

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
May 19, 2021

MEETING was called to order at 7:00 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mr. Kris Hall, Mr. Scott Levenson, Mrs. Patty Then, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Doug Falk
Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

MINUTES of the Workshop Meeting held on December 02, 2020, were presented to Council. Mr. Levenson requested an amendment to the minutes to correctly spell his last name. **After some review, the motion of Mr. Levenson, seconded by Mr. Hall to approve the Workshop Meeting Minutes of December 02, 2020, as presented was unanimously carried.**

MINUTES of the Regular Meeting held on December 16, 2020, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mr. Hall to approve the Workshop Meeting Minutes of December 02, 2020, as presented was unanimously carried.**

MINUTES of the Workshop Meeting held on January 06, 2021, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mr. Hall to approve the Workshop Meeting Minutes of January 06, 2020, as presented was unanimously carried.**

RECOGNITION OF VISITORS: None

PUBLIC COMMENT (Agenda Items): None

COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT: Mr. Levenson, Chairperson of the Communications, Public Relations, Grants & Website Committee, presented Council with an update regarding the emails being supported to CourseVector.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of May 06, 2021 through May 19, 2021, in the amount of \$27,904.14 from the General Fund, \$203.70 from the Highway Aid Fund, and in the amount of \$21,865.22 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**

PARKS & RECREATION COMMITTEE REPORT: Mr. J. Antoline, Chairperson of the Parks and Recreation Committee, presented Council with a request from the Skybacher Ministries to use the gym and grassy area from June 8th to June 10th. There was discussion regarding their proof of insurance submittal, if there is a charge for the children to participate, the age groups and that they would be responsible for the restroom cleanup. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Hall to approve the Skybacher Ministries use of the facilities at no charge was unanimously carried.**

PLANNING, ZONING & ORDINANCE COMMITTEE: – Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s):

1. Consideration Email for Appointment to Planning & Zoning Committee – Hawk, L. An email was received requesting consideration in being appointed to the committee. **After some review, the motion of Mr. Levenson, seconded by Mr. Hall to appoint Ms. Linda Hawk to the Planning, Zoning & Ordinance Committee for a three (3) year term was unanimously carried.**
2. Code Enforcement Officer/Building Permit Inspector Appointment/Contract Update – After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Levenson to terminate BIU as the Code Enforcement Officer/Building Permit Inspector as per outlined in the contract was unanimously carried.
3. High Grass and Overgrown Hedges – There was discussion on various properties within the Borough that is in violation of the Property Maintenance Ordinances for high grass and overgrown hedges. **After some review, it was the consensus to have the Borough Secretary send a property maintenance violation notice to two of the addresses on 13th Street and to prepare door hangers for downtown Conway.**
4. Naugle Lot Consolidation Plan – The Borough Secretary presented Council with an update regarding this matter.

Mayor Rose stated that a notice was received regarding a resident who received a property maintenance violation notice. The resident is trying to fix up the property and feels the Borough is picking on them.

Mayor Rose stated that the trailer that was parked and moved has brought out a safety issue regarding a tree in the line of sight for traffic. This matter and others like it in the Borough will be handled by the Code Enforcement Officer.

PUBLIC SAFETY COMMITTEE REPORT: – Mr. Bohach, Chairperson of the Public Safety Committee, presented Council with an update regarding the fire truck now being stored in the old borough building. There was some discussion regarding if the roof was repaired.

PUBLIC WORKS COMMITTEE REPORT: – Mr. T. Antoline, Chairperson of the Public Works Committee, presented Council with an update regarding Buttermore and Catherine Drive Parks being mulched and an update regarding the playground mulching.

Mayor Rose presented Council with an update regarding the preparations for the Memorial Day Celebration and Parade.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Monthly Police Report – After some review, this report was ordered received and filed.

There was discussion regarding possible grants for cameras, bullet proof vests for the police department and generators for the police and fire departments.

ENGINEER'S REPORT:

1. Engineer of Record Report for May 2021 – was received and filed.
2. 2021 Roadway Program Bids – A Bid Tabulation Form listing the bid results for the 2021 Roadway Program was presented for Council's review.

Base Bid Schedule	Youngblood Paving, Inc.	Protech Asphalt Maint., Inc.	El Grande Industries, Inc.	Independent Enterprises, Inc.	C.H. & D. Enterprises, Inc.
Foote Street Item No. 01 (S. Gross St – Hiland Ave)	\$ 77,916.70	\$ 80,834.30	\$ 84,068.35	\$ 95,720.00	\$123,313.50
Foote Street Item No. 02 (Hiland Ave – 13 St)	\$ 46,450.36	\$ 48,149.44	\$ 49,693.18	\$ 56,151.00	\$ 82,922.10
Hiland Avenue Item No. 03 (Dupont St – Foote St)	\$ 38,616.00	\$ 43,529.25	\$ 41,103.45	\$ 49,900.00	\$ 76,865.00
Foote Street Item No. 04 (Foote St – Sampson St)	\$ 67,523.70	\$ 72,063.25	\$ 71,979.95	\$ 86,215.00	\$115,679.00
Grand Total	\$230,506.76	\$244,576.24	\$246,844.93	\$287,986.00	\$398,779.60

The Borough Engineer reviewed the five (5) bids received for the 2021 Roadway Program with Youngblood Paving, Inc. being the low bidder and recommends approving the same. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Levenson to award the Base Bid Item No. 01, Base Bid Item No. 03 and the intersection for the 2021 Roadway Program to Youngblood Paving, Inc. was unanimously carried.**

SOLICITOR’S REPORT:

1. Vacating 6th Alley and a portion of Dewey Street – The next steps is to enter into an agreement with the owners to cover the costs, then advertise an Ordinance and resident notifications permitting appeal(s).
2. Rentals in C1 Zoning District Issue(s) – No update at this time.

CORRESPONDENCE:

1. EnviroScience’s Whole Effluent Toxicity Test (NPDES PA0036609) Results - was received and filed.
2. Geosyntec’s Norfolk Southern Railway Downstream Notification Letter - was received and filed.
3. Neville Chemical Company PA Storage Tank & Spill Prevention Downstream Notification Letter - was received and filed.
4. Norfolk Southern Railyard Sample Analysis Report – Dated 05/04/2021 - was received and filed.
5. MDIA (Middle Dept Inspection Agency) Proposal Submittal (Construction Code Enforcement) - was received and filed.

OLD BUSINESS:

1. Lien List for Overdue Water/Sewage and Refuse Accounts – The Borough Secretary will proceed with the necessary steps to be taken as per Council’s instruction.
2. Refuse Service Bidding Process – No update at this time.

NEW BUSINESS:

1. 2021 Beaver County Regional Council of Governments (BCRCOG) Commodities (Liquid Manganese Treated Salt) Bid – The Borough Secretary presented Council with the list of low bidders for the 2021 BCRCOG winter commodities. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Bohach to accept the Cargill as the low bidder for the 2021 BCRCOB Liquid Manganese Treated Salt was unanimously carried.**

2. Dye Test Required for Chaplin Street Deed Transfer – A resident on Chaplin Street requested an exemption for the required dye test due to it is just a deed transfer for the property. **After some review, it was the consensus of Council to deny the dye test exemption.**

OTHER BUSINESS: None

PUBLIC COMMENT: None

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Levenson to adjourn the meeting at 8:37 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Doug Falk
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of December 2, 2020.
2. Approve the Minutes of December 16, 2020.
3. Approve the Minutes of January 6, 2021.
4. Approve the List of Bills.
5. Authorize Skybacher Ministries use of the facilities at no charge.
6. Appoint Ms. Linda Hawk to the Planning & Zoning Committee for a three-year (3 yr.) term.
7. Terminate BIU as the Code Enforcement/Building Permit Inspector.
8. Consensus to send Property Maintenance Violation Notices.
9. Award the 2021 Roadway Program to Youngblood Paving, Inc.
10. Accept the 2021 BCRCOG Liquid Manganese Treated Salt Bid to Cargill.
11. Consensus to deny the Dye Test Exemption Request.