

BOROUGH OF CONWAY COUNCIL  
REGULAR MEETING MINUTES  
Council Chambers, 801 First Avenue, Conway, Pennsylvania  
January 18, 2023

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**MEETING** was called to order at 7:00 p.m. with Mr. Scott Levenson presiding. The following members of Council and officials of the Borough were present: Mr. John Antoline, Mr. Joe Bohach, Mrs. Hertneky, Mr. Hertneky, Mr. Scott Levenson, Mrs. Patty Then, Mayor Debbie Rose, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

**ABSENT:** Mr. Tim Antoline

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items):** None

**REORGANIZATION OF COMMITTEES:** The reorganization list was ordered received and filed as presented.

**RECOGNITION OF VISITORS:** None

**FINANCE & ADMINISTRATION COMMITTEE REPORT:** - Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of January 05, 2023 through January 18, 2023, in the amount of \$16,760.73 from the General Fund, expenditures in the amount of \$1,069.80 and expenditures in the amount of \$32,344.88 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion by Mrs. Then, seconded by Mr. Bohach to approve the List of Bills as presented was unanimously carried.**
2. Budget Reports – These reports were ordered received and filed.

There was discussion concerning the boiler system compressor motor needing repaired. **It was the consensus of Council to have the compressor motor repaired to regulate the air pressure for heating the building.**

3. Treasurer Report – These reports were ordered received and filed.
4. Swift 911 Conversion – After some review and updates, it was the consensus of Council to move forward with the conversion and to acquire the costs of such.
5. 2023 Office Closures – The office closure list was ordered received and filed as presented.
6. Flood Insurance Provider Change – An overview of savings and benefits by changing flood insurance providers was presented to Council. **After some discussion, it was the consensus to approve the flood insurance provider change.**
7. Harshman CE Group, LLC 2023 UCC Fee Schedule – The 2023 UCC Fee Schedule was ordered received and filed.

There was discussion regarding the Rental Inspection Program being started again to maintain and create a nicer town. The Planning, Zoning & Ordinance Committee will help with gathering information for this matter.

8. Building Inspection Underwriters of PA, Inc. (BIU) Invoice – The invoiced was discussed and ordered received.

**PARKS & RECREATION COMMITTEE REPORT:** Mrs. Hertneky, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s).

1. Telephone Pole (2<sup>nd</sup> Avenue) Update – The old pole has been removed.
2. Pickleball Grant Update – The DCNR Grant application was denied. The Borough Secretary forwarded Council other grant opportunities.

**PLANNING, ZONING & ORDINANCE COMMITTEE:** – No Report.

**PUBLIC RELATIONS COMMITTEE REPORT:** Mr. Levenson, Chairperson of the Public Relations Committee, presented Council with updates regarding the following issue(s).

1. Police Regionalization Update – An update regarding the participant agreements and organization meeting was present to Council.

**PUBLIC SAFETY COMMITTEE REPORT:** Mr. Bohach, Chairperson of the Public Safety Committee, presented Council with updates regarding the following issue(s).

1. Fire Engine 491 Location – There was discussion regarding the old engine being housed in the main building and that the temperature should be lowered at the location of 1208 3<sup>rd</sup> Avenue to help reduce the utilities.

**PUBLIC WORKS COMMITTEE REPORT:** – Mr. J. Antoline, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Water Break Subcontractors – Beaver Falls Municipal has not responded with company recommendations for help with waterline break repairs.

**MAYOR'S REPORT:** Mayor Rose presented Council with updates regarding the following issue(s):

1. Police Report – No Report.
2. Beaver County Emergency Service Radio Grant Program Update – Notification was received that the Borough's 20% matching portion of the grant is \$9,723.01 payable to Beaver County. A motion was made at the meeting of May 18, 2022, to approve the 20% matching portion up to \$2,000.00. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mrs. Then to approve payment of the Borough's 20% matching portion of the radio grant program was unanimously carried.**

**ENGINEER'S REPORT:**

1. PSAB (PA Small Water and Sewer Program) Grant – The grant was submitted in December 2022 and the Borough Secretary should receive notification on the results.
2. ADA Curbs Ramps – The invoice has been submitted to Beaver County for payment.
3. Columbia Gas Ongoing Work – An update was presented to Council regarding a lateral issue, sidewalk repairs in the Spring and the lack of movement on the variance. A meeting will be set to discuss the overall paving requirements per street before the asphalt plants open.

**SOLICITOR'S REPORT:** The Borough Solicitor requested an executive session to discuss a litigation matter.

**CORRESPONDENCE:**

1. Liberty Dialysis-Baden Letter – This document was ordered received and filed. The Borough Secretary was asked to reach out to them that we will do our best to notify them of water issues that would affect them.
2. Harshman CE Group, LLC – Monthly Report – This document was ordered received and filed.
3. DEP Letter - Tri-State River Products Commercial Dredging Permit Incompleteness Review – This document was ordered received and filed.
4. J. Brunner Email – Cardboard Containers – J. Brunner has been picking up the two (2) 8-yard cardboard containers for twelve (12) years at no charge. J. Brunner is proposing a fee of \$75.00 per month for weekly pickups of the two (2) containers. There was some discussion on whether the recycling program would cover this fee.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Beaver County Regional COG Delegate and Alternate Appointments – After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. Bohach to appoint Mrs. Hertneky as the Delegate and Mr. T. Antoline as the Alternate was unanimously carried.
2. Costars 2023-2024 Road Salt Contract Participation Registration – This matter was tabled.

**OTHER BUSINESS:** None.

**PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:** Mr. Levenson requested Council go into Executive Session regarding a potential litigation matter at 8:37 p.m., as per the motion of Mr. J. Antoline, seconded by Mrs. Then.

On the motion of Mr. J. Antoline, seconded by Mr. Bohach to reconvene at 9:20 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Hertneky, seconded by Mr. J. Antoline to adjourn the meeting at 9:29 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Timothy Antoline  
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills
2. Consensus to repair compressor motor
3. Consensus to approve the flood insurance provider change
4. Approve 20% Match Payment of the Beaver County Emergency Service Radio Grant Program
5. Appointing of the Beaver County Regional COG Delegate and Alternate