

BOROUGH OF CONWAY COUNCIL  
REGULAR MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
February 15, 2023

---

**MEETING** was called to order at 7:00 p.m. with Mr. Tim Antoline presiding. The following members of Council and officials of the Borough were present: Mr. Tim Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

**ABSENT:** Mr. John Antoline  
Mayor Debbie Rose

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items):** None

**REORGANIZATION OF COMMITTEES:** The reorganization list was ordered received and filed as presented.

**RECOGNITION OF VISITORS:**

Linda Hawk of 1613 Porter Street

**MINUTES** of the Regular Meeting held on December 21, 2022, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of December 21, 2022, as presented was unanimously carried.**

**MINUTES** of the Workshop Meeting held on January 04, 2023, were presented to Council. **After some review, the motion of Mr. Levenson, seconded by Mr. Hertneky to approve the Regular Meeting Minutes of January 04, 2023, as presented was unanimously carried.**

**ADMINISTRATION & PUBLIC RELATIONS COMMITTEE REPORT:** Mrs. Then, Chairperson of the Administration & Public Relations Committee, presented Council with updates regarding the following issue(s).

1. **Swift 911 Conversion/Related Companies** – There was discussion regarding the differences between the available companies. It is the recommendation of the Committee to move forward with Rave, who is offering an existing customer rate. **After some review and discussion, the motion of Mrs. Then, seconded by Mr. Bohach to approve moving forward with Rave was unanimously carried.**
2. **J. Brunner Email – Cardboard Containers** – This matter was tabled until Mr. J. Antoline was available to present and update.

**FINANCE & GRANTS COMMITTEE REPORT:** Mr. Levenson, Chairperson of the Finance and Grants Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of February 1, 2023 through February 15, 2023, in the amount of \$32,118.07 from the General Fund, expenditures in the amount of \$363.70 from the Liquid Fuels Fund and expenditures in the amount of \$19,795.42 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mr. Levenson, seconded by Mrs. Hertneky to approve the List of Bills as presented was unanimously carried.** The Borough Secretary was instructed to release Check No. 14570 payable to Swiftreach Networks in the amount of \$400.00.

2. Budget Reports – These reports were ordered received and filed. There was some discussion regarding the street lighting expenses being paid from the Liquid Fuels Fund.
3. Treasurer Report – These reports were ordered received and filed.
4. Mockenhaupt Benefits Group Inv. 2023-04985 – This invoice will be paid from the pension plan.

**PARKS & RECREATION COMMITTEE REPORT:** Mrs. Hertneky, Chairperson of the Parks & Recreation Committee, presented Council with updates regarding the following issue(s).

1. Flag Pole Update – There was discussion regarding the two options available. Option one (1) is to use the existing brackets, replacing the poles and flags for approximately \$697.50. Option two (2) is to purchase new brackets, poles and flags for approximately \$1,148.50. **After some review and discussion, the motion of Mr. Levenson, seconded by Mr. Bohach to approve Option One (1) subject to not exceeding \$700.00 was unanimously carried.**
2. Water Line Break Policy/Procedures – Mrs. Hertneky presented an update regarding a policy and procedure outline for water line breaks.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** Mr. Hertneky, Chairperson of the Planning, Zoning & Ordinance Committee presented Council with updates regarding the following issue(s).

1. C1 Zoning Uses (Conditional Use-Chiropractic Services) – The Borough Secretary presented Council with an overview of information available regarding a chiropractic business in a C1 Zoning District. If needed, a Conditional Use would be presented to the Planning Commission first and then a recommendation from the Planning Commission is given to Council to help with the approval or denial of the request.

Mr. Hertneky presented an update regarding the Rental Inspection Program.

Ms. Hamill, a member of the Planning Commission, stated that the Planning Commission will not be updating the Zoning Ordinances due to a lack of knowledge and interest to do so. The Borough Solicitor is willing to provide names of firms that provide this type service in order for the Committee to acquire quotes. Ms. Hamill volunteered to help with this project.

**PUBLIC SAFETY & HEALTH COMMITTEE REPORT:** No Report.

Mrs. Then stated that Norfolk Southern recently had training with the Conway Volunteer Fire Department and the Baden Volunteer Fire Department. The Emergency Management Coordinantor(s) (EMC) were not involved and they should be after the East Palestine derailment issues.

**PUBLIC WORKS COMMITTEE REPORT:**

1. Plant Operator Water & Waste Continuing Education Certifications – The Sewage Plant Operator needs credits to meet the certification renewals. State College is offering three (3) days of training for eighteen (18) credits and the remaining credits would be taken online. **After some discussion, the motion of Mrs. Then, seconded by Mr. Levenson to authorize the Sewage Plant Operator to participate in the State College three (3) day training program subject to not exceeding \$1,000.00 was unanimously carried.**

Mr. Bohach recommended renting a chipper for approximately \$227.00 for a day to clean up the tree limbs from Gratty Park.

**MAYOR'S REPORT:** Mayor Rose presented Council with updates regarding the following issue(s):

1. Emergency Generator Grant-Hazard Mitigation Program – No Report.

**ENGINEER'S REPORT:** No Report.

There was some discussion regarding the Conway-Baden Interconnect Engineer Invoices.

**SOLICITOR'S REPORT:** The Borough Solicitor requested an executive session to discuss a litigation matter.

**CORRESPONDENCE:**

1. Duquesne Light Co. Tree Work Email – **After some discussion, it was the consensus of Council to approve the proposed work subject to debris cleanup being minimal.**
2. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.

**OLD BUSINESS:**

1. COSTARS 2023-2024 Road Salt Contract Participation Registration – **After some discussion, it was the consensus of Council to not participate in the COSTARS Road Salt Program due to they do not offer the Liquid Manganese Salt.** The Borough will be participating in the Beaver County Regional COG Commodities Program for 2023-2024.

**NEW BUSINESS:** None.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:** Mr. T. Antoline requested Council go into Executive Session regarding a potential litigation matter at 8:06 p.m., as per the motion of Mr. Bohach, seconded by Mr. Levenson.

On the motion of Mr. Bohach, seconded by Mrs. Hertneky to reconvene at 8:24 p.m. was unanimously carried.

There being no further business, the motion of Mr. Levenson, seconded by Mr. Hertneky to adjourn the meeting at 8:25 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Timothy Antoline  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of December 21, 2022 and January 4, 2023
2. Approve moving forward with RAVE
3. Approve the List of Bills
4. Approve Option 1 for Flag Pole Replacements
5. Approve Sewage Plant Operator to attend Certification Training
6. Consensus to approve the proposed Duquesne Light Co. Tree Work
7. Consensus to not participate in the COSTARS 2023-2024 Road Salt Participation Registration