amount of \$35,813.77 from the General Fund, and in the amount of \$11,212.12 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**
2. Budget Report – was received and filed.
3. Knighthawk Alarm Systems Proposal – There some discussion regarding this proposal being for just fire alarm services and that the service would be updated the analog system to digital. The quote includes equipment will be the property of Knighthawk Alarm Systems.

PARKS & RECREATION COMMITTEE REPORT: No Report.

Mr. J. Antoline presented Council with an update regarding the basketball hoops and rims.

Mr. J. Antoline presented Council with concerns regarding the Gratty Park building is falling down. There was discussion regarding the possibility of placing a shed in that location for the Public Works Department use, some of the picnic tables looking bad and that the skate area cracks need filled. It was determined that the shed could be discussed for the 2022 budget and Mr. J. Antoline will acquire quotes for filling the cracks.

PLANNING, ZONING & ORDINANCE COMMITTEE: – Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s):

1. Naugle Lot Consolidation Plan – No update at this time.

There was discussion regarding the Code Enforcement Officer using a drone to inspect areas. The Borough Solicitor will research this matter.

The Church of the Redeemed Pastor would like to purchase the section of property between his church and Our Lady of Peace for the use of a playground for the school that they just applied for. There was discussion regarding not selling the property due to a right-of-way for sewer lines, but can offer an agreement to use the property with a fence, subject to the fence being something that can be removed and only 6 inches deep. The agreement would be for the cost of \$1.00.

PUBLIC SAFETY COMMITTEE REPORT: – No Report.

PUBLIC WORKS COMMITTEE REPORT: – The Public Works Agreement Negotiations will be discussed in Executive Session.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Monthly Police Report – After some review, this report was ordered received and filed.
2. Hiring of Part-time Police Officer(s) – There was discussion regarding the need to hire three (3) part-time police officers due to three (3) officers resigning from the department and that exams would be needed to two (2) of the recommended officers. **After some review and discussion, the motion of Mr. T. Antoline, seconded by Mr. J. Antoline, to hire Ms. Kylie Hermick, Mr. Conner McQuiston and Mr. Cameron Smith to the police department was unanimously carried.**
3. Rochester Township Police Regionalization Letter – A letter, dated June 10, 2021, was received from Rochester Township Chairman George Bauer regarding the interest in regionalizing neighboring police departments. There was some discussion regarding matters that would need to be considered, a small group to meet to discuss if the attempt would work and that the current departments would need disbanded and then re-established as one department.
4. Conway Borough Mayor Ad for PA Mayor's Association 50th Anniversary Conference in 2021 – **After some discussion it was the consensus to not place an add.**

ENGINEER'S REPORT:

The Borough Engineer presented Council with an update regarding the ADA Curb Program.

The Borough Engineer presented Council with an update regarding 2021 Columbia Gas Pipeline Project. This included the escrow/bonding being received, a pre-construction video, the need for insurance information. There was discussion regarding the triangle piece of property that is proposed to be used for a pipe building, that the parcel will require several zoning variances in order to meet codes for a building. The Borough has two (2) lots near this location that could be presented to Columbia Gas as an alternative location should they wish to purchase them.

The Borough Engineer presented Council with an update regarding the 2021 Roadway Program. There was some discussion regarding the start date not being around August 7, 2021, due to the Borough's Community Day Celebration.

SOLICITOR'S REPORT:

1. Vacating 6th Alley and a portion of Dewey Street – The Borough Solicitor reviewed a draft agreement and there was discussion regarding the description for Dewey Street.
2. Rentals in C1 Zoning District Issue(s) – The Rental Ordinance and the description of the C1 Zoning District was reviewed. There was discussion regarding 1298 2nd Avenue having at least three (3) accesses in the C1 Zoning District, if the accesses pre-existed before the codes were adopted and how the appeals would work.

There was some discussion regarding a residence on 17th Street not being owned by the bank, therefore, they are not responsible for the maintenance. The water is currently shut off and there are credit balances for the water/sewer and refuse bills. The Borough Solicitor will send a notice the residence and the bank.

CORRESPONDENCE: None

OLD BUSINESS:

1. Refuse Service Bidding Process – No update at this time.

NEW BUSINESS:

1. Real Estate Tax Software Replacement – Mr. Falk reviewed the letter received from the RE Tax Collector Lori Bohach regarding the need to replace the real estate collection software due to the existing software is being discontinued. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Hall to approve the purchase of the RAK Tax Management Software for the Borough's real estate tax collection.**

OTHER BUSINESS:

Mr. Michael Hall of the CVFD was present to request permission to remodel the bathrooms in the fire hall at the fire departments expense, which would be a complete demolition and remodel. **After some review, it was the consensus of Council to permit the remodeling of the bathrooms in the fire hall subject to the fire department paying for the expenses.**

PUBLIC COMMENT: None

EXECUTIVE SESSION: Mr. Falk requested Council go into Executive Session regarding a personnel and contractual matters at 8:16 p.m., as per the motion of Mr. J. Antoline, seconded by Mr. T. Antoline.

On the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to reconvene at 8:47 p.m., was unanimously carried.

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to adjourn the meeting at 8:48 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Doug Falk
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approve Hiring of Part-time Police Officers (3).
3. Consensus to not place an ad for the PA Mayor's Association 50th Anniversary Conference.
4. Approve the purchase of RAK Tax Management Software for the RE Tax Collector.
5. Consensus to permit the CFVD to remodel the Fire Hall Bathrooms at their expense.