

AGENDA
CONWAY BOROUGH COUNCIL
Workshop Meeting of July 7, 2021

- I. Call to Order, Pledge of Allegiance, Roll Call
- II. Maintenance Supervisor's Report
- III. Fire Chief's Report
- IV. EMA Coordinator's Report - None
- V. Committee Reports
 - a. Communications, Public Relations, Grants & Website
 - b. Finance & Administration
 - 1. Approval of List of Bills – General Fund & Water/Sewer Fund
 - 2. MP Security Solutions Quote – Fire Dept Alarm(s)
 - c. Parks & Recreation
 - 1. Resurfacing Bid(s)
 - 2. Park Benches
 - d. Planning, Zoning & Ordinances
 - 1. Naugle Lot Consolidation Plan Update
 - 2. J. Manganello Garage Plans – To be reviewed by Planning Commission
 - e. Public Safety
 - f. Public Works
 - 1. Naugle Lot Consolidation Plan Update
- VI. Mayors Report - None
- VII. Correspondence
 - a. Jimbo Covert Golf Outing (Sponsorship)
 - b. Norfolk Southern Railyard Sample Analysis Report – Dated 06/09/2021
 - c. LHT Downstream Notifications/Public Notice for Coraopolis Terminals
 - d. 2020 Short Term Disability Dividend Check Notice (3 Year Report)
- VIII. Old Business
 - a. Vacating 6th Alley and a portion of Dewey Street Update
 - b. Rental Violations for lack of inspection responses-BIU
- IX. New Business
 - a. License Agreement with the Church of the Redeemed
 - b. PAMA Conference – Borough Secretary
- X. Other Business
 - a. Pool Filling Procedures by Fire Department
- XI. Executive Session
 - a. Ground Lease w/Conway Volunteer Fire Department - (If needed)
- XII. Adjournment

PUBLIC WORKS REPORT
July 7, 2021
Submitted by Brian Giles, PW Supervisor

The following items were addressed/completed during the month of June 2021:

1. Daily Routines
 - a. Garbage (Parks & Roadways)
 - b. Dog Stations
2. Dye Testing
3. PA One Calls
4. Sprayed weeds within the Borough and around the school
5. Grass cutting & Trimming within the Borough and around the school
6. Quarterly Water Readings
7. Cold Patched various areas within the Borough
8. Repaired/Cleaned-out/Re-cemented various catch basins
9. Installed front blade on Backhoe
10. Replaced Standup-Mower wheels
11. Mulched all of the parks
12. War Memorial Park grounds maintenance
13. Fixed broken water meters
14. Thinned out growth in the triangle near Arby's

Conway Volunteer Fire Department

JUNE 2021 Monthly Call Report

Payable Calls

N-2ND AVE ST CONWAY	
1 MEDICAL	TOTAL (6)
904 3RD AVE APT-802	
2 SMOKE IN WOODS	CANCELLED (6)
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	

TOTAL CALLS 2

Payable Calls: 2

Non payable Calls 7

Firefighters: 12

Clothing Allowance: \$96.00

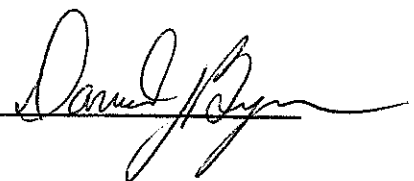
Non-Payable Calls

3945 BROADHEAD RD CENTER TWP	
1 REHAB (8)	STRUCTURAL FIRE
1226 ECHERT - MONACA	
2 REHAB (7)	
17 GEORGETOWN RD VANPORT	
3 REHAB (4)	
149 STATE ST BADEN CANCELLED	
4 DUMPSTER FIRE (2)	
18TH ST 19TH ST BEAVER FALLS	
5 REHAB 5-3 Freedom (8)	
400 9TH ST MONACA	
6 REHAB (7)	
915 2N ST APT #1 BADEN	
7 STRUCTURAL FIRE/REHAB (11)	
8	
9	
10	
11	
12	
13	
14	
15	
16	

Firefighters: 47

Firefighters: 0

Firefighters: 47



Conway Volunteer Fire Department

Conway, PA

This report was generated on 7/3/2021 4:51:07 PM

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 06/01/2021 | End Date: 06/30/2021

PERSONNEL	COUNT	PERCENTAGE
<u>Bohach, Joe</u>	2	22.22 %
<u>Byrne, Daniel</u>	8	88.89 %
<u>Byrne, Doreen</u>	4	44.44 %
<u>Capone, Rick</u>	7	77.78 %
<u>Charlovich, Robert</u>	1	11.11 %
<u>Crispeno, Mike</u>	5	55.56 %
<u>Emery IV, William</u>	3	33.33 %
<u>Falk, Dennis</u>	2	22.22 %
<u>Fenchak, Samuel Benjamin</u>	2	22.22 %
<u>Galderisi, Brandon</u>	1	11.11 %
<u>Giska, Samantha</u>	5	55.56 %
<u>Giska, William</u>	2	22.22 %
<u>Hall, Mike</u>	6	66.67 %
<u>McKenna, Mike</u>	1	11.11 %
<u>Rizzo, Brent</u>	4	44.44 %
<u>Skocich, Bob</u>	1	11.11 %
<u>Stockhausen , Kelly</u>	2	22.22 %
<u>White, Joshua L</u>	1	11.11 %
Sum of Individual Responses	57	
Total Incidents for Date Range	9	

Includes incidents where personnel responded to on or off an apparatus. Only REVIEWED incidents included.



ACCOUNTS PAYABLE - CHECK REGISTER

CONWAY BOROUGH

Time: 2:15 pm
Date: 07/07/2021
Page: 1

By Check#

Payables General Checkbook

Types: C thru C

Dates: 06/17/2021 thru 07/07/2021

Check#	Date	Description	Name	G Ledger	Recon.Date	Deposits	Charges Ty
26577	07/07/2021	Inv I258405-801 1st Ave 6/23-7	APPROVED TOILET	-420.00	454.247	N	-140.00 C
* 26577	07/07/2021	Inv I258406-900 Gross St 6/23-	APPROVED TOILET	-420.00	454.247	N	-140.00 C
* 26577	07/07/2021	Inv I258406-1600 Gross St 6/23	APPROVED TOILET	-420.00	454.247	N	-140.00 C
26578	07/07/2021	Inv 213854-0 Misc Office Suppl	BAUMAN OFFICE EQUIPMENT	405.210	N		-148.64 C
26579	07/07/2021	Inv 72-Bldg/Zoning Permit Svce	BUILDING INSPECTION UNDER	414.120	N		-125.00 C
26580	07/07/2021	Inv 2045-334 CntrlArm/Brakes/A	CERCONE SALES & SERVICE	410.451	N		-1,060.58 C
26581	07/07/2021	Inv 1408669-Solicitor Retainer	GOEHRING, RUTTE	-855.00	400.314	N	-400.00 C
* 26581	07/07/2021	Inv 1408669-Solicitor Services	GOEHRING, RUTTE	-855.00	400.314	N	-455.00 C
26582	07/07/2021	Inv 45679-SpringExt-ZeroTurn 0	PHELPS OUTDOOR	-229.96	454.374	N	-15.99 C
* 26582	07/07/2021	Inv 45692-SprExt-ZeroTrn less	PHELPS OUTDOOR	-229.96	454.374	N	-6.00 C
* 26582	07/07/2021	Inv 45717-whlAssmbly-walkBehin	PHELPS OUTDOOR	-229.96	454.374	N	-178.98 C
* 26582	07/07/2021	Inv 45748-Belt-ZeroTurn 06/17	PHELPS OUTDOOR	-229.96	454.374	N	-28.99 C
26583	07/07/2021	Agmnt 7356-Level 1-AC wx6670 7	KNOECHEL HEATING CO.	410.260	N		-146.00 C
26584	07/07/2021	InvSR30133-TrffcSgnlRpr-65/Crw	TRAFFIC SYSTEMS AND SERVI	433.374	N		-450.00 C
26585	06/28/2021	InvEB0000479785-Emp Medical In	UPMC HEALTH PLAN	487.150	N		-5,812.75 C
26586	07/07/2021	Inv 445805302-Copier Lease 6/9	U.S. BANCORP EQUIPMENT FI	405.384	N		-544.66 C
26587	07/07/2021	Inv. 1603465-Emp1 Vision Ins 0	VISION BENEFITS OF AMERIC	487.150	N		-105.28 C
26588	07/07/2021	Acct 01050240495-Pol Assoc Due	CONWAY BOROUGH POLICE DEP	216.000	N		-125.00 C
26589	07/07/2021	Inv 2025-335 Pol Veh-EM/INSP A	CERCONE SALES & SERVICE	410.451	N		-257.61 C
26590	07/07/2021	Inv 4088440847-Mthly Mat Svce	CINTAS	409.140	N		-39.87 C
26591	07/07/2021	8993-0114833 Pol TV 6/20-7/19	COMCAST	407.310	N		-10.26 C
26592	07/07/2021	Inv 43057-CourseVec Email Setu	MGSOFT-NET	-2635.00	407.310	N	-2,550.00 C
* 26592	07/07/2021	Inv 43177-Pol Mozy Pro Backup	MGSOFT-NET	-2635.00	410.331	N	-85.00 C
26593	07/07/2021	40361-Pol Pension Contrib 04/0	PSABMRT	-2952.89	215.000	N	-1,305.40 C
* 26593	07/07/2021	40361-Pol Pension Contrib 05/1	PSABMRT	-2952.89	215.000	N	-788.60 C
* 26593	07/07/2021	40361-Pol Pension Contrib 06/1	PSABMRT	-2952.89	215.000	N	-858.89 C
26594	07/07/2021	04-1323M 2021 2nd Qtr PA UC Ta	PSAB U/C PLAN	487.162	N		-1,253.16 C
26595	07/07/2021	Inv M-3895 Maint Services 07/2	TRAFFIC SYSTEMS AND SERVI	433.374	N		-70.00 C

TOTALS: Net: -17241.66

Chks: -17241.66

ACCOUNTS PAYABLE - CHECK REGISTER

CONWAY BOROUGH

Time: 2:15 pm
 Date: 07/07/2021
 Page: 1

By Check#

Payables General Checkbook

Types: W thru W

Dates: 06/17/2021 thru 07/07/2021

Check#	Date	Description	Name	G Ledger	Recon.Date	Deposits	Charges Ty
06/21/2021	4907-1&1-Splashtop 06/2021 (18	FNB COMMERCIAL CREDIT CAR	407.310	N		-84.94	W
06/21/2021	4907-American Flags (30) 5/17	FNB COMMERCIAL CREDIT CAR	454.247	N		-761.60	W
06/21/2021	4907-Pol water Cooler 5/24 (18	FNB COMMERCIAL CREDIT CAR	410.210	N		-172.00	W
06/21/2021	4907-Misc Oper Supplies 5/21 (FNB COMMERCIAL CREDIT CAR	409.220	N		-17.09	W
06/21/2021	4907-MemorialDay Supplies 5/21	FNB COMMERCIAL CREDIT CAR	457.249	N		-530.07	W
06/21/2021	7965-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-439.77	W
06/21/2021	7973-Fire Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	411.231	N		-159.11	W
06/21/2021	9342-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-260.13	W
06/21/2021	9359-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-25.00	W
06/21/2021	9367-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-280.44	W
06/21/2021	9375-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-340.36	W
06/21/2021	9383-Pol Mthly Gasoline Chrgs	FNB COMMERCIAL CREDIT CAR	410.231	N		-115.23	W
06/23/2021	0190-660-000 11th/1st 05/2021	DUQUESNE LIGHT COMPANY	433.361	N		-68.69	W
06/28/2021	8993-0114767-Pol Voice Line 6/	COMCAST	410.321	N		-50.45	W
07/01/2021	3276575180 - 801 1st 05/20-06	DUQUESNE LIGHT COMPANY	409.360	N		-815.74	W
07/01/2021	7344350000 - Fire Hall 05/22-0	DUQUESNE LIGHT COMPANY	411.361	N		-421.18	W
07/01/2021	8426530000-Concession Stand 5/	DUQUESNE LIGHT COMPANY	454.361	N		-46.26	W
07/07/2021	8993-0104321 Fire Dpt Modem 6/	COMCAST	411.321	N		-67.09	W
07/07/2021	TAN Loan 47773080-July Interes	FIRST NATIONAL BANK OF PE	472.000	N		-395.56	W

TOTALS: Net: -5050.71

wthdrwl: -5050.71

ACCOUNTS PAYABLE - CHECK REGISTER

CONWAY BOROUGH

Time: 2:41 pm
Date: 07/07/2021
Page: 1

By Check#

Payables Water & Sewer Checkbook

Types: C thru C

Dates: 06/17/2021 thru 07/07/2021

Check#	Date	Description	Name	G Ledger	Recon.Date	Deposits	Charges Ty
14218	07/07/2021	WS-PW Union Dues 07/2021	TEAMSTERS LOCAL #250	218.000	N		-129.00 C
14219	07/07/2021	WS-Inv 31499-Mthly Monitoring	RELIANT SYSTEMS WEST LLC	429.320	N		-66.00 C
14220	07/07/2021	0305034075-Sewer Plant Svce 06	AT&T	429.320	N		-48.15 C
14221	07/07/2021	M10929500-0 Water Purchase 5/1	BEAVER FALLS MUNICIPAL AU	448.366	N		-22,926.13 C
14222	07/07/2021	Inv 58451-WS Operator Svces 06	CWM ENVIRONMENT	-607.75	429.310	N	-303.88 C
* 14222	07/07/2021	Inv 58451-WS Operator Svces 06	CWM ENVIRONMENT	-607.75	448.310	N	-303.87 C
14223	07/07/2021	Stmnt 327-63 Water Softner Lea	GORDON BROTHERS INC.	429.246	N		-36.00 C
14224	07/07/2021	Inv 0000911027-PAOne Call Svce	PA ONE CALL SYSTEM, INC.	480.367	N		-30.10 C
14225	07/07/2021	04-036-3N Non-Unif Pension Con	PA MUNICIPAL RE	-1468.69	214.000	N	-620.21 C
* 14225	07/07/2021	04-036-3N Non-Unif Pension Con	PA MUNICIPAL RE	-1468.69	214.000	N	-406.41 C
* 14225	07/07/2021	04-036-3N Non-Unif Pension Con	PA MUNICIPAL RE	-1468.69	214.000	N	-442.07 C

TOTALS: Net: -25311.82

chks: -25311.82

ACCOUNTS PAYABLE - CHECK REGISTER

CONWAY BOROUGH

Time: 2:41 pm
Date: 07/07/2021
Page: 1

By Check#

Payables Water & Sewer Checkbook

Types: W thru W

Dates: 06/17/2021 thru 07/07/2021

Check#	Date	Description	Name	G Ledger	Recon.Date	Deposits	Charges Ty
06/21/2021	4051872662-WS Rt 65 04/26-05/	DUQUESNE LIGHT COMPANY		429.361	N		-782.98 W
06/21/2021	4907-WS WaterBreakGrassSeed 5/	FNB COMMERCIAL CREDIT CAR		448.370	N		-109.99 W
06/21/2021	4907-WS Misc Operating Supplie	FNB COMMERCIAL CREDIT CAR		429.246	N		-154.72 W
06/29/2021	Empl Elected Critical Hlth Ins	LIBERTY NATIONAL		222.000	N		-2.79 W
06/29/2021	Empl Term Life Ins 07/01/21	LIBERTY NATIONAL		223.000	N		-96.79 W
06/29/2021	Empl Cancer Ins 07/01/21	LIBERTY NATIONAL		224.000	N		-30.32 W
07/02/2021	4507745170001-WS BusLandline 6	VERIZON		429.320	N		-60.90 W

TOTALS: Net: -1238.49

wthdrwl: -1238.49



330 State Street
 Baden, PA 15005
 www.mpsecuritysolutions.com
 412-945-0280

Conway Borough
 900 South Gross Street
 Conway, PA 15027

Estimate #	3744
Estimate Date	07-01-21
Total	\$715.48

Estimate for Fire System

All equipment currently installed assumed to be in good working condition. M&P will not change any panel programming. If M&P is required to change any panel programming, the customer is responsible for providing M&P with the Installer Code. If Installer Code cannot be provided, M&P may need to default the panel and reprogram for additional fees. M&P makes no guarantees that this system meets current NFPA fire codes standards; this estimate involves re-establishing communications with a Central Monitoring Station with a UL Fire Listed Cellular Communication device. M&P's recommendation would be to replace the panel, keypads, and smoke detectors with updated models. DSC (current panel manufacturer) no longer holds a UL listing for Fire Alarm panels.

Item	Description	Unit Cost	Quantity	Line Total
SCOPE OF WORK	- M&P to provide, install, program, and test a TELGUARD UL Fire Listed cellular communication device which will use the Verizon LTE cellular network. Installation includes basic testing of signaling. See OPTIONAL item below for adding a full system test and report.	\$0.00	1.0	\$0.00
	- MONTHLY FEE: \$45.00 (10% Discount Applied) for UL Commercial Fire Alarm Cellular Sole-Path Monitoring. 3-Year Contract. Billing Frequency: Quarterly			
TG7LVF02	TELGUARD TG-7FS-LTE-V Commercial Fire Cellular Communicator, Verizon LTE Network	\$499.99	1.0	\$499.99
BAT-12VDC-7AH	Backup Battery - 12VDC, 7AH	\$24.99	1.0	\$24.99
HW-MISC	Misc. Hardware - Conduit Box + Duplex Outlet	\$20.00	1.0	\$20.00
L-INSTALL-C-FIXED	Quoted Commercial Installation Labor - Install Communicator and Duplex Outlet, Basic Signaling Test with Central Station	\$250.00	1.0	\$250.00
L-INSTALL-C-FIXED	OPTIONAL ADD ON Quoted Commercial Installation Labor - Test all connected devices - Smoke Detectors, Pull Stations, Horn Strobes; Provide full test report to customer.	\$300.00	0.0	\$0.00
DISCOUNT-10	10% Discount - Military/LEO/First Responder	-\$79.50	1.0	-\$79.50
Subtotal				\$715.48
Tax				\$0.00
Estimate Total				\$715.48

Disclaimer

Prices subject to change; M&P will notify the customer of any price changes prior to any final purchases or installations.

Estimate valid for 30 days.

The customer is responsible for verifying any and all necessary permitting, licensing, and/or approvals required by any local, state, or federal jurisdictions related to the specific system(s) to be installed. These requirements should be communicated to M&P immediately and prior to any work being completed. Failure to notify M&P of any of the preceding requirements could result in additional costs, potential fines, and/or delayed occupancy permits for new construction projects.

The customer is responsible for introducing M&P to any necessary parties related to the installation process including (but not limited to): General Contractors, Architects, Landlords, Jobsite Superintendents, etc. Failure to open these communication paths could result in unforeseen change orders and/or installation delays.

Limited Warranty Notice

NOTICE

This warranty is in lieu of any other warranty, express or implied. This warranty shall be null and void and M&P Security Solutions LLC (also referred to as the Company or M&P) shall not be liable for any damages or expenses if the Owner (also referred to as the Customer) does not first grant the Company access to the premises and the opportunity of the Company to inspect, correct, or replace alleged defective items, before the Owner incurs expenses or has work done by a replacement company or the Company.

WHAT IS COVERED

M&P warrant that the installed system and components are reasonably free of defects and within customary tolerances of the security industry. "Customary tolerances of the security industry" means tolerances common and expected in the security industry and guaranteed to be performed by a skillful and professional security contractor/integrator. This warranty also covers work under customary tolerances for all approved subcontractors under contract with the Company, including all Company employees.

The Company further warrants and guarantees that the work reasonably conforms to the requirements of the contract documents, drawings, plans, and specifications. If any defects are found, the Company shall repair or replace any of the alleged defective work at its cost. The work to be corrected will be the particular part or area that is defective. M&P shall start corrective work within a reasonable time after written notice from the owner. The Company shall have the option of repairing or replacing, at its election.

TERM OF WARRANTY - ONE YEAR

This Warranty, as well as the statute of limitations for any claim of damages for defective work or materials, is one year from substantial completion, defined as the date of final acceptance by the Customer also called the System Commissioning Date. If M&P performs warranty work within this period, this warranty shall be extended to the repaired or replaced work itself and be covered for one year after completion, as to that specific work.

EQUIPMENT AND MATERIALS

The Company hereby assigns (to the extent they are assignable) and conveys to the Customer all manufacturers' warranties, together with operating instructions if available, on all goods, materials, and equipment provided to the Company.

M&P has provided certain material, equipment, and goods that have been manufactured or furnished by third-party vendors, distributors, and manufacturers ("products"). The Company will use its best efforts so that such products are new and purchased from reputable suppliers.

In the event that a product is considered defective by the Customer, M&P shall use its best efforts to contact the supplier or manufacturer and receive a free replacement. The Company shall then within a reasonable time reinstall the new product without charge.

M&P did not manufacture such products and warrants its services and workmanship only. Accordingly, M&P cannot warrant or guarantee these products themselves. The Company will not be liable for latent defects in any product (not observable on reasonable inspection). The Customer's sole remedy for defective products, other than the obligation of the Company to replace them, is against such third-party vendors and their warranties, if any. This limitation still applies and a warranty is not deemed made, even if M&P has furnished the Customer with product brochures, literature, or samples. Nor shall M&P be liable for any dangerous products, design defects in products, or defective warnings. However, the Company shall lend assistance in settling any claim resulting from defects in these products.

HOW TO OBTAIN SERVICE

If a problem develops during the warranty period, the Customer shall notify M&P in writing (email is acceptable) of the specific problem. The Customer shall give such notice promptly after first discovering the condition. The Company will begin performing the obligations under this warranty within a reasonable time of receipt of such a request and will diligently pursue these obligations. All emailed notifications shall be sent to support@mpsecuritysolutions.com.

Repair work will be done during M&P's normal working hours. The Customer also agrees to provide the presence (during the work) of a reasonable adult with the authority to approve the repair and sign an acceptance of repair on completion.

There shall be no charge for the costs and expenses of examination or inspection by the Company, whether or not a defect is found or later repaired or replaced. The work will be done either by the Company's internal employees or whatever competent workmen or subcontractors are designated by M&P.

M&P has sole discretion as between repair or replacement. All efforts shall be made for a reasonable match, and to repair or replace in the event the original item is no longer available.

REMEDIES

With respect to any claim asserted by the Customer, it is understood there is no right to recover or request compensation for: incidental, indirect, special, consequential, secondary, or punitive damages; loss of use; diminution in value; rental costs; moving costs; delay in occupancy; construction; loan or line of credit interest charges; loan interest rate increases; lost profits or income; medical costs; damages for mental distress, aggravation, personal injury; or pain and suffering.

The Customer should notify the Company within a reasonable period after first knowledge of a problem, not to exceed 60 days. To be covered, the physical signs of the problem must be observable and started to cause damage before the one-year period expires.

WHAT IS NOT COVERED

This limited warranty does not cover the following items:

1. Damage or defects caused by the failure to maintain any item or keep it in good working order
2. Damage resulting from fire, freezing, storms, electrical malfunction or surge, lightning, earthquakes, pest damage, acts of God, or other unforeseen causes or accidents
3. Damage from alterations, misuses, or abuse by any person; ordinary wear and tear; or problems caused by lack of maintenance.
4. Damage resulting from the Customer's failure to observe any operation instructions furnished at the time of system commissioning.
5. Any item furnished, installed, modified, altered, or repaired by any person other than the Company.

COMPLETE AGREEMENT

This warranty constitutes the entire integrated agreement and understanding of the parties as to any causes of action for losses, expenses or damages under warranty, workmanship, or material/product defect issues, and supersedes as well as preempts any oral statements or representations by the Company or its agents, before or after signing any estimates or contracts.

Estimate # 3744

Estimate Name: Estimate for Fire System

Estimate Total: \$715.48

Conway Borough

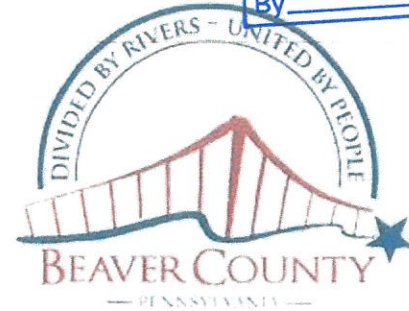
Accepted by [Print]: _____ **Title:** _____

Signed: _____

Date: _____



BEAVER COUNTY PLANNING COMMISSION



June 16, 2021

Board of Commissioners
Daniel C. Camp, III, Chairman
Jack Manning
Tony Amadio

Conway Borough
C/O Margie Nelko, Secretary
1208 Third Avenue
Conway, PA 15027

**Beaver County
Planning Commission**

RE: Naugle Plan of Lot Consolidation

**Joseph C. West,
Director of Planning**

Dear Ms. Nelko:

The Beaver County Planning Commission received a plan relative to the above referenced land development from Conway Borough.

The plan and staff comments were presented at the Planning Commission's meeting on June 15, 2021. The following comments are offered.

724-770-4421 Phone
724-775-3915 FAX

1. According to Section 503.1 of the Pennsylvania Municipalities Planning Code (PMPC) (Act 247), applicants for development must present evidence that the land development will be served by a certified public water supplier if water is to be provided by means other than by private wells. A letter from the water company assuring service should accompany the plan.
2. A stormwater management plan should be submitted to the municipal engineer for review and approval prior to development.
3. The Beaver County Planning Commission notes that, as per the Pennsylvania Municipalities Planning Code (PMPC), Applicant, Developer and Landowner are defined as follows: "Applicant" a landowner or developer, as hereinafter defined, who has filed an application for development including his heirs, successors and assigns; "Developer" any landowner, agent of such landowner, or tenant with the permission of such landowner, who makes or causes to be made a subdivision of land or a land development; "Landowner" the legal or beneficial owner or owners of land including the holder of an option or contract to purchase (whether or not such option or contract is subject to any condition), a lessee if he is authorized under the lease to exercise the rights of the landowner, or other person having a proprietary interest in land. Accordingly and prior to final approval by the Municipality and recording by the Beaver County Recorder of Deeds, the Municipal Solicitor should review these definitions as found in 53 P.S. Sec. 10107 so as to determine whether all necessary parties have executed the subdivision or land development plan.
4. Prior to the commencement of any earthmoving activities, the owner/developer should contact the Southwest Region office of the Pennsylvania Department of Environmental Protection (412) 442-4314 or Beaver County Conservation District (724) 378-1701 to obtain erosion and sedimentation control requirements and to obtain necessary permits. Under the **Pennsylvania Code, Title 25, Environmental Resources, Chapter 92, National Pollutant Discharge Elimination System (NPDES)**, any earthmoving that disturbs one (1) acre or more over the life of the project requires a NPDES Permit.


Conway Borough
Page 2 – Naugle Plan of Lot Consolidation
June 16, 2021

5. All lot lines, setback lines and other developmental/engineering related issues should be reviewed for compliance with pertinent local ordinances and regulations, including applicable subdivision, land development and zoning ordinances.
6. Prior to commencement of any construction activities the Beaver County Planning Commission recommends that building and construction permits be issued after final approval by the municipality of any proposed subdivision/land development and the recording thereof.
7. The treatment of sewage must be addressed prior to obtaining final approval from Conway Borough.
8. All existing parcel numbers involved in this proposed subdivision/land development must be indicated on the plan.
9. All building setback lines (*front, side & rear*) should be shown on the plan.

Prior to recording, please contact the Beaver County Planning Commission Office at (724) 770-4421 to make an appointment to have the mylar signed.

Additional information is available on the attached review form. If you have any questions or concerns you would like to discuss, please call me at 724-770-4426

Sincerely,



Frank M. Vescio
GIS Coordinator/Planning Assistant

Copy: Christian Missionary Alliance Church, Owner
Conway Borough Planning Commission
Arpenteur, Surveyor
PA DEP
File

Beaver County Planning Commission Subdivision/Land Development Evaluation

Plan # 67

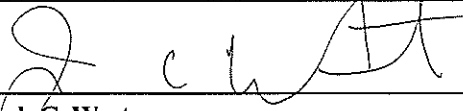
GENERAL INFORMATION

Land Development Name	Naugle Plan of Lot Consolidation	Date Received	May 28, 2021
Municipality	Conway Borough	Date Reviewed	June 01, 2021
Owner	Christian Missionary Alliance Church	Developer	Same as Owner
Address	1100 Highland Avenue Conway Pa 15027	Address	Same as Owner
Engineer/Surveyor/Architect	Arpenteur	Reviewer	Frank M. Vescio
Address	1316 Terrace Drive, Mt. Lebanon, PA 15228	Director of Planning	Joseph C. West

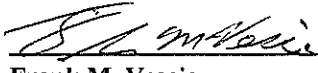
PROJECT DESCRIPTION

Geographic Location	15th Street						
Development Type	Residential						
Parcel Number	18-002-1249.000, 18-002-1250.000, 18-002-1251.000, 18-002-1266.000, 18-002-1267.000, 18-002-1268.000, 18-002-1276.000, 18-002-1277.000, 18-002-1278.000						
Number of Existing Parcels	9	Number of Parcels in Subdivision	9	Final Number of Parcels	2		
Building Area	N/A		Number of proposed buildings	N/A		Number of proposed units	N/A
Existing Acreage	1.26		Combined Square Footage of building/buildings	N/A		Square Footage of each unit	N/A
Type of Zoning	Restricted Residential (R-1)						
Overlay Zoning	N/A						
Setbacks	min. lot area	min. width	min. front	min. side	min. rear	max. cov.	max. height
	½ acre	80 ft.	25 ft	10 ft	25 ft	35%	35 ft
Comments	With public water & sewer						
Zoning Ordinance	Date: August 8, 1988 (R-1)		Section: Article VI, section 607 (R-1)			Compliance: see comments	
Subdivision Ordinance	Date: 2001 (R-1)		Section: Chapter 107, sections 107-109 (R-1)			Compliance: see comments	
Access (Public/Private/SR)	Public	15Th St	State Route Number	N/A		Private	No
New Public Road Length/Width	None						
Water Source	Conway Water Authority						
Sewage (Public/On-lot)	CONWAY BOROUGH MUNICIPAL AUTHORITY						
Utility Easements	None Delineated						
Floodplain (date/zone)	FIRM Panel: 42007C0186D 08/17/2015						
Wetlands	N/A (USFWS Natural Wetlands Inventory)						

Wetlands	N/A (USFWS Natural Wetlands Inventory)
Natural Heritage	N/A (Beaver County Natural Heritage Inventory)
Clean and Green	No (Beaver County Tax Assessment Records)
Greenway	N/A
Agricultural Security Area	ASA Municipality: No ASA Parcel: No Adj Eased: No



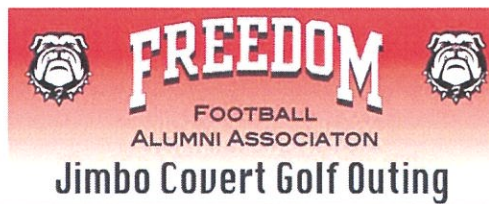
Joseph C. West
 Director of Planning



Frank M. Vescio
 GIS Coordinator/Planning Assistant

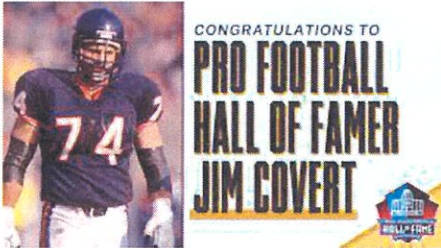
Notes:

1. Within ninety (90) days following municipal approval, the land development must be recorded by the Beaver County Recorder of Deeds. (See Section 513 and the definition of plat in the MPC.)



Cathy Short
(secret)
7-622-4126

The Freedom Football Alumni Association is proud to host the **6th Annual Jimbo Covert Golf Outing**, planned for Saturday July 31, 2021, at **The Club at Shadow Lakes** in Aliquippa PA. Help us celebrate Jimbo's induction into the NFL Pro Football Hall of Fame as a Centennial Member on August 7, 2021! All proceeds for this event benefit the Freedom Area School District Football Program.



Jimbo is a Conway, PA native and a Freedom High School graduate. He led the 1977 Freedom Bulldogs to an undefeated 11-0 season. At the University of Pittsburgh, Jimbo earned All American as offensive tackle and is a member of the University of Pittsburgh College Football Hall of Fame. His number at Pitt (75) was retired in 2015. Covert was drafted by the Chicago Bears in the *first round* of the 1983 NFL draft (6th overall). He went on to play 8 years in the NFL for the Bears as left tackle. He played in the Pro Bowl twice and was a member of the legendary 1985 Super Bowl XX

Champion Chicago Bears. "I want to pass on the values and life lessons football, instills in you as a young adult and to give back to my home town community", Covert said. "I am proud to be a Freedom Bulldog."

Title Sponsorship \$5,000

- Your company will be entitled to enter one complimentary golf team (4 players).
- Company name prominently displayed in the program, on outdoor signage in the golf registration area and at the Golf Luncheon.
- Company name displayed in the football program and year-round at the Bulldog Stadium, Freedom PA.
- Company name on special signage at a tee.
- A promotional item with your company name will be distributed to each golfer.

Red Sponsorship \$1,000

- Your company name prominently displayed in the program, on outdoor signage in the golf registration area and at the Golf Luncheon.
- Company name displayed in the football program and year-round at the Bulldog Stadium, Freedom PA.
- Company name on special signage at a tee.
- Foursome special pricing \$300.

White Sponsorship \$500

- Your company name prominently displayed in the program, on outdoor signage as a group and in the golf registration area and at the Golf Luncheon.
- Company name on special signage at a tee.

Gray Hole Sponsorship \$100

- Your company name prominently displayed on special signage at a tee.

The organization is recognized as a 501 (c) non-profit organization.

Name _____ Email _____

Address _____

City _____ State _____ Zip Code _____

Name on Signage _____ Sponsorship Level \$ _____

Please make check payable to: "Freedom Football Alumni Association" and mail to:

Leslee Brewster * 3009 Timbercreek Dr * Kennedy Township, PA 15136 email: leslee122@comcast.net

Thank you for your support!



Norfolk Southern Corporation
1100 1st Avenue
Conway, PA 15027
Phone (412) 445-4456

Christopher Hunsicker
Regional Mgr - Environmental Operations

June 9, 2021

Ms. Margie Nelko
Borough of Conway
801 First Avenue,
Conway, PA 15027

Re: Conway Railyard Sample Analysis Report
Norfolk Southern Railway Company, Conway, Pennsylvania

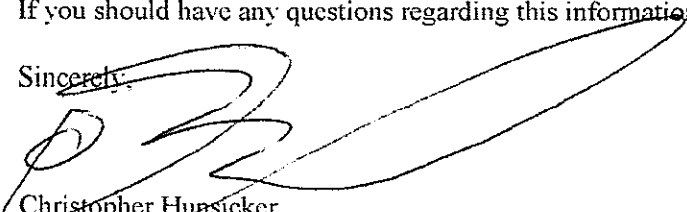
Dear Ms. McKay:

In accordance with §6.8 of the Borough of Conway's pretreatment ordinances, enclosed is the sampling data collected from the Conway Yard on May 7 and 26, 2021, collected in accordance with the wastewater permit issued by the Borough of Conway.

As reported previously on May 24th, the initial monthly sampling results from the Locomotive Shop treatment plant and identified elevated COD concentrations in our discharge samples collected on May 7. The elevated concentrations were believed to be due to excess material usage in the Locomotive Shop. The results from the May 26th resampling event indicated the results have returned to well within the permit discharge limits (212 mg/L).

If you should have any questions regarding this information, please contact me at 412-445-4456.

Sincerely,



Christopher Hunsicker
Regional Manager - Environmental Operations

Attachments



Coraopolis Terminals DE-LC
Operated by: LHT, Lucknow Highspire Terminals
900 South Eisenhower Blvd.
Harrisburg, PA. 17105

Date: July 1, 2021

To: Conway Borough Office, Public Works Dept.
801 First Avenue
Conway, PA 15027

RE: **DOWNSTREAM NOTIFICATIONS AND PUBLIC NOTICE**

Facility: Coraopolis Terminals
900 South Eisenhower Blvd.
Harrisburg, PA. 17105

Location: Cory-South Terminal
9 Thorn Street
Allegheny County
Coraopolis, PA. 15108
FACID: 02-00826

To whom it may concern:

In accordance with Pennsylvania Senate Bill 280, Act 32, the Storage Tank and Spill Prevention Act of 1989 which provides for the regulation of storage tanks and tank facilities, please be advised that this correspondence serves as Public Notice with respect to the annual notification requirement contained in the law. The Act requires annual public notice to all downstream municipalities, downstream water companies, downstream industrial users, the local municipality, and the applicable County Emergency Management Agency(s) within twenty (20) downstream miles from the above ground tank facility.

Please be advised that Coraopolis Terminals Corporation has you listed on its Spill Prevention Response Plan for contact with two (2) hours of a release or discharge from the subject facility and has requested us to provide you with this notification as required pursuant to Senate Bill 280, Act 32, of 1989.

The following page is a detailed inventory of the type and quantity of regulated substances stored in above ground tanks at this facility. To date, this facility has not had any spills or releases of any substances stored.

Should you have any questions or require any additional information regarding this matter, please do not hesitate to contact me.

Thank You,

George W. Elberti III
Director of Safety
Office telephone: 717-939-0466
Email address: gelberti@LHTterminals.com

Terminal Name/Address	Owners Name/Address	Operators Name/Address
Cory-South Terminal 9 Thorn Street Allegheny County Coraopolis, PA. 15108 FACID: 02-00826	Coraopolis Terminals DE-LLC PO Box 2621 Dauphin County Harrisburg, PA. 17057	Lucknow Highspire Terminals PO Box 2621 Dauphin County Harrisburg, PA. 17105

The following is a detailed inventory of the quantity and type of regulated substances stored in above ground tanks at this facility:

Gallons	Product
3,465,000	Diesel Fuel
3,465,000	Home Heating Oil
3,662,778	Automotive Gasoline
1,626,156	Automotive Gasoline
1,453,200	Automotive Gasoline
1,104,600	Ethanol
2,087,400	Home Heating Oil
2,087,400	Kerosene
6,035,778	Automotive Gasoline
6,927,942	Automotive Gasoline
6,927,942	Diesel Fuel
3,843,000	Diesel Fuel
3,843,000	Automotive Gasoline
2,604,000	Automotive Gasoline
48,071	Bio-Diesel
63,000	Bio-Diesel
2,000	Diesel Additive
4,000	Gasoline Additive
2,000	Diesel Additive
1,000	Diesel Additive
4,000	Gasoline Additive
8,000	Diesel Additive
8,000	Gasoline Additive
1,000	Gasoline Additive
8,000	Gasoline Additive
2,000	Diesel Additive

Contact Information:

George W. Elberti III

Director: Safety & Compliance
Lucknow Highspire Terminals
PO Box 2621
Harrisburg, PA. 17105
Telephone: 717-939-0466
Email: gelberti@lhtterminals.com



Borough of Conway

2020 Short Term Disability Dividend Checks

Municipal Benefits Services' dividend program issues a dividend check to those groups with positive Short Term Disability experience that have had coverage with us for at least three consecutive years.

Formula

- The total dividend available will be allocated to all groups with a positive three-year experience.
- The amount of each group's dividend will be determined by multiplying the amount of the total available dividend by the amount of the three-year positive experience for any single group in relationship to the overall three-year experience of all groups with positive experience.

Based on those rules:

Your 3 year premiums were:	\$14,172.02
Your 3 year claims were:	\$32,184.04**
Your 2020 dividend is:	\$ 0.00

**Includes administrative costs

**AGREEMENT FOR PAYMENT OF
CONWAY BOROUGH COSTS and FEES**

THIS AGREEMENT FOR PAYMENT OF COSTS and FEES (this "Agreement"), BETWEEN:

Borough of Conway

801 First Avenue
Conway, PA 15027

(the "Borough")

- AND -

Edward Naugle
1301 Sampson Street
Conway, PA 15027

and

Albert Sobolosky
915 Gross Street
Conway, PA 15027

(the "Residents")

WHEREAS, the Residents have requested that the Borough take certain legal and/or engineering action in the form of a right-of-way vacation; and

WHEREAS, the Borough believes that said action is reasonable and in the best interests of the Borough at large and Borough Council authorized the same at its public meeting of May 19, 2021; and

WHEREAS, said action will incur certain costs and fees that the Residents agrees to pay in order to facilitate his/her/their request; and

WHEREAS, the Borough and Residents agree on the terms and conditions as set out under this Agreement;

NOW THEREFORE IN CONSIDERATION of the mutual benefits and obligations contained in this Agreement, the receipt and sufficiency of which consideration is acknowledged, the Borough and Residents agree upon the following:

1. The Borough agrees to provide the take the following action:

Vacate Sixth Alley between 13th and 15th Streets; vacate Dewey Street from the property line between 1309 Dewey Street and 1329 Dewey Street to Highland Avenue.

2. **Borough Costs and Fees.** In return for the official action described above, the Residents agree to reimburse the Borough any and all reasonable costs and fees associated with the action, including but not limited to the following: legal fees, engineering fees, and legal advertisement costs. The Borough will invoice each of the Residents for above referenced costs and fees, in full. All

expenses and fees shall be reimbursed to the Borough within thirty (30) days of request for payment. It is the responsibility of the residents to determine how the costs shall be split between them so that the Borough is paid in full.

4. **Modification of Agreement.** Any modification of this Agreement will only be binding if evidenced by way of written consent of both parties.

5. **Termination of Agreement.** Either party may terminate this Agreement at any time by giving the other party thirty (30) days notice in writing. In the event that the Residents terminate the Agreement, they shall reimburse Borough for any costs or fees incurred up to that date.

6. **Legal implications of requested action.** The Borough agrees to take the requested action subject to applicable Pennsylvania law. The Borough makes no warranties or legal representations to The Residents beyond those described herein. The Residents are encouraged to consult with an attorney to understand the implications of the Borough's action.

7. **Entire Agreement.** This Agreement sets forth the entire agreement between the Borough and the Residents concerning the subject matter hereof. There are no representations, either oral or written, between the Borough and the Residents other than those contained in this Agreement. This Agreement supersedes any and all other agreements, either orally or in writing between the Residents and the Borough with respect to its subject matter. No agreement, statement or promise relating to the subject matter of this Agreement that is not contained in this Agreement shall be valid or binding unless in writing and signed by all parties to this Agreement.

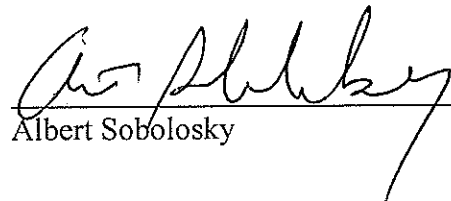
8. **Agreement in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

ATTEST:

Edward Naugle

Date

Albert Sobolosky



7-1-21

Date

ATTEST:

Doug Falk, Council President
Conway Borough

Date

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CONWAY BOROUGH COSTS and FEES**

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(the "Borough")

- AND -

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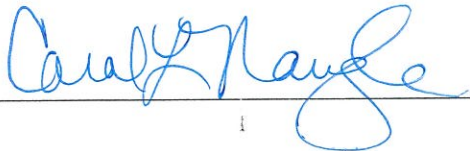
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8. **Agreement in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

ATTEST:



 7/1/21
Edward Naugle _____ Date

Albert Sobolosky _____ Date

ATTEST:

Doug Falk, Council President _____ Date
Conway Borough

Margie Nelko

From: Ken Kealey <kkealey.biu@gmail.com>
Sent: Tuesday, July 6, 2021 2:43 PM
To: mnelko@conwaypa.org
Subject: Update

Margie,

I have a few questions about completing the rental inspection program. We just sent out the violation notices and it appears that we have gotten good results. Those notices dealt failure to comply with registration. There is another group of landlords that have sent in their paperwork and have avoided my calls to schedule the inspection. Most of them I have called at least 3-4 times and hung door tags on the properties. Typically we move to violation notices at this point as well. I would like your permission to move forward on that as well. There's one landlord that has been avoiding me for his final inspection as well even after 4 calls.

Let me know what you think,

Ken

LICENSE AGREEMENT

Made and entered into this _____ day of _____, 2021 by and between the BOROUGH OF CONWAY, 801 First Avenue, Conway, PA 15027 (hereinafter “Borough”), Grantor,

AND

CHURCH OF THE REDEEMED, 305 11th Street, Conway, PA 15027, (hereinafter “Licensee”), Grantees.

WITNESSETH:

WHEREAS, Borough owns property at 3rd Avenue and identified by the Beaver County Assessment Office as Tax Parcel No. 18-001-0712.002 (hereinafter the “Property”); and

WHEREAS, Licensee’s church is located at 305 11th Street, which is adjacent to the Property; and

WHEREAS, Licensee seeks to install and maintain, at its sole cost, playground equipment and a fence on the Property; and

WHEREAS, Borough has stormwater infrastructure located on the Property; and

WHEREAS, it has been determined by the Borough that the placement of playground equipment on the Property will not adversely affect the operation of the Borough’s stormwater infrastructure; however, the parties acknowledge that repairs or replacement may be needed in the future which may necessitate the removal or relocation of the playground equipment and/or fence placed on the Property.

NOW THEREFORE, for and in consideration of the sum of one and 00/100 (\$1.00) dollars, and other mutual benefits and the mutual promises and covenants made in this

License Agreement (hereinafter "Agreement"), the receipt and adequacy of which are acknowledged, the parties hereto agree as follows:

1. The Borough, by signing below, hereby grants to Licensee, its agents, successors and assigns, a revocable license to maintain playground equipment and a fence (hereinafter "Improvements") on the Borough's Property.

2. Licensee shall be solely responsible for all costs incurred for the installation of the Improvements.

3. Licensee shall, at its sole cost, maintain the Improvements in good condition at all times.

4. In the event that circumstances or conditions arise which necessitate the repair or replacement of the Borough's stormwater infrastructure, and if said repair or replacement will be interfered with by the location of the Improvements on the Property, Licensee hereby agrees that:

a. Licensee will remove or relocate the Improvements to the extent requested by the Borough within a time frame designated by the Borough.

b. Licensee agrees that any removal, relocation or replacement of the Improvements, or any portion thereof, shall be at the sole expense of Licensee, its successors or assigns;

5. The Borough shall be held harmless and indemnified by Licensee from any claims, costs or damages by third parties that may be incurred as a result of the Improvements installation or any subsequent use of the Improvements; and

6. This Agreement is not intended to vest in Licensee any easement or interest in the land whatsoever, other than a License; and

7. Should Licensee fail to remove or relocate the Improvements when and how directed by the Borough pursuant to this License, the Borough may take action to remove or relocate the Improvements as needed, and may take action to recover the costs of such removal or relocation along with interest, attorney's fee and court costs by action at law, or such other legal remedy as is available.

8. If the Licensee shall determine that the Improvements are no longer needed or beneficial, it shall notify the Borough, in writing. The Borough shall direct the removal of the Improvements, at licensee's sole cost, to ensure the property is restore to its original condition.

9. If the Licensee intends to sell its property, 305 11th Street, which is benefited by the Improvements, it shall notify the Borough in writing. The Borough shall have the option to direct Licensee to remove the Improvements and restore the Property, at Licensee's expense, or if it is agreeable to all parties, enter into a new license agreement with the new owner of 305 11th Street.

10. This Agreement and all claims and disputes thereunder shall be governed and construed in accordance with the laws of the Commonwealth of Pennsylvania.

11. The Borough may individually and unilaterally revoke the grant of a license contained herein by providing written notice to the Licensee.

IN WITNESS WHEREOF, the parties have hereto set their hands and seals this _____
day of _____, 2021, intending to be legally bound thereby.

WITNESS/ATTEST:

BOROUGH OF COWNAY

Borough Secretary

By _____
Council President

WITNESS:

CHURCH OF THE REDEEMED:



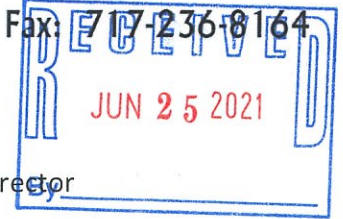
Pennsylvania Association of Municipal Administrators

2941 North Front Street, Harrisburg, PA 17110

Phone: 717-236-9526 (x 1026)

www.pamunicipaladministrators.org

Fax: 717-236-8164



To: PAMA Membership

From: David Jarrett, CGA, Sayre Borough, President and Mary Weller, Executive Director

Re: Annual Conference

Date: June 23, 2021

First, we would like to **“thank you”** for **supporting us by paying your 2021 dues**.

You are invited to join us for **PAMA’s 62nd Annual Conference (in-person)** at the Wyndham Gettysburg, **August 8-11, 2021!** For full details, see the enclosed program. Conference attendees can earn 10 credit hours toward PAMA’s certification program - Certified Governmental Administrator, “CGA”.

Conference Registration Form and Room Reservations - Send the Registration Form (enclosed) to PAMA as soon as possible **but no later than July 14** (tour deadline) – if you need to you can follow up with the check . To make a room reservation, follow the instructions on the bottom of the registration form. PAMA’s room block will be held until **Friday, July 16** or until the block is sold out, whichever comes first. The room rate is \$141.00 + 11% tax or \$156.51, per room, per night, single or double. **Note** – The COVID vaccine question is only for planning purposes and will not be shared with anyone else. If you do not feel comfortable answering, please don’t.

First-Time Attendee Grants - PAMA will be awarding grants to **first-time attendees**. Grants cover the **Conference registration fee** (\$325). Applying is easy - simply write a one-page letter indicating why you should receive a grant, and send/fax/email to: PAMA Grant; 2941 North Front Street; Harrisburg PA 17110, fax to (717) 236-8164 or email to mweller@boroughs.org. Deadline is **July 12** - recipients will be notified on **July 14**.

CGA Exam - Want to join the “CGA” ranks? The CGA exam is scheduled for **4:00 p.m. on Sunday, August 8**. Qualifications to take the exam are 100 hours of education and attending 3 PAMA conferences - including 2021. Applications can be found under the information tab at www.pamunicipaladministrators.org. **Completed application** with the \$40 fee must be received by **July 12**.

Board Member Wanted - The Nominating Committee is seeking nominations for one Board member from the **EAST** and one Board member from the **WEST** – two-year terms. Members who wish to apply should contact Chair Bonnie Lucy by email at blucy@wbrandywine.org - please copy Executive Director Mary Weller at mweller@boroughs.org.

Service Awards - Visit www.pamunicipaladministrators.org under the information tab for the years of service award application. Deadline for completed award applications is **July 6**.

Partial Registration Fees Available - Please refer to the registration form or contact Mary at PAMA at 717-236-9526 (Ext. 1026). *We can accommodate your schedule and budget!* **Note** – If you can’t attend the Monday networking tour, please deduct \$95 from the full Conference fee and make a note of it on the registration form.

Looking forward to an “adventure in learning” at our in-person Conference in Gettysburg!



PAMA 62nd Annual Conference
Wyndham Gettysburg, August 8-11, 2021
Theme – “Managing Through Crisis”

SUNDAY, AUGUST 8

- 3:00 – 5:00 p.m. PAMA Conference Registration
- 8:00 – 9:30 p.m. Welcome Reception with the Exhibitors (Prizes Awarded)

MONDAY, AUGUST 9

- 8:00 a.m. – 12:30 a.m. PAMA Conference Registration
- 8:00 a.m. – 12:45 p.m. Opening Sessions
Presiding – President David Jarrett, CGA, Sayre Borough
- 8:00 – 8:15 a.m. **Welcome** – Mayor Theodore Streeter, Gettysburg Borough (Invited)
- 8:15 – 9:15 a.m. **Keynote Address – The High Ground: Positioning for Strategic Advantage**
Joseph Mieczkowski from the Lincoln Leadership Institute of Gettysburg will use the first day of the Battle of Gettysburg as a metaphor to examine the “high ground” of the Union Army and the leadership of General John Buford. Attendees will be asked to explore their own personal “high ground” as well as their municipalities. Anticipatory leadership and positioning for strategic advantage are key elements of this case study.
- 9:15 – 10:15 a.m. **The Importance of Open Government**
Liz Wagenseller, Director of the PA Office of Open Records, will provide an overview of the latest on Right-to-Know Law requests, including best practices, pending legislation, and recent cases. **Holly Lubart, Vice President of Government Affairs for the Pennsylvania NewsMedia Association**, will discuss how local government officials and journalists can work together to keep the public informed. Journalists rely on information from government officials to do their job of keeping citizens aware while local government has an obligation to adhere to the Sunshine Act and Right-to-Know Law.
- 10:15 – 11:15 a.m. Break with Exhibitors - *Sponsored by the PA Local Government Investment Trust*
- 11:15 a.m. – 12:00 p.m. **Eye on the Commonwealth**
Sen. Gene Yaw from Bradford, Lycoming, Sullivan, Susquehanna, and Union Counties will update attendees on legislation impacting municipal government.

Monday, August 9 Continued

- 12:00 – 12:45 p.m. **A Stroll Through Main Street!**
While the pandemic took its toll on Main Streets across the state, they are now open for business. **Jill Sellers, President & CEO, Gettysburg Main Street (Invited)**, will discuss the innovative ways the organization helped businesses during the pandemic and how they are recovering.
- 1:30 – 8:15 p.m. **Gettysburg Education & Networking Tour (Explore and Learn)**
- Arrive at the *Visitor Center* that provides exclusive resources and experiences to introduce you to the Battle of Gettysburg.
 - *Battlefield Tour* by Bus with Step-On Guide
 - *Tour and Tasting at Adams County Winery* - for those attendees who don't drink, the Winery grounds are beautiful so you can enjoy.
 - *Buffet Dinner at Dobbin House* - As a truly authentic colonial tavern, patrons of the Dobbin House may "eat, drink and be merry". Truly a visit is more than a superior culinary delight, it is an enchanting journey back to the charming quaintness and lively spirit of Gettysburg's and America's beginnings!
 - *Visit the stores around the Dobbin House*. The bus company will provide shuttle service back to the hotel for those who do not want to shop. For those who wish to shop, the last bus shuttle to the hotel will be at 8:15 p.m.

TUESDAY, AUGUST 10

- 8:30 a.m. – 11:45 a.m. General Sessions
Presiding – President-Elect Tenderrlee Little, McKean Township
- 8:30 – 9:30 a.m. **Don't Let Your Ego Get in Your Way**
Most personnel problems can be tied to Ego. As leaders, if we can readily identify the elements of Ego in ourselves, our co-workers, and employees, solving problems becomes easier and more effective. By suppressing his ego through humility, the use of emotional intelligence and self-awareness, **Chief Ron Camacho, Chambersburg Police Department** has developed a philosophy of success showing attendees several techniques to develop introspection; one of the first steps to conquering ego.
- 9:30 – 10:15 a.m. **Working With USDA Rural Development**
Dan Blottenberger, Public Affairs Specialist for USDA Rural Development, will review the 40 grant and loan programs available to communities in PA for housing, broadband, business, community facilities, and water and environmental industries.
- 10:15 – 10:45 a.m. Break - *Sponsored by the Municipal Retirement Trust*
- 10:45 – 11:45 a.m. **Security Breach: Cybersecurity for Local Governments**
Devin Chwastyk, Esq., Chair of the Privacy & Data Security Group at McNees Wallace & Nurick LLC, will discuss policies and procedures to limit the risk of data exposure events, including developing data security policies, privacy disclosures, and breach response plans.

Tuesday, August 10 Continued

- 12:00 – 1:00 p.m. Networking Luncheon
- 1:15 – 4:30 p.m. General Sessions
Presiding – Vice President Linda Szoke, White Haven Borough
- 1:15 – 2:15 p.m. **Let's Chat: Effective Social Media Strategies**
Sam Wiser, Esq., Shareholder, Salzmann Hughes, will discuss best practices for utilizing social media and other public forums.
- 2:15 – 3:15 p.m. **Handling Aggressive Customers & Tips to Effectively Communicate with Customers**
Leslie Elsner Bell, Senior Human Resources Consultant, Elsner Bell & Associates, LLC will offer tools and techniques for handling difficult or hard to handle employees or residents. She will provide ways to stay professional and partner with the resident or employee to find a solution that meets their needs without breaking policy or guidelines. Lastly, Leslie will provide communication tips and concepts for building an effective rapport.
- 3:15 – 3:30 p.m. Break
- 3:30 – 4:30 p.m. **Crisis Communications: Developing a Strategy and Plan**
When an emergency occurs, you need to effectively communicate with employees and the public you serve. *Mandy Arnold, President & CEO of Gavin*, will discuss strategies for implementing a crisis communications plan for your municipality.
- 6:00 – 7:00 p.m. Cash Bar Reception
- 7:00 p.m. Banquet and Networking
Presiding – President David Jarrett, CGA, Sayre Borough
 Presentation of Awards
 Networking Hour

WEDNESDAY, AUGUST 11

- 8:30 – 9:30 a.m. **Conference in Review**
- 9:30 – 10:30 a.m. **Annual Business Meeting:**
Presiding – President David Jarrett, CGA, Sayre Borough
Minutes and Financial Report
Election of Officers and Board (If needed)
Introductions of New Board and Officers
Passing of the Gavel and Horseshoe
Awarding of Attendance Prizes



62nd Annual PAMA Conference Delegate Registration Form

Wyndham Gettysburg
August 8-11, 2021

Please register me for the PAMA Conference. I understand that the **full fee (\$325) includes:** Sunday Reception; Monday Gettysburg Education & Networking Tour with Dinner; and Tuesday Lunch and Banquet; Breaks; All Sessions and Conference Materials. Deadline is **Wednesday, July 14** (tour deadline) – you can register and follow up with a check.

Name _____ E-Mail Address _____
(Please list name and *designations* for your badge)

Municipality _____ County _____

Daytime Phone (_____) _____ Is this your first PAMA Conference? Yes No

Spouse/Guest Name for Badge (No Charge Except for Meals) _____

Registration Fee (Per Person):

_____ Delegate Full Fee - \$325 \$ _____

Partial Registration Fees (Per Person):

_____ Monday Only Sessions - \$130 \$ _____

_____ Tuesday Only Sessions & Lunch - \$150 \$ _____

Extra Ticket(s) for Spouse/Guest (Per Person):

_____ Monday Tour - \$95 \$ _____

_____ Tuesday Banquet & Networking - \$65 \$ _____

Donation to the First-Time Attendee Grant Program:

_____ I would like to make a Donation to the Grant Program. \$ _____
Please list amount on the line.

Total Amount Enclosed: \$ _____

Special Requirements (Food/Sessions) _____

Voluntary Question for Planning Purposes Only: _____ I **am** vaccinated for COVID
_____ I **am not** vaccinated for COVID

Make checks payable and return by July 14 to: PAMA; 2941 North Front Street; Harrisburg PA 17110

Room Reservations for the Wyndham Gettysburg Deadline - Friday, July 16

Room Rate - The room rate for the Wyndham is \$141 + 11% Tax (\$156.51), Single or Double, Per Room, Per Night. Reservations should be made by phone by calling 717-339-0020 - make sure they give you the PAMA rate above. The housing deadline is **July 16, 2021** or until our block is sold out. If you have any problems or questions, call Mary at PAMA at 717-236-9526 (Ext. 1026).