

BOROUGH OF CONWAY COUNCIL
REGULAR MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
February 17, 2021

MEETING was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Tim Antoline, Mr. Scott Levenson, Mrs. Patty Then, Borough Secretary Margie Nelko, Borough Solicitor Kate Diersen and Borough Engineer Emile Ketterer.

ABSENT: Mr. Joe Bohach, Mr. Kris Hall, Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

MINUTES: - None

RECOGNITION OF VISITORS:

Aaron Patrick of 359 11th Street
Dan & Doreen Byrne of 1201 15th Street
Raymond Andreno

PUBLIC COMMENT (Agenda Items): None

FIRE CHIEF'S REPORT: The Fire Chief's Report for the month of January 2021 was presented to Council for review. This report was ordered received and filed.

The Fire Chief presented Council with a new quote, dated February 9, 2021, regarding extra expenses on the pump repairs to Engine 492. There was discussion on the extra repairs and the lack of shipping costs. The Fire Chief stated that there are buyers interested in purchasing the old fire truck and that the Fire Department has voted to present the Borough with the monies received from the selling of the old fire truck to help cover the extra costs (above the original quote of \$2,700.00) of the pump repairs. There was some discussion regarding freight fees, possibly paying more in shipping than the part and that Council would like to know the costs before ordering. **After some review and discussion, the motion of Mr. T. Antoline, seconded by Mr. Levenson to approve quote number SH-2921 from Keystone Fire Apparatus, Inc. in the amount of \$4,028.00 plus the freight costs to repair Engine 492, was unanimously carried.**

The Fire Chief requested a private discussion with the Borough Solicitor regarding another legal issue with an outside attorney.

COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT: Mr. Levenson, Chairperson of the Communications, Public Relations, Grants & Website Committee, presented Council with updates regarding the new website and email program.

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. **List of Bills** - A list of expenditures for the time period of February 4, 2021 through February 17, 2021, in the amount of \$52,655.06 from the General Fund, and in the amount of \$9,609.82 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented was unanimously carried.**

2. 2021 Flood Insurance Renewal – A meeting has been scheduled for the afternoon of March 5, 2021.
3. Fire Department Engine 492 Pump Repair Revised Quote/Letter dated February 16, 2021 – This matter was discussed during the Fire Chief's Report.

There was some discussion regarding resident complaints/concerns on the length of time it is taking for utility checks to clear their accounts and if there are other options for the office in order to speed this process up.

PARKS & RECREATION COMMITTEE REPORT: No Report

There was discussion regarding the Freedom Area School District 7th Graders using the gym twice a week on the days that are available and the responsibility cleaning the restrooms to the persons using the gym.

Mr. Falk reached out to Mr. Mott regarding ideas for community service and/or Senior Projects.

PLANNING, ZONING & ORDINANCE COMMITTEE: – Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s).

1. Code Enforcement Officer/Building Inspector – An update was presented to Council regarding the UCC License(s). There was discussion regarding the BIU contract requiring a thirty (30) day cancellation notice.
2. Naugle Lot Consolidation – There was discussion regarding the consolidation in reference to the streets and alleys, the lack of evidence on 6th Alley being vacated in the past, and the next steps for the consolidation.
3. Water and Sewage Ordinance – There was discussion regarding the possibility of increasing in tap-in fees and the engineering costs of doing tap-in fee calculations.

PUBLIC SAFETY COMMITTEE REPORT: – Mr. Falk presented Council with information regarding the recommendation of promoting Officer S. Shillingburg to Sargent and Officer M. Priolo to Detective with the stipulation that they remain patrolling officer. The Civil Service Commission has no issues with the promotions. **After some discussion, the motion of Mr. J. Antoline, seconded by Mr. Levenson to approve the promotion of Officer S. Shillingburg to Sargent and the promotion of Officer M. Priolo to Detective at a cost of \$1.00 more per hour effective March 1, 2021 with a ceremony being held on March 3, 2021 was unanimously carried.**

PUBLIC WORKS COMMITTEE REPORT: – Mr. T. Antoline, Chairperson of the Public Works Committee, presented Council with information regarding the PW's contract. There was a meeting with the department regarding snow plowing schedule(s) to help cut down the number of hours that a driver would be working and the difference of road rock salt and slicer salt. The Borough Secretary reviewed the permissible purchases with Liquid Fuels funding and that we would need to verify that the slicer salt would be covered by the Liquid Fuels funding to prevent it from being paid by the General Fund.

Mrs. Then presented Council with concerns regarding the meter readings being moved to the end of February. **After some review, it was the consensus of Council to leave the meter reading schedule the same as it has been for the time being.**

MAYOR'S REPORT: No Report.

ENGINEER'S REPORT: The Borough Engineer presented an update regarding the following item(s):

1. Columbia Gas Road Opening Permit and Road Bond – There was some discussion regarding the length of streets proposed, the proposed engineering costs, the performance bond and how the roadways would be repaired.

There was discussion regarding the proposed roadways for the 2021 Roadway Program and if Columbia Gas has any intentions on doing work along the roadways recommended to prevent the tearing up of newly paved roadways.

The Borough Engineer presented Council with an update regarding the DEP water allocation reporting.

SOLICITOR’S REPORT: No Report.

The Borough Solicitor stated that the discussion with the Fire Chief was in regard to a Right-to-Know request for a traffic accident that occurred a few years ago. The Borough Solicitor would like to help with this request if there are no objections from Council, it was determined there were no objections.

CORRESPONDENCE:

1. Endeavor Prof. Services-PennEnergy Resources (PER B22 8H Well Permit Renewal) – was received and filed.
2. PennEnergy Proposed B1 Well Pad (4H) (Glen Eden Road) – Dated 02/16/2021 – was received and filed.
3. Norfolk Southern Railyard Sample Analysis Report – Dated 02/08/2021 – was received and filed.

OLD BUSINESS:

1. Water & Sewer Charges for 1503 3rd Avenue (Klimkowski, A.) – The Borough Secretary stated that the meter was tested by Beaver Falls Municipal Authority and was found to have a dial defect which was charging an additional 10 gallons for every 100 gallons. A credit will be issued for this account.
2. Vehicle Gasoline & Diesel Supplier – The Borough Secretary stated that the First National Visa cards have been issued/received and that the SuperFleet account will be closed by February 19, 2021.
3. Sewage Damages – 704 Gross Street (Julian Petrina & Tara Prest) - A copy of a letter addressed to Tara Prest, dated February 16, 2021, regarding the Borough of Conway being immune from liability for the claim.

NEW BUSINESS:

1. 2021 Roadway Program – This matter was discussed under the Borough Engineer’s report.
2. 2021 Beaver County PaDOT Shoulder Cutting Program – An email was received with information regarding the upcoming shoulder cutting program and the request for help in reaching out to our residents for interest in providing waste dumping sites.
3. Beaver County Conservation District (BCCD) MOU – Delegations and Programs provided/supported by BCCD (executed by March 31, 2021) – After some review it was the consensus of Council to request the Borough Solicitor to review this document prior to the completion and submittal.

OTHER BUSINESS:

Mr. J. Antoline presented Council with information regarding his desire to use the fire hall for a birdhouse children’s project and requested help with posting this on the Conway Borough Facebook page.

PUBLIC COMMENT:

The Fire Chief stated that he was informed that the freight costs for Engine 492 will be approximately \$70.00.

EXECUTIVE SESSION: Mr. Falk requested Council go into Executive Session regarding personnel matter at 8:35 p.m., as per the motion of Mr. T. Antoline, seconded by Mr. J. Antoline.

On the motion of Mr. T. Antoline, seconded by Mr. J. Antoline to reconvene at 9:00 p.m. was unanimously carried.

There being no further business, the motion of Mr. T. Antoline, seconded by Mr. Levenson to adjourn the meeting at 9:02 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Doug Falk
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approval of the Keystone Fire Apparatus, Inc. quote dated 02/09/2021.
2. Approve the List of Bills.
3. Approval of promotions for Officer S. Shillingburg and Officer M. Priolo.
4. Consensus to not change the water meter reading dates at this time.