

BOROUGH OF CONWAY COUNCIL  
REGULAR MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
May 18, 2022

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**MEETING** was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Tim Antoline, Mr. Scott Levenson, Mr. Aaron Patrick, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Jacob Leyland and Borough Engineer Emile Ketterer.

**ABSENT** - Mr. Joe Bohach

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items):** None

**RECOGNITION OF VISITORS:**

Doreen Byrne of 1201 15<sup>th</sup> Street

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of May 5, 2022 through May 18, 2022, in the amount of \$19,296.99 from the General Fund, and expenditures in the amount of \$28,307.45 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. J. Antoline to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – These reports were ordered received and filed.
3. Treasurer’s Report – This report was ordered received and filed.

**PARKS & RECREATION COMMITTEE REPORT:** No Report.

There was discussion regarding pads under the swings being 120-180, depending on thickness.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** – No Report.

**PUBLIC SAFETY COMMITTEE REPORT:** No Report.

**PUBLIC RELATIONS COMMITTEE REPORT:** No Report.

**PUBLIC WORKS COMMITTEE REPORT:** – No Report.

**MAYOR’S REPORT:** Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – After some review, this report was ordered received and filed.
2. Police Regionalization Update – Discussions are moving forward.

There was discussion regarding the police radio grant, Beaver County paying 80% and the municipalities paying 20%. **After some review, the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to approve the police radio grant payment subject to not exceeding \$2,000.00 was unanimously carried.**

There was some discussion regarding an ESU Invoice in the amount of \$400.00. **After some review, the motion of Mr. T. Antoline, seconded by Mrs. Then to authorize payment of the ESU Invoice was unanimously carried.**

There was discussion regarding Memorial Day, flowers, flags, and the need for residents along the parade route to cut their grass.

There was discussion regarding the alley ways being disgusting and the need to hang door tags for violations.

There was discussion regarding the Bozza bench is being worked on and the dedication will be done at completion.

There was discussion regarding donations, selling of tickets and an alcohol permit for Community Days.

There was discussion regarding the remaining balance due for the Fireworks.

#### **ENGINEER'S REPORT:**

There was discussion regarding the ADA Curbing being worked on.

There was discussion regarding the need for Columbia Gas to clean up the parade route area(s).

#### **SOLICITOR'S REPORT:** No Report.

There was discussion regarding the minimum requirements in order for the Borough to take over the street, Mr. Naugle's proposal for the road and the need for documentation for Mr. Naugle to receive title insurance. The Borough Engineer was asked to research the standards for the amount of traffic for the proposed roadway.

#### **CORRESPONDENCE:**

1. American Rescue Plan State & Local Fiscal Recovery Funds Letter – The Deputy Secretary of the Treasury – This document was ordered received and filed.
2. PA Storage Tank & Spill Prevention Act Letter – Neville Chemical Company – This document was ordered received and filed.
3. Norfolk Southern Railyard Sample Analysis Report (Dated 05/11/2022) – This was ordered received and filed.

#### **OLD BUSINESS:**

1. Email Support Quote – MGSoftnet – After some review and discussion, the motion of Mrs. Then, seconded by Mr. Patrick to move forward to accept the quote from MGSoftnet for email migration services from Course Vector to Microsoft 365 was unanimously carried.
2. Naugle-Issues with property behind the Conway Alliance Church (15<sup>th</sup> Street) – This matter was discussed under the Solicitor portion of the meeting.
3. Borough Copiers – The Borough Secretary presented Council with an update regarding the copier proposals.

4. Ground Lease w/Conway Volunteer Fire Department (CVFD) – There were discussions between Council and Mr. Skocich (not signed in) regarding the fire departments disapproval of the lease and wanting to meet again, the fact that the existing lease is ongoing for another 20 years, that opting for a lease renewal is saving the fire department money. Mr. Falk stated that he is willing to meet one more time but it must be a realistic conversation and not just spinning everyone’s wheels. Mr. Skocich stated that if Council is adamant about the requests for payments, then everyone is spinning their wheels. There was discussion regarding the fire departments unanimous vote to veto the proposed lease agreement. Mayor Rose stated that she was under the impression that a vote was not taken, Mr. Skocich agreed. Mayor Rose stated that it has been close to two (2) years and there is a need for principal with the lease.

#### **NEW BUSINESS:**

1. Building Permit/Code Enforcement Officer Resignation – Battaglia Home Inspections – **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mrs. Then to accept the resignation of Battaglia Home Inspections effective May 18, 2022, was unanimously carried.** The Borough Secretary stated that Mr. Battaglia is willing to help until the position is filled.
2. Building Permit/Code Enforcement Service Discussion – Harshman CE Group, LLC – Mr. Falk reviewed the information presented from Harshman CE Group, LLC. Mr. Patrick was asked to set up another meeting with their representative to review some items.
3. Public Hearing Advertisement – Inter-Municipal Transfer of PLCB License R-19539 – Conway Beverage – **After some review and discussion, the motion of Mr. Patrick, seconded by Mr. T. Antoline to approve the advertising of a public hearing, at their expense, for the Inter-Municipal Transfer of PLCB License R-19539 was unanimously carried.**

#### **OTHER BUSINESS:**

An email, dated May 18, 2022, was received from Mr. Barry DeAngelis regarding PennDOT’s request for Borough Officials to agree to have the designated parcel of roadway along Crows Run Road changed from Borough Legal Right-of-Way to PENNDOT Legal Right-of-Way in order to utilize the area for the placement of a mine drainage system. **After some discussion and review, the motion of Mr. J. Antoline, seconded by Mr. Patrick to redesignate the Borough Legal Right-of-Way to the PENNDOT Legal Right-of-Way was unanimously carried.**

#### **PUBLIC COMMENT:**

Mr. Naugle expressed concerns regarding the ground area behind the Church flooding to the brim of the french drain. The Borough Engineer stated this is between owners and you can’t redirect the flow of water onto another owner’s property.

**ADJOURNMENT:** There being no further business, the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to adjourn the meeting at 7:48 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Doug Falk  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approve Police Grant Payment not to exceed the amount of \$2,000.00.
3. Authorize Payment of ESU Invoice.
4. Approve MGSoftnet to migrate emails from Course Vector.
5. Approve Battaglia Home Inc.'s Resignation.
6. Approve advertising of a Public Hearing for Inter-Municipal PLCB License Transfer
7. Redesignate the Legal Right-of-Way for a parcel of roadway along Crows Run Road.