

OFFICIAL
BOROUGH OF CONWAY
RESOLUTION No. 012010-5

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF CONWAY, COUNTY OF BEAVER AND COMMONWEALTH OF PENNSYLVANIA, ADOPTING AN EVALUATION AND RANKING POLICY FOR BOROUGH ROADS.

WHEREAS, the Borough of Conway Council declares that smooth, well constructed and passable road, streets, and alleys is a top priority; and

WHEREAS, the Borough of Conway Council desires to implement a policy with regard to the evaluating the condition of Borough roads, streets, and alleys; and

WHEREAS, the Borough of Conway Council desires to rank order all Borough roads, streets, and alleys to provide as objective a view as is possible of which roads, streets and alleys are in need of maintenance, repair, resurfacing or replacement; and

WHEREAS, the Borough of Conway Council desires to keep residents informed of the condition of all streets in the Borough and to provide a sense as to where on the list their street is ranked,

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Conway as follows:

Section 1. The Council hereby adopts the Pavement Improvement Program attached to this Resolution as the policy of the Borough, policy and forms thereof are hereby approved.

Section 2. This policy may be revised by motion of council.

NOW THEREFORE, this Resolution of Application is hereby approved and adopted by the Borough Council.

RESOLVED this 20th day of January, 2010.

ATTEST:

BOROUGH OF CONWAY:

Diane McKay
Borough Secretary

Scott D. Levenson
President of Council

PAVEMENT IMPROVEMENT PROGRAM

Purpose for Road Evaluation Policy

1. Council desires to fairly and objectively evaluate the condition of all public roadways within the Borough of Conway through the adoption of a rating system.
2. Council desires to ensure that budgeting for road improvements is a top priority when annual budgets are prepared.
3. Council desires to have all roads ranked and submitted to the Borough Engineer as early as possible each spring to ensure that the Borough both receives that best price for our road program, and that the work is completed as early in the summer as the contractor is able to accomplish, possibly permitting additional work to be completed.
4. Council desires to keep residents informed of the condition of all streets in the Borough and to provide a sense as to where on the list their street is ranked.

In order to facilitate these outcomes, Council hereby adopts the following policy:

Road Evaluation Policy

1. Each Borough street, road, avenue, and alley shall be reviewed block-by-block and shall be assigned rating for both the amount of traffic typically experienced on that section of road, as well as the overall condition of the pavement.
 - a. Each member of council shall evaluate each block of the Borough at least once annually, to provide a ranking of traffic and road conditions.
 - b. Council's seven individual ratings shall be averaged together to form a composite rating for that block.
2. Traffic is rated on a 3 point scale with 1 representing the heaviest amount of traffic and 3 indicating a light traffic situation. Ratings can be assigned anywhere between 1 and 3.
3. Pavement condition is rated on a 5 point scale, with 5 representing a street that is in near perfect condition and 1 representing a street that requires complete reconstruction and/or resurfacing. Ratings can be assigned anywhere between 1 and 5.
 - a. Typically, once a street has been resurfaced or repaired, it will be reassigned to a 5 condition and move down on the list.
4. Both the Traffic and Pavement rankings shall be combined to provide a "total score", or priority number, for each block in the borough that represents the combination of the amount of traffic that block receives and the overall condition of the road surface.
 - a. This number shall be used to prioritize the streets and to attempt to construct an approximate paving program based on a given budget figure for a given period of time.
 - b. The lower the total score (priority number), the worse the conditions given the amount of traffic using the road, indicating that that block is in greater need of repair than another block with a higher total score.

5. Streets shall be ranked from lowest total score to highest providing a guideline as to which streets / blocks are most in need of maintenance attention, resurfacing, or reconstruction.
6. The final ranking shall be reviewed by the council Public Works Committee. Committee members shall review the ranked information and determine a final pavement improvement schedule for each road segment based on the dollars allocated to the road program for that year.
 - a. The Public Works Committee shall attempt to update the road rankings each fall before the budget process begins and shall work with the Borough Engineer to estimate the cost for the next year's road program so that those roads most in need of repair are cared for in preparation of the budget.
 - b. Council recognizes that the severity of the winter, potential water line breaks, etc...could result in unforeseen damage to Borough roads that will necessitate a reevaluation and re-rating of the roads in the spring.
7. The Public Works Committee shall recommend to the full council an outline of the road program that it has determined.
8. Other known conditions or situations on a block(s), such as a problem with the base of a road, or a planned water / sewer line project, will be noted on the ranking document, and could cause Council to determine that repairs are not able to be made at the present time, or that repairs to that block(s) are a top priority.
9. Council retains the option to modify the final ranking and override the evaluation process results to repair roads as they see fit. However, in adopting this policy, Council states that it intends to eliminate as much of the subjective nature of the ranking process as possible, that it shall follow this program to the greatest extent, and shall make final paving decisions which make financial and logistical sense to maximize the buying power of each year's road program.
10. The evaluation document will be posted on the Borough website each time that it is updated to ensure that residents have the opportunity to comment, review, and view which streets are being repaired in a given year, and where their street is on the list.

Approved January 20, 2010