

BOROUGH OF CONWAY COUNCIL  
WORKSHOP MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
May 3, 2023

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**MEETING** was called to order at 7:00 p.m. with Mr. Timothy Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Joceyln Hertneky, Mr. Mark Hertneky, Mr. Scott Levenson, Mrs. Patty Then, and Borough Secretary Margie Nelko.

**ABSENT:** Mayor Debbie Rose

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** (Agenda Items) - None

**RECOGNITION OF VISITORS:**

Lynn Katekovich of 1424 Dupont Street

**MINUTES** of the Regular Meeting held on February 15, 2023, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of February 15, 2023, as presented was unanimously carried.**

**MINUTES** of the Workshop Meeting held on March 01, 2023, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the Workshop Meeting Minutes of March 01, 2023, as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on March 15, 2023, were presented to Council. **After some review, the motion of Mrs. Hertneky, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of March 15, 2023, as presented was unanimously carried.**

**MAINTENANCE SUPERVISOR'S REPORT:** The Public Works Supervisor was in attendance. This report was ordered received and filed.

There was discussion regarding the hole in the wall behind the Conference Room door, water tower lights, and the drainage issue at the playground. The file cabinet(s), shelving and desks need moved from the Freedom Police Department to our location for the BVRPD.

**FIRE CHIEF'S REPORT:** The Fire Chief was not in attendance. This report was ordered received and filed.

**EMA COORDINATOR'S REPORT:** The EMA Coordinator was in attendance. This report was ordered received and filed.

**ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT:** Mrs. Then, Chairperson of the Parks & Recreation Committee, presented Council with updates regarding the following issue(s).

1. **Beaver County Alerts** – Beaver County is offering an alert system (Smart911.com) for residents to join for emergency, weather and traffic notifications.

**FINANCE & GRANTS COMMITTEE REPORT:** Mr. Levenson, Chairperson of the Finance and Grants Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of April 20, 2023 through May 3, 2023, in the amount of **\$18,713.73** from the General Fund, expenditures in the amount of **\$3,397.79** from the Liquid

Fuels Fund and expenditures in the amount of \$58,547.28 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mr. J. Antoline to approve the List of Bills as presented was unanimously carried.**

2. **ARPA Investments** – There was discussion regarding Council’s consideration of investing some of the monies received from the ARPA Funding. PLIGIT and 1<sup>st</sup> National Bank were considered for a CD. **After some review, the motion of Mr. Levenson, seconded by Mr. Hertneky to invest \$50,000.00 into a six (6) month CD, at a rate of 4.98%, with First National Bank was unanimously carried.**

**PARKS & RECREATION COMMITTEE REPORT:** No Report.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** Mr. Hertneky, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s).

1. **Rental Inspections** – An update regarding the need to amend the Ordinance for fees and rental types was presented to Council for review.
2. **Zoning Amendments** – An update regarding the difference in the amount of the quotes received was presented to Council. Harshman CE Group, LLC was the lowest quote due to they are familiar with our codes and are only going to tweak what is needed without starting from scratch as the companies would do. **After some discussion, the motion of Mr. Hertneky, seconded by Mr. Levenson to accept the quote received from Harshman CE Group, LLC and to approve the start of work on the zoning amendments was unanimously carried.**

**PUBLIC SAFETY & HEALTH COMMITTEE REPORT:** No Report.

**PUBLIC WORKS COMMITTEE REPORT:** No Report.

**MAYOR’S REPORT:** No Report.

**CORRESPONDENCE:**

1. **Norfolk Southern Railyard Sample Analysis Report (Dated 04/17/2023)** – This document was ordered received and filed.
2. **Tri-State River Products Commercial Sand & Gravel Dredging Renewal Permit Application** – This document was ordered received and filed.

**OLD BUSINESS:**

1. **BVRPD Gym** – No update at this time.
2. **2023 Roadway Program** – Results from the April 14, 2023, bid opening for the 2023 Roadway Program Bid Results were submitted to Council for review. The Borough Engineer recommended awarding the bid to Protech Asphalt Maintenance, Inc., who was the low responsible bidder for Hiland Avenue (Foote Street/Sampson Street for \$129,677.60. There was discussion regarding the costs and the funding that was budgeted. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Bohach to not award or accept the bid(s) received was unanimously carried.**
3. **Our Lady of Peace Subdivision** – The Borough Solicitor reviewed the subdivision request for the Our Lady of Peace and the Church of the Redeemed. It was determined that the existing parcels do not meet or conform to the zoning requirements and that subdividing the lots would make the parcels even less conforming. It was the recommendation that variances would need to be obtained by the Zoning Hearing Board in order to be considered for approval.

4. Leaf Vac – Mr. T. Antoline reviewed a state accepted quote received from American Outdoor Power Equipment for a Vanguard trailer-leaf vac in the amount of \$8,171.20. There would be one additional expense for a leaf net for the dump bed. **After some review and discussion, the motion of Mr. Bohach, seconded by Mr. J. Antoline to purchase the Vanguard TL20W-29BV Leaf Vac as quoted was unanimously carried.** Leaf pickup should begin in the fall.

**NEW BUSINESS:**

1. 2022 DCED Audit – The 2022 DCED Audit was presented to Council for review. This report was ordered received and filed.
2. Farragut Lots (Water/Sewer Lines)-Katekovich, L. – A letter was received from Michael & Lynn Katekovich regarding their interest in possibly building a house at the end of Farragut Street. The letter included drawings and a list of questions for Council. There was discussion regarding whether they were able to tap into the force main, was the paper street at the end of Farragut vacated, and a 15 ft. strip of land on Conte's property. Council explained that her engineer and preliminary plans would be able to tell them what can be done or not done. Mrs. Katekovich expressed that the Borough Engineer should be able to answer the questions provided. Council explained that the Borough Engineer works for the Borough and that the Borough is charged for services and/or would be billable to you. Mr. T. Antoline and Mr. J. Antoline stated that they would contact her with any updates that are received.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Levenson to adjourn the meeting at 8:03 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Timothy Antoline  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of February 15, 2023, March 01, 2023 and March 15, 2023
2. Approve the List of Bills
3. Approve 6 Month CD with 1<sup>st</sup> National Bank
4. Accept Harshman CE Group, LLC Zoning Amendment Quote
5. Not accept or award the 2023 Roadway Program bids
6. Approve the purchase of Vanguard Leaf Vac Trailer