

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
March 1, 2023

MEETING was called to order at 7:00 p.m. with Mr. Timothy Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. John Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose and Borough Secretary Margie Nelko.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: (Agenda Items) - None

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor was in attendance. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief was in attendance. This report was ordered received and filed.

EMA COORDINATOR'S REPORT: No Report.

ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT:

1. Facebook Page Discussion – There was discussion regarding changing the Borough's Facebook Page to informational to help eliminate advertising posts and other unusual requests. **After some review, it was the consensus of Council to approve changing the structure of the Borough's Facebook Page.**
2. Civil Service Committee – After some discussion, it was determined that this committee is no longer needed due to a regional police department does not require one.
3. Rave Mobile Safety Acceptance Form – The President of Council signed the contract in order to move forward with this program. Mrs. Then and Mrs. Hertneky will be available one evening in April 2023 to help residents who could need help with registering with the program.

FINANCE & GRANTS COMMITTEE REPORT: Mr. Levenson, Chairperson of the Finance and Grants Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of February 16, 2023 through March 1, 2023, in the amount of \$17,910.97 from the General Fund, and expenditures in the amount of \$45,311.18 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mrs. Hertneky to approve the List of Bills as presented was unanimously carried.**
2. Mockenhaupt Benefits Group Inv. 2023-05110 – This invoice will be paid from the pension plan.
3. PennDOT Connects 2023 Municipal Outreach Session – This document was ordered received and filed.

PARKS & RECREATION COMMITTEE REPORT: Mrs. Hertneky, Chairperson of the Parks & Recreation Committee, presented Council with updates regarding the following issue(s).

1. Gym Usage – There was some review and discussion regarding the past practices of the gym being used by different groups and the key policy. Mrs. Hertneky requested that all inquiries be forwarded to her so that a calendar can be kept up to date. The Freedom Lil Bulldogs Football Team would like to use the gym. **After some review and discussion, the motion of Mr. Bohach, seconded by Mr. Hertneky to approve the Freedom Lil Bulldog Football Team to use the gym.**

2. Swift 911 Reach Update – There was discussion regarding the Rave Fees and the various uses. The Borough Secretary was asked to hold the \$400.00 payment until Mrs. Hertneky approved the release of the check.

PLANNING, ZONING & ORDINANCE COMMITTEE: No Report.

PUBLIC SAFETY & HEALTH COMMITTEE REPORT: No Report.

PUBLIC WORKS COMMITTEE REPORT:

1. Water Shut Offs & Turn Ons – There was some discussion regarding the fees for turning water on and off and the policies/procedures for doing so. The office should be scheduling the shut-offs and turn-ons in order note the accounts for billing purposes. **A motion was made by Mr. J. Antoline to waive fees for non-delinquent accounts. After some discussion, Mr. J. Antoline retracted his motion. After further discussions, it was the consensus to leave the Water Shut Offs & Turn On policy as is.**
2. Past/Recent Water Leaks & Charges – Mayor Rose expressed concerns regarding the recent water leak at Norfolk Southern resulting in our water tank not getting enough water pressure to refill properly, causing us to use the Ambridge Interconnect. There was discussion regarding the Beaver Falls Municipal Authority's lack of communication, notification and possible reimbursement of fees associated with the Ambridge Interconnect.

Mrs. Then inquired if the Beaver Falls Municipal Authority has been contacted regarding the lack of communication and if they are interested in buying the water lines.

3. Sale of Paving Machine – There was discussion regarding the lack of man power prohibiting our public works department from using this machine. **After some review, it was the consensus of Council to place the paving machine on Municibid and to sell the truck cap.**

The Public Works Supervisor was instructed to reach out to the grandson of the person listed on the title of the trailer, in order to change the title over to the Borough of Conway.

MAYOR'S REPORT: No Report.

CORRESPONDENCE:

1. Gratty Park Tree Fund (Tree Donation) – Micija, D. – A letter was received from Deborah Micija, dated February 24, 2023, regarding her interest in starting a tree fund for our community and to donate a tree to be planted near her husband's memorial bench in the spring. Mrs. Hertneky will reach out to Mrs. Micija to discuss the proposal.

The Public Works Supervisor was instructed to get two (2) quotes for stump removals at Gratty Park.

2. Duquesne Light Pole Replacement – Highland Ave/Foote Street – Duquesne Light Co. submitted Drawing No. 963965 proposing to replace one (1) pole (Item #311069). **After some discussion, it was the consensus of Council to approve the request to replace a pole on Highland Avenue and Foote Street.**
3. Appeal of Tax-Exempt Status-Christian Missionary Alliance Church Properties – An appeal by the Christian Missionary Alliance Church was made to amend tax parcels 18-002-1269.000, 18-002-1278.000, 18-002-1251.000 and 18-002-1260.000 to Tax Exempt Status. This document was ordered received and filed.
4. Norfolk Southern Railyard Sample Analysis Report (Dated 02/15/2023) – This document was ordered received and filed.

OLD BUSINESS:

1. ARLE Grant Update – The Borough will need to re-apply to the ARLE Grant program. The Borough Engineer will be gathering the information needed.
2. Zoning Ordinance Planning Firm Recommendations – A list of recommendations was received and requests for quotes will be completed.

NEW BUSINESS:

1. 2023 Liquid Fuels Allocation – A notice was received regarding the payment of the 2023 Liquid Fuels Allocation. This notice was received and filed.
2. Beaver Valley Regional COG 2023 Summer & Winter Commodities – The 2023 Summer & Winter Commodities Program was presented to Council for consideration. After some discussion, this matter was tabled until the next regular scheduled meeting.
3. Beaver County ARPA Municipal Infrastructure Grants Letter-Dated 02/21/2023 – A letter was received requesting an update by May 1, 2023, regarding the status of ARPA Grant that was awarded to the Borough. This letter was ordered received and filed.

OTHER BUSINESS:

Mr. Levenson stated that the BVRPD met with DCED to discuss a consultant helping with grants and start up matters. A letter of intent is required by all the participating municipalities. **After some review, the motion of Mr. Levenson, seconded by Mrs. Hertneky to approve a Letter of Intent to be submitted to the Governor's Center for Local Government Services (DCED) was unanimously carried.**

PUBLIC COMMENT:

The Fire Chief asked for an update regarding the fire hydrant repair(s).

There being no further business, the motion of Mr. J. Antoline, seconded by Mr. Bohach to adjourn the meeting at 8:14 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Timothy Antoline
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Consensus to approve changing the structure of the Facebook Page
2. Approve the List of Bills
3. Approve use of gym to the Freedom Lil Bulldog Football Team
4. Motion to waive water shut-off/turn-on fees for non-delinquent accounts - RETRACTED
5. Consensus to leave the water shut-off/turn-on policy as is
6. Consensus to place paver on Municibid and sell the truck cap
7. Consensus to approve replacement of Duquesne Light Pole (Highland Ave/Foote St)
8. Approve DCED Letter of Intent for the BVRPD