

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
March 15, 2023

MEETING was called to order at 7:00 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Hertneky, Mrs. Patty Then, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Scott Levenson

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items): None

REORGANIZATION OF COMMITTEES: The reorganization list was ordered received and filed as presented.

RECOGNITION OF VISITORS: None

ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT: Mrs. Then, Chairperson of the Administration & Public Relations Committee, presented Council with updates regarding the following issue(s).

1. Rave Mobile Safety System Training – A training webinar is scheduled for Friday, March 17th at 2:30 p.m. Mrs. Then will forward the link to Council for participation.
2. Duquesne Light Street Light Conversions to LED – There was discussion on the past programs that were conducted. Mrs. Then explained that she was informed that the remaining conversions should be made this summer.
3. Newsletter Draft – A draft newsletter was presented to Council for review and feedback.
4. Recycling Bins – The Borough Secretary contacted Valley Waste and found that they do not sell bins. We will need to order them from somewhere else.

Mr. J. Antoline stated that the Conway Lounge found that it is less expensive for him to add another pickup to his existing service than to work with the Borough for cardboard pickup.

Mrs. Then stated that the paper recycle bins are full and that she finally got through to a person to schedule a pickup.

FINANCE & GRANTS COMMITTEE REPORT: Mr. T. Antoline presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of March 2, 2023 through March 15, 2023, in the amount of \$24,460.16 from the General Fund, expenditures in the amount of \$3,644.26 from the Liquid Fuels Fund and expenditures in the amount of \$14,926.14 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Hertneky, seconded by Mrs. Hertneky to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – These reports were ordered received and filed.
3. Treasurer Report – These reports were ordered received and filed.

PARKS & RECREATION COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Parks & Recreation Committee, presented Council with updates regarding the following issue(s).

1. Gratty Park Tree – Mrs. Micija is proposing to plant a Sunburst Honey Locust tree near the memorial bench. She will be paying for the tree. There was discussion regarding the size of the tree and whether the Public Works Department should plant the tree. It was determined that the tree should be kept between 12-15 feet tall to avoid powerlines and that the nursery should plant the tree to avoid any liability to the Borough should it die.
2. Stump Grinding Quotes – Quotes were received from Brown's Stump Grinding, LLC and Tactical Stump Removal for the removal of four (4) tree stumps at Gratty Park. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Bohach to accept the lowest quote of \$375.00 by Tactical Stump Removal to remove the stumps was unanimously carried.**

PLANNING, ZONING & ORDINANCE COMMITTEE: No Report.

Mr. Hertneky presented Council with an update regarding the Rental Inspection Program.

PUBLIC SAFETY & HEALTH COMMITTEE REPORT: Mr. T. Antoline presented Council with updates regarding the following issue(s).

1. BVRPD Actuary Study by PSAB-MRT – There was some discussion regarding the need for an actuary study to be conducted for the police department employees. **After some review, the motion of Mrs. Hertneky, seconded by Mrs. Then to authorize PSAB-MRT to conduct an Actuary Study for the BVRPD.**
2. BVRPD Lease Office Space – There was discussion regarding the need for a written lease for the purpose of using the Conway Borough Police Department area as the headquarters for the BVRPD. There was also discussion regarding the proper way to calculate the use of utilities for reimbursement. The Borough Solicitor will work on the written lease.
3. BVRPD Basement Evidence Room – There was discussion regarding proposed work to a room in the basement which will be used as the new evidence room. A quote was received to paint the walls and do the floors of the proposed area. This room will be added to the written lease of office space. **After some review, the motion of Mrs. Hertneky, seconded by Mr. J. Antoline to approve the painting of the walls, ceiling and do the floors, subject to not exceeding \$1,000.00 and being reimbursed by the BVRPD was unanimously carried.**
4. BVRPD Basement Gym – There was discussion regarding the grant that the BVRPD has applied for to convert the classroom in the basement to a gym. This space would be added to the written lease as well.

PUBLIC WORKS COMMITTEE REPORT: No Report.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Reports (01/18-03/01/2023) – These reports were ordered received and filed.

Mayor Rose expressed concerns regarding the fire hydrant on 15th Street and Chaplin Street needing addressed and repaired as soon as possible. There was some discussion regarding the reimbursement for these costs. Mr. J. Antoline will contact the person responsible and discuss the matter.

ENGINEER'S REPORT: No Report.

The 2023 Roadway Program will be rebid for Hiland Avenue (Foote Street/Sampson Street) with a bid opening of April 17, 2023.

The Chapter 94 work will be completed by the end of March 2023.

Columbia Gas has begun working on the sidewalks along 2nd Avenue. The Borough Engineer will attempt to acquire a streets schedule. Mayor Rose asked if there are water lines that need repaired before Columbia Gas paves. The Borough Engineer will review and calculate an estimate for 13th Street (between 2nd Avenue and 3rd Avenue).

Mr. T. Antoline stated that DEP has called for an update regarding the Conway-Baden Municipal Authority Sanitary Interconnect.

SOLICITOR'S REPORT: No Report.

CORRESPONDENCE:

1. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.
2. Pa One Call System 2022 Refund – This document was ordered received and filed.
3. Tri-State River Products Commercial Dredging Permit Renewal Application - This document was ordered received and filed.
4. Nosy Sensor - This document was ordered received and filed.

OLD BUSINESS:

1. Beaver County Regional COG 2023 Summer Commodities – The Borough Secretary reviewed the bid tabulation results for the products that was bid on. **After some discussion and review, the motion of Mr. J. Antoline, seconded by Mr. Bohach to accept the bid tabulation and execute the agreements for such was unanimously carried.**
2. 1988 Elgin Pelican HH Street Sweeper Municibid Results – This piece of equipment was listed on Municibid for auction beginning March 2, 2023 and ending on March 14, 2023, with a winning bid in the amount of \$1,550.00. **After some discussion, the motion of Mr. J. Antoline, seconded by Mrs. Then to approve the sale of the 1988 Elgin Pelican HH Street Sweeper with the payment due by March 24, 2023 and pickup by April 14, 2023 was unanimously carried.**
3. 2001 Maudlin Paver 690F Municibid Results – This piece of equipment was listed on Municibid for auction beginning March 2, 2023 and ending on March 14, 2023, with a winning bid in the amount of \$6,500.00. **After some discussion, the motion of Mr. J. Antoline, seconded by Mrs. Then to approve the sale of the 2001 Maudlin Paver 690F with the payment due by March 24, 2023 and pickup by April 14, 2023 was unanimously carried.**
4. 2004 Tarc Leaf Collector (Big Vac) Municibid Results – This piece of equipment was listed on Municibid for auction beginning March 2, 2023 and ending on March 14, 2023, with a winning bid in the amount of \$3,900.00. **After some discussion, the motion of Mr. J. Antoline, seconded by Mrs. Then to approve the sale of the 2004 Tarc Leaf Collector with the payment due by March 24, 2023 and pickup by April 14, 2023 was unanimously carried.**

NEW BUSINESS: None.

OTHER BUSINESS:

Mr. J. Antoline presented Council with an update regarding the insurance matter involving the waterline repairs made by Stefanik Next Generation due to the damage done by Youngblood Paving.

Mrs. Then stated that the LSA Grant award notifications are scheduled for March 16, 2023.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: Mr. T. Antoline requested Council go into Executive Session regarding a potential litigation matter at 8:12 p.m., as per the motion of Mr. J. Antoline, seconded by Mrs. Hertneky.

On the motion of Mr. J. Antoline, seconded by Mr. Bohach to reconvene at 8:28 p.m. was unanimously carried.

There being no further business, the motion of Mr. Hertneky, seconded by Mr. Bohach to adjourn the meeting at 8:30 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Accept quote from Tactical Stump Removal
3. Authorize the PSAB-MRT to conduct the Actuary Study
4. Approve the painting and floor work for the BVRPD Evidence Room
5. Accept the BCR COG 2023 Summer Commodities Bid Tabulation and Approval to execute the agreements
6. Approve sale of 1988 Elgin Pelican HH Street Sweeper and Set the payment and pickup dates
7. Approve sale of 2001 Maudlin Paver 690F and Set the payment and pickup dates
8. Approve sale of 2004 Tarc Leaf Collector and Set the payment and pickup dates