

BOROUGH OF CONWAY COUNCIL
WORKSHOP MEETING MINUTES
Council Chambers, 801 First Avenue, Conway, Pennsylvania
May 5, 2021

MEETING was called to order at 7:00 p.m. with Mr. Falk presiding. The following members of Council and officials of the Borough were present: Mr. Doug Falk, Mr. John Antoline, Mr. Tim Antoline, Mr. Kris Hall, Mr. Scott Levenson, Mrs. Patty Then and Borough Secretary Margie Nelko.

ABSENT: Mr. Joe Bohach
Mayor Debbie Rose

PLEDGE OF ALLEGIANCE

MAINTENANCE SUPERVISOR'S REPORT: The Public Works Supervisor Report for the month of April 2021 was presented to Council for review. This report was ordered received and filed.

FIRE CHIEF'S REPORT: The Fire Chief's Report for the month of April 2021 was presented to Council for review. This report was ordered received and filed.

EMA COORDINATOR'S REPORT: No Report

COMMUNICATIONS, PUBLIC RELATIONS, GRANTS & WEBSITE COMMITTEE REPORT: No Report

FINANCE & ADMINISTRATION COMMITTEE REPORT: Mrs. Then, Chairperson of the Finance and Administration Committee, presented Council with updates regarding the following issue(s).

1. List of Bills - A list of expenditures for the time period of April 22, 2021 through May 05, 2021, in the amount of \$30,534.05 from the General Fund, expenditures in the amount of \$28,974.69 from the Water & Sewer Fund were presented to Council for review. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve the List of Bills as presented and include an invoice for a pump in the amount of \$706.12 was unanimously carried.**
2. Mockenhaupt Police Pension Invoice 2020-01590 – There was some discussion regarding these services continuously being paid directly from the pension fund with a notation to Council of the same. **After some review, the motion of Mrs. Then, seconded by Mr. Levenson to approve payment for Invoice 2020-01590 in the amount of \$250.00 directly from the pension fund.**

PARKS & RECREATION COMMITTEE REPORT: No Report.

There was some discussion regarding the overview of the softball playoffs.

There was discussion regarding the possibility of sealing the basketball court.

There was discussion regarding the 2021 YMCA Program, the contract and the program dates. **After some review, the motion of Mr. J. Antoline, seconded by Mr. Hall to approve the 2021 YMCA Program contract was unanimously carried.**

PLANNING, ZONING & ORDINANCE COMMITTEE: Mr. Hall, Chairperson of the Planning, Zoning & Ordinance Committee, presented Council with updates regarding the following issue(s).

1. Code Enforcement Officer/Building Permit Inspector Appointment – Mr. J. Battaglia is continuing to study for his UCC license and will sub-out the electrical inspections.

2. Naugle Lot Consolidation – The Conway Borough Planning/Zoning Commission approved the proposed lot consolidation. The plans will now be presented to the Beaver County Planning Commission.
3. Vacating 6th Alley and a portion of Dewey Street – There was discussion regarding the reasons to propose vacating 6th Alley and a portion of Dewey Street. **After some review and discussion, the motion of Mrs. Then, seconded by Mr. Levenson to begin the process of vacating 6th Alley in its entirety (both sides of Hiland Avenue) from 13th Street to 15th Street and the portion of Dewey Street from 1309 to Hiland was unanimously carried.** There was discussion regarding the abutting property owners of these areas being notified of the vacations and advertising of the same.

PUBLIC SAFETY COMMITTEE REPORT: – No Report.

PUBLIC WORKS COMMITTEE REPORT: Mr. Tim Antoline, Chairperson of the Public Works Committee, presented Council with issues regarding pumps 2 and 3.

Mr. Hall inquired about a time line for the playground mulch so that a bid can be acquired.

MAYOR'S REPORT: Mayor Rose presented Council with updates regarding the following issue(s):

1. Emergency Management Coordinator (EMA) Appointment – Mrs. Then, on behalf of Mayor Rose, presented Council with the background of the Beaver County's concerns and related issues regarding our EMC. Mayor Rose would like to appoint Kelly Staschak as the acting EMA for the Borough of Conway. **After some discussion, the motion of Mrs. Then, seconded by Mr. J. Antoline to appoint Ms. Kelly Stashak as acting EMA until notification is received from Mr. Robert Skocich and to direct Beaver County to send correspondence to Ms. Stashak was unanimously carried.**

CORRESPONDENCE:

1. PSAB – APPI Energy Solar Panel Program – was received and filed.
2. Endeavor Prof. Services-PennEnergy Resources for PER B24 1H Well Permit Renewal - was received and filed.

OLD BUSINESS:

1. Old Borough Building Roof – Fire Truck Storage Related – There was discussion regarding the inspection of the roof which was found to be sound and resealing could be done. There was discussion regarding what the area will be used for. The Fire Chief stated nothing would be there but the truck and equipment for better response time. **After some review and discussion, the motion of Mr. J. Antoline, seconded by Mr. T. Antoline to authorize the Conway Volunteer Fire Department to fix the leaking roof and approve the storage of a fire truck and equipment at the old Borough Building was unanimously carried.**

There was discussion regarding the number of fire department rehab calls, the new rehab truck that a grant was applied for, the value of said truck and that it would be an addition to the insurance. It was determined that the value of the truck is approximately \$350,000.00, that the current truck would be kept, the possibility of the trailer being kept or not. There was discussion regarding the fact that this is an added expense for insurance and gasoline to the Borough of Conway and that the Borough Council was not aware of this. It was noted that the Borough of Conway is a smaller community and that the rehab calls should be discussed with Beaver County because they and other municipalities are benefiting at the Borough of Conway's expense.

NEW BUSINESS:

1. Fire Department Health License Fee – There was some discussion regarding a claim that this fee was waived in the past. **After some review, it was the consensus of Council that the fire department should pay the Health License Fee.**

2. Refuse Service Bidding Process – The Borough Secretary presented an outline upcoming procedure for bidding out the refuse service.
3. Rentals in C1 Zoning District Issues (Solicitor) – This matter will be addressed at the May 19, 2021 meeting.

OTHER BUSINESS:

There was discussion regarding estimated water and sewer meter readings, the number of meters that are old and need exchanged to remote.

EXECUTIVE SESSION:

1. Ground Lease w/Conway Volunteer Fire Department – This matter was tabled.

There being no further business, the motion of Mr. John Antoline, seconded by Mr. Levenson to adjourn the meeting at 7:56 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Doug Falk
President of Council

Motion(s) made and/or Council consensus decision(s):

1. Approve the List of Bills.
2. Approve the Mockenhaupt Invoice 2020-01590.
3. Approve the 2021 YMCA Program.
4. Approve beginning the process of Vacating 6th Alley and a portion of Dewey Street.
5. Appoint Ms. Kelly Stashak as acting (EMA) Emergency Management Coordinator.
6. Authorize the CVFD to fix the roof and store a truck and equipment at the old Borough Building.
7. Consensus that the CVFD should pay for their Health License Fee.