

OFFICIAL
BOROUGH OF CONWAY
ORDINANCE NO. 495

AN ORDINANCE OF THE BOROUGH OF CONWAY, BEAVER COUNTY, PENNSYLVANIA ESTABLISHING THE LICENSING AND INSPECTION OF ALL RENTAL UNITS INCLUDING SINGLE AND MULTIPLE FAMILY DWELLINGS, BOARDING AND ROOMING HOUSES INCLUDING MOTELS, HOTELS AND BED AND BREAKFASTS. FURTHERMORE, ESTABLISHING A SCHEDULE FOR INSPECTIONS BY THE BOROUGH CODE ENFORCEMENT OFFICER AND DESIGNEES AND ESTABLISHING A FEE SCHEDULE FOR LICENSING AND THE ESTABLISHMENT OF PENALTIES FOR THE VIOLATION OF THIS ORDINANCE.

WHEREAS, owner occupied dwellings are historically and factually better maintained than tenant occupied units, and;

WHEREAS, in multi-family units, there are public areas which must be maintained by the owner and not the tenants;, such as hallways, pavements, heating, water and sewage facilities and structural items such as the roof, chimney, and walls, and;

WHEREAS, the Borough is charged with ensuring the welfare of its residents, owners and tenants alike, and;

WHEREAS, blighting can occur in neighborhoods as the result of delayed maintenance, deteriorated structures, and outmoded facilities, and;

THEREFORE, the Borough of Conway, in an effort to ensure the safety and well being of all its residents, establishes the following definitions, owner's duties, occupant's duties, fees, registration requirements and violations and penalties.

DEFINITIONS

BOROUGH OF CONWAY, Beaver County, Pennsylvania

DISRUPTIVE CONDUCT — Any form of conduct, action, incident, or behavior, perpetrated, caused, or permitted by any occupant or visitor of a regulated dwelling unit that is so loud, untimely (time of day), offensive, riotous, or that otherwise disturbs other persons of reasonable sensibility of their peaceful enjoyment of their premises such that a report is made to police complaining of such action, conduct, incident, or behavior. It is not necessary that such action, conduct, incident, or behavior constitute a criminal offense, nor that criminal charges be filed against any person in order for a person to have perpetrated, cause or permitted the commission of disruptive conduct as defined herein. Provided, however, that the police investigate and make a determination that such did occur and make a record of such occurrence.

DWELLING — A building having one or more DWELLING UNITS.

DWELLING UNIT — a room or group of rooms within a DWELLING and forming a single unit and used for living and sleeping purposes; having its own cooking facilities, and a bathroom with a toilet and a bathtub or shower.

GUEST — a PERSON on the PREMISES with the actual or implied consent of an OCCUPANT.

ILLEGAL ACTIVITIES — The occupant shall not engage in nor tolerate nor permit others on the premises to engage in any conduct declared illegal under the Pennsylvania Crimes Code (P.S. 101 et seq.) or the Controlled Substance, Drug, Device and Cosmetic Act (35 P.S. 780-101 et seq.) or the liquor code (47 P.S. 1-101 et seq.).

LANDLORD — One or more PERSONS, jointly or severally, in whom is vested all or part of the legal title to the PREMISES, or all or part of the beneficial ownership and a right to present use and enjoyment of the PREMISES, including a mortgage holder in possession of a REGULATED RENTAL UNIT. (Same as OWNER).

MANAGER-- An adult individual designated by the OWNER of a REGULATED RENTAL UNIT. The MANAGER shall be the agent of the OWNER for service of process and receiving notices or demands and to perform the obligation of the OWNER under this Ordinance and under RENTAL AGREEMENTS with OCCUPANTS.

MULTIPLE-UNIT DWELLING — A building containing three (3) or more independent DWELLING UNITS, including, but not limited to, double houses, row houses, town houses, condominiums, apartment houses and conversion apartments.

OCCUPANCY LICENSE - The License issued to the OWNER of REGULATED RENTAL UNITS under this Ordinance which is required for the lawful rental and occupancy of REGULATED RENTAL UNITS.

OCCUPANT — An individual who resides in a REGULATED RENTAL UNIT, whether or not he or she is the OWNER thereof, with whom a legal relationship with the OWNER/LANDLORD is established by a written lease or by the laws of the Commonwealth of Pennsylvania.

OWNER — One or more PERSONS, jointly or severally, in whom is vested all or part of the legal title to the PREMISES, or all or part of the beneficial Ownership and a right to present use and enjoyment of the PREMISES, including a mortgage holder in possession of REGULATED RENTAL UNIT.

OWNER-OCCUPIED DWELLING UNIT - A DWELLING UNIT in which the OWNER resides on a regular, permanent basis.

PEACEFUL ENJOYMENT — The occupant shall conduct him or herself and require other persons, including, but not limited to guests on the premises and within his or her regulated rental unit with his or her consent, to conduct themselves in a manner that will not disturb the peaceful enjoyment of adjacent or nearby dwellings by the persons occupying same.

PERSON — A natural PERSON, partnership, corporation, unincorporated association, limited partnership, trust, or any other entity.

POLICE — The POLICE DEPARTMENT of the Borough of Conway or any properly authorized member or officer thereof or any other law enforcement agency having jurisdiction within the BOROUGH OF CONWAY.

PREMISES — Any parcel of real property in the Borough including the land and all buildings and appurtenant structures or appurtenant elements on which one or more REGULATED RENTAL UNITS is located.

RENTAL AGREEMENT - A written agreement between OWNER/LANDLORD and OCCUPANT/TENANT supplemented by the Addendum embodying the terms and conditions concerning the use and occupancy of a specified REGULATED RENTAL UNIT or PREMISES.

RESIDENTIAL USE — The occupant shall, unless otherwise permitted by applicable law or ordinance, occupy or use his or her regulated rental unit for no other purpose than as a residence.

TENANT — An individual who resides in a REGULATED RENTAL UNIT, whether or not he or she is the OWNER thereof with whom a legal relationship with the OWNER/LANDLORD is established by a written lease or by the laws of the Commonwealth of Pennsylvania. (Same as OCCUPANT).

UNRELATED — Of or pertaining to two (2) or more PERSONS not related to one another through blood to the level of second cousins, adoption or marriage.

OWNER'S DUTIES

A. General

It shall be the duty of every OWNER to keep and maintain all REGULATED RENTAL UNITS in compliance with all applicable Codes and provisions of all other applicable state laws and regulations and local ordinances and to keep such property in good and safe condition.

As provided for in this Ordinance, every OWNER shall be responsible for regulating the proper and lawful use and maintenance of every DWELLING which he, she or it owns. As provided for in this Ordinance, every OWNER shall also be responsible for regulating the conduct and activities of the OCCUPANTS of every one which he, she or it owns in the BOROUGH, which conduct or activity takes place at such REGULATED RENTAL UNIT or its' PREMISES.

In order to achieve those ends, every OWNER of a REGULATED RENTAL UNIT shall regulate the conduct and activity of the OCCUPANTS thereof, both contractually and through enforcement, as more fully set forth below.

This section shall not be construed as diminishing or relieving, in any way, the responsibility of the OCCUPANTS or their GUESTS for their conduct or activity; nor shall it be construed as an assignment, transfer, or projection over or onto any OWNER of any responsibility or liability which OCCUPANTS or their GUESTS may have as a result of their conduct or activity under any private cause of action, civil or criminal enforcement proceeding, or criminal law; nor shall this section be construed so as to require an OWNER to indemnify or defend OCCUPANTS or their GUESTS when any such action or proceeding is brought against the OCCUPANT based upon the OCCUPANT'S conduct or activity. Nothing herein is intended to impose any additional civil/criminal liability upon OWNERS other than that which is imposed by existing law.

This Ordinance is not intended to, nor shall its effect be, to limit any other enforcement remedies which may be available to the BOROUGH against the OWNER, OCCUPANT, or GUEST thereof.

B. Designation of Manager

Every OWNER who is not a full-time resident of the Borough of Conway or elsewhere in an area that is a local call from the Borough of Conway shall designate a MANAGER who shall reside in an area that is a local call from the BOROUGH OF CONWAY. If the OWNER is a corporation, a MANAGER shall be required if an officer of the corporation does not reside in the aforesaid calling area. The officer shall perform the same function as a manager. If the OWNER is a partnership, a MANAGER shall be required if a partner does not reside in the aforesaid calling area. Said partner shall perform the same function as a MANAGER. The MANAGER shall be the agent of the OWNER for service of process and receiving of notices and demands, as well as for performing the obligations of the OWNER under this Ordinance and under RENTAL AGREEMENTS with OCCUPANTS. The identity, address and telephone number(s) of a PERSON who is designated as MANAGER hereunder shall be provided by OWNER or MANAGER to the BOROUGH'S SECRETARY, and such information shall be kept current and updated as it changes.

C. Disclosure

1. The OWNER or MANAGER shall disclose to the OCCUPANT in writing on or before the commencement of the tenancy:
 - a. the name, address and telephone number of the MANAGER;
and
 - b. the name, address and telephone number of the OWNER of the PREMISES.
2. Before and OCCUPANT initially enters into or renews a RENTAL AGREEMENT for a REGULATED RENTAL UNIT, the OWNER or MANAGER shall furnish the OCCUPANT with the most recent inspection report relating to the property.

D. Maintenance of Premises

1. The OWNER shall maintain the PREMISES in compliance with the Codes of the BOROUGH and shall regularly perform all routine maintenance, including lawn mowing and ice/snow removal and shall promptly make any and all repairs necessary to fulfill this obligation.
2. The OWNER and OCCUPANT may agree that the OCCUPANT is to perform specific repairs, maintenance tasks, alterations, or remodeling. In such case, however, such agreement between the OWNER and the OCCUPANT must be in writing. Such an agreement may be entered into between the OWNER and OCCUPANT only if:
 - a. the agreement of the parties is entered into in good faith and not for the purpose of evading the obligations of the OWNER or OCCUPANT; and
 - b. the agreement does not diminish or affect the obligation of the OWNER to other OCCUPANTS in the PREMISES.
3. In no case shall the existence of any agreement between OWNER and OCCUPANT relieve an OWNER of any responsibility under this Ordinance or other ordinances or codes for maintenance of PREMISES.

E. Written Rental Agreement

1. ALL AGREEMENTS for REGULATED DWELLING UNITS shall be in writing and shall be supplemented with the Addendum attached hereto as Exhibit "A". No oral leases and no oral modifications thereof are permitted. All disclosure and information required to be given to OCCUPANTS by the OWNER shall be furnished before the signing of the RENTAL AGREEMENT. The OWNER shall provide OCCUPANT with copies of the RENTAL AGREEMENT and Addendum upon execution.
2. Terms and Conditions — OWNER and OCCUPANT may include in a RENTAL AGREEMENT terms and conditions not prohibited by this Ordinance or other applicable ordinances, regulations, and laws, including

rent, term of the agreement, and other provisions governing the rights and obligations of the parties.

3. Prohibited Provisions — Except as otherwise provided by this Ordinance, no RENTAL AGREEMENT may provide that the OCCUPANT or OWNER agrees to waive or to forego rights or remedies under this Ordinance. Any provisions prohibited by this subsection included in a RENTAL AGREEMENT is unenforceable.
4. Attachment of Ordinance to Rental Agreement — Following the effective date of this Ordinance, a copy of this Ordinance provided to OWNER by the BOROUGH at the time of licensing, shall be attached to each RENTAL AGREEMENT delivered by or on behalf of an OWNER when any such agreement is presented for signing to any OCCUPANT. If a copy has been provided when the RENTAL AGREEMENT was first executed, a copy does not have to be provided upon renewal. Where a RENTAL AGREEMENT has been entered into prior to the effective date of this Ordinance, the OWNER shall provide the occupants with a copy of this Ordinance within sixty days after enactment of this Ordinance.

F. Complaints

The OWNER shall reply promptly to reasonable complaints and inquiries from OCCUPANTS and the BOROUGH within forty-eight (48) hours.

G. Landlord/Tenant Act

The OWNER shall comply with all provisions of the LANDLORD-TENANT Act of the Commonwealth of Pennsylvania.

H. Common Areas

Where an OWNER does not regulate the use of the COMMON AREAS and the behavior of OCCUPANTS and GUESTS in the COMMON AREAS, the OWNER shall be directly responsible for the behavior of OCCUPANTS and GUEST in the COMMON AREA as if the OWNER were an OCCUPANT.

OCCUPANTS DUTIES

A. General

The OCCUPANT shall comply with all obligations imposed upon OCCUPANTS by this Ordinance, all applicable Codes and Ordinances of the BOROUGH and all applicable provisions of state law.

B. Health and Safety Regulations

1. The maximum number of persons permitted in any REGULATED RENTAL UNIT at any one time shall not exceed the standards outlined in Borough Ordinance and the BOCA Basic Property Maintenance Code Section PM 405.0 concerning occupant load or the applicable Code if most restrictive. The maximum number of persons permitted in the

COMMON AREAS of any MULTIPLE UNIT DWELLING at any one time shall not exceed one (1) person for each fifteen (15) square feet of COMMON AREA on the PREMISES.

2. The OCCUPANT shall dispose from his or her REGULATED RENTAL UNIT all rubbish, garbage, and other waste in a clean and safe manner prescribed in Borough Ordinances and separate and place for collection all recyclable materials in compliance with the Recycling Plan of the Borough of Conway Solid Waste and Recycling Ordinance.

C. Peaceful Enjoyment

The OCCUPANT shall conduct himself or herself and require other PERSONS including, but not limited to, GUESTS, on the PREMISES and within his or her REGULATED RENTAL UNIT with his or her consent, to conduct themselves in a manner that will not disturb the peaceful enjoyment of the PREMISES by others and that will not disturb the peaceful enjoyment of adjacent or nearby DWELLINGS by the PERSONS occupying the same.

D. Residential Use

The OCCUPANT shall, unless otherwise permitted by applicable law or ordinance, occupy or use his or her REGULATED RENTAL UNIT for no other purpose than as a residence.

E. Illegal Activities

The OCCUPANT shall not engage in, nor tolerate nor permit others on the PREMISES to engage in, any conduct declared illegal under the Pennsylvania Crimes Code (18 Pa C.S. A. 101 et seq) or Liquor Code (47 P.S. 1-101 et seq) or the Controlled Substance, Drug, Device and Cosmetic Act (35 P.S. 780-101 et seq).

F. Disruptive Conduct

1. The OCCUPANT shall not engage in, nor tolerate nor permit others on the PREMISES to engage in, DISRUPTIVE CONDUCT, or other violations of the Ordinance.
2. When POLICE investigate an alleged incident of DISRUPTIVE CONDUCT, the POLICE OFFICER shall complete a DISRUPTIVE CONDUCT REPORT upon a finding that the reported incident did, in the POLICE OFFICER'S judgment, constitute "disruptive conduct" as defined herein. The information filled in on said report shall include, if possible, the identity or identities of the alleged perpetrator(s) of the DISRUPTIVE CONDUCT and all other obtainable information including the factual basis for the DISRUPTIVE CONDUCT requested on the prescribed form. Where the POLICE make such investigation, said POLICE officer shall then submit the completed DISRUPTIVE CONDUCT REPORT to the POLICE CHIEF who will review it and direct the appropriate information (i.e. the date of the incident, the address of the subject property and the number of offenses) to the BOROUGH

SECRETARY. In all cases, the BOROUGH SECRETARY shall mail a copy of the DISRUPTIVE CONDUCT REPORT to the OWNER or MANAGER within three (3) working days of the occurrence of the alleged DISRUPTIVE CONDUCT.

3. The third occurrence of disruptive conduct within twelve (12) consecutive months will result in automatic eviction.

G. Compliance with Rental Agreement

The OCCUPANT shall comply with all lawful provisions of the RENTAL AGREEMENT and ADDENDUM entered into between OWNER and OCCUPANT. Failure to comply may result in the eviction of the OCCUPANT by the OWNER or BOROUGH.

4. Damage to Premises

The OCCUPANT shall not intentionally cause, nor permit nor tolerate others who cause damage to PREMISES. Conduct which results in damages in excess of \$500 shall be considered a violation of this Ordinance and/or potentially an instance of DISRUPTIVE CONDUCT.

H. Inspection of Premises

The OCCUPANT shall permit inspections by the CODE ENFORCEMENT OFFICER or his designated representative of the PREMISES at reasonable times upon reasonable notice of two (2) business days. Any cost for inspection to be paid by OWNER.

REGISTRATION REQUIREMENTS

I. Registration Requirements: Fees

The OWNERS of each RENTAL DWELLING UNITS listed herein will be subject to the following registration requirements and fees:

- (a) Each person who allows a one-family dwelling to be occupied by a person or persons other than the owner of the one-family dwelling and where this action by the owner has occurred for a period in excess of one year, that person shall be required to annually file with the Borough Secretary rental unit registration.
- (b) Each person who operates a two-family dwelling shall be required to annually file with the Borough Secretary rental unit registration.
- (c) The rental unit registration shall be filed and paid at the time of Application for license after passing inspections done pursuant to subsection J, and, thereafter, annually by December 31. The registration fee is schedule is as follows:
 - A. Every person applying for a license initially shall supply all information requested by the Borough and pay an initial license fee as follows:

1. One family rental unit \$50.00
2. Two family rental unit \$75.00
3. Multi-family: 3 to 10 \$100.00
4. Multi-family: over 10 \$125.00 plus \$10.00 per unit
5. Rooming houses, dormitories,
and hotels \$125.00 plus \$10.00 per unit

B. Thereafter, the subsequent fee for annual license for one and two family units will be assessed at \$25.00 per unit. Multifamily units of 3 to 10 will be \$20.00 per unit. Rooming houses, dormitories and hotels will be \$15.00 per unit.

J. Inspection: Periodic Inspection

The Code official or other individual designated by the Borough shall inspect each one-family and two-family dwelling at least once on or before the second-annual anniversary of the initial inspection following the filing of the rental unit registration. These periodic inspections shall occur notwithstanding more frequent inspections which may be required in the investigation of complaints regarding the dwelling.

Inspection. Issuance

Upon an application for a license being made, the Code Official or designated representative shall inspect the rental dwelling and in the event that such rental dwelling is in compliance with this Code, the license applied for shall be issued.

Non-Compliance

In the event the rental dwelling is not in compliance with this Property Maintenance Code, the Borough Secretary or Borough Solicitor shall notify the applicant in writing and shall specify the non-compliance with the Property Maintenance code. Upon completion of the changes, the Borough Secretary shall issue the license applied for.

K. Multi-Family Dwelling Display of License

Every license shall be displayed in a conspicuous place within the multi-family dwelling.

License Duration

Every multi-family dwelling license shall remain in force for one year from the date of issuance.

License Transfers

No license required by the Ordinance shall be transferable unless the new operator shall give notice in writing to the Borough Secretary within ten (10) days after the transfer in any manner of ownership or control of the interest in such multi-family

dwelling. Such notice shall include the name and address of the person succeeding to the ownership or control.

L. Violation: License Revocation: Notice

Whenever the Code Official or designated representative determines that there exists a violation of the Property Maintenance Code, it shall serve notice as provided in the Code and notify the owner or operator in writing stating that unless the Notice of Violation is complied with, the rental dwelling license may be revoked. After the expiration of the time for compliance as stated on the Notice of Violation, a reinspection shall be made to determine compliance. If the violation has not been corrected and no appeal is pending, the Borough may revoke the multi-family dwelling license and in such event shall serve written notice upon the owner or operator of such action.

Appeal

Any person whose rental dwelling license has been revoked, or whose application for license to operate a multi-family dwelling has been denied, may appeal as provided in the Property Maintenance Code or under state law.

M. Licensing of Rooming Houses, Dormitories and Hotels

No person shall operate a rooming house, dormitory or hotel unless he has first obtained from the Borough a license to operate such rooming house, dormitory or hotel.

Compliance with Code

The Borough shall not issue a license unless the rooming house, dormitory or hotel for which the license is required unless it is in compliance with the Property Maintenance Code or state law.

Number of Occupants Specified

Every license shall specify the maximum number of occupants allowed to occupy the rooming house, dormitory or hotel.

Every license shall be displayed in a conspicuous place within the rooming house, dormitory or hotel.

VIOLATIONS AND PENALTIES

A. Basis for Violation

It shall be unlawful for any PERSON, as either OWNER or MANAGER of a REGULATED RENTAL UNIT for which a License is required, to operate without a valid, current License issued by the BOROUGH authorizing such operation. It shall also be unlawful for any PERSON, either OWNER or MANAGER, to allow the number of OCCUPANTS of a REGULATED RENTAL UNIT to exceed the maximum limit as set forth on the License or to violate any other provision of this Ordinance. IT SHALL BE UNLAWFUL FOR ANY OCCUPANT TO VIOLATE THIS ORDINANCE.

B. Penalties

Any violation of this Ordinance shall constitute a summary offense punishable upon conviction thereof by a District Justice by a fine not to exceed One Thousand Dollars (\$1,000) plus costs by a term of imprisonment not to exceed thirty (30) days. Each day of violation shall constitute a separate and distinct offense.

C. Non-Exclusive Remedies

The penalty provisions and the License non-renewal, suspension and revocation procedures provided in this Ordinance shall be independent, non-mutually exclusive, separate remedies, all of which shall be available to the BOROUGH as may be deemed appropriate for carrying out the purposes of this Ordinance. The remedies and procedures provided in this Ordinance for violation hereof are not intended to supplant or replace, to any degree, the remedies and procedures available to the BOROUGH in the case of a violation of any other Code or Ordinance of the BOROUGH, whether or not such other Code or Ordinance is referenced in this Ordinance and whether or not an ongoing violation of such other Code or Ordinance is cited as the underlying ground for a finding of a violation of this Ordinance.

MISCELLANEOUS PROVISIONS

A. Notices

1. For purposes of this Ordinance, any notice required hereunder to be given to a MANAGER shall be deemed as notice given to the OWNER.
2. There shall be a rebuttable presumption that any notice required to be given to the OWNER under this Ordinance shall have been received by such OWNER if the notice was given to the OWNER in the manner provided by this Ordinance.
3. A claimed lack of knowledge by the OWNER of any violation hereunder cited shall be no defense to license non-renewal, suspension or revocation proceedings as long as all notices prerequisite to institution of such proceedings have been given and deemed received in accordance with the applicable provisions of this Ordinance.

B. Changes in Ownership Occupancy

It shall be the duty of each OWNER of a REGULATED RENTAL UNIT to notify the BOROUGH SECRETARY in writing of any change in Ownership of the PREMISES or of the number of REGULATED RENTAL UNITS on the PREMISES. It shall be the duty of the OWNER to notify the BOROUGH SECRETARY in writing of any increase in the number of OCCUPANTS in any REGULATED RENTAL UNIT or of the changing of a DWELLING UNIT from OWNER-OCCUPIED to non-owner-occupied, which thereby transforms the DWELLING into a REGULATED RENTAL UNIT for the purposes of this Ordinance.

C. Owners Severally Responsible

If any REGULATED RENTAL UNIT is owned by more than one PERSON, in any form of joint tenancy, as a partnership, or otherwise, each PERSON shall be jointly and severally responsible for the duties imposed under the terms of this Ordinance and shall be severally subject to prosecution for the violation of this Ordinance.

D. Severability

If any provision of this Ordinance or the application thereof to any PERSON or circumstances is held invalid, such holding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are declared severable.

E. Repealer

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

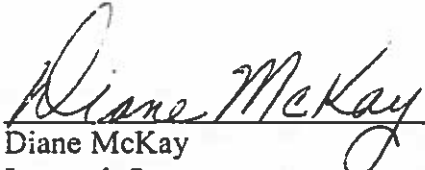
F. Effective Date

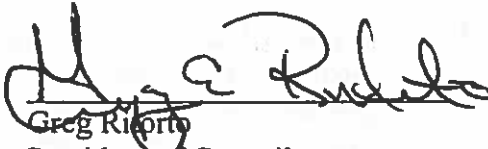
This Ordinance shall become effective on January 1, 2005.

ORDAINED and ENACTED as an Ordinance of the BOROUGH OF CONWAY, County of Beaver, Commonwealth of Pennsylvania, this 20th day of October, 2004.

ATTEST:

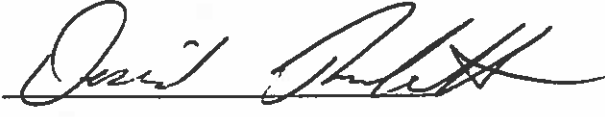
BOROUGH OF CONWAY:


Diane McKay
Borough Secretary


Greg Riorto
President of Council

(Seal)

Examined and approved by the Mayor of the Borough of Conway this 20th day of October, 2004.


Mayor

ADDENDUM TO RESIDENTIAL RENTAL AGREEMENT

This Addendum to Residential Rental Agreement is made this _____ day of _____ 2004, and is incorporated into and shall be deemed to amend and supplement the Residential Rental Agreement made by the undersigned Tenant and Landlord, their heirs, successors and assigns, dated _____. The Residential Rental Agreement and this Addendum pertain to the premises described in said agreement and is located at _____. This Addendum is required under the Regulated Rental Unit Occupancy Ordinance of the BOROUGH OF CONWAY.

ADDITIONAL COVENANTS AND OBLIGATIONS

In addition to the covenants and obligations set forth in the aforementioned Residential Rental Agreement, Tenant and Landlord hereby covenant and agree as follows:

A. Landlord's Covenants and Obligations

1. Landlord shall keep and maintain the leased premises in compliance with all applicable Codes and Ordinances of the Borough of Conway and all applicable state laws and shall keep the leased premises in good and safe condition.
2. The manager for the leased premises shall be as follows:
Name _____
Address _____
Telephone Number _____
3. The Landlord shall be responsible for regularly performing all routine maintenance, including lawn mowing and ice and snow removal, and for making any and all necessary repairs in and around the leased premises except for any specific tasks which the parties hereby agree shall be delegated to the Tenant and which are identified as follows:
4. The Landlord shall promptly respond to reasonable complaints and inquiries from the Tenant.
5. The Landlord shall comply with all applicable provisions of the Landlord-Tenant Act of the Commonwealth of Pennsylvania.

B. Tenant's Covenants and Obligations

Tenant shall Comply with all applicable Codes and Ordinances of the Borough of Conway and all applicable state laws.

2. Tenant agrees that the maximum number of persons permitted within the regulated rental unit at any time shall be _____ and the maximum number of persons permitted within the common areas of the leased premises at any time shall be _____.

3. Tenant shall dispose of all rubbish, garbage and other waste from the leased premises in a clean and safe manner and shall separate and place for collection all recyclable materials in compliance with the Borough of Conway Solid Waste and Recycling Ordinance.
4. Tenant shall not engage in any conduct on the leased premises which is declared illegal under the Pennsylvania Crimes Code or Liquor Code, or the Controlled Substance, Drug, Device and Cosmetic Act, nor shall Tenant permit others on the premises to engage in such conduct.
5. Tenant shall use and occupy the leased premises so as not to disturb the peaceful enjoyment of adjacent or nearby premises by others.
6. Tenant shall not cause, nor permit nor tolerate conduct causing damage to the leased premises except for ordinary wear and tear.
7. Tenant shall not engage in, nor tolerate nor permit others on the leased premises to engage in, disruptive conduct” which is defined as “any form of conduct, action, incident or behavior perpetrated, caused or permitted by any occupant or visitor of a regulated dwelling unit that is so loud, untimely, offensive, riotous or that otherwise unreasonably disturbs other persons in their peaceful enjoyment of their premises such that a report is made to the police. It is not necessary that such conduct, action, incident or behavior constitute a criminal offense, nor that criminal charges be filed against any person in order for a person to have perpetrated, caused, or permitted the commission o disruptive conduct as defined herein, Provided, however, that no disruptive conduct shall be deemed to have occurred unless the police shall investigate and make a determination that such did occur, and written records, including a Disruptive Conduct Report of such occurrence.”
8. Tenant acknowledges and agrees that this tenancy is subject to the provisions of the Regulated Rental Unit Occupancy Ordinance of the Borough of Conway and that the issuance by any municipal officer of the Borough of Conway of a Certificate of Non compliance with said Ordinance relating to the leased premises shall constitute a breach of the rental agreement of which Addendum is a part. Upon such breach, Landlord shall have the right and option to pursue any and all of the following remedies:
 - a. Termination of the rental agreement without prior notice;
 - b. Bring an action to recover possession of the leased premises without abatement of rents paid, including reasonable attorney’s fees and costs.
 - c. Bring an action for damages caused by Tenant’s breach, including reasonable attorney’s fees and costs.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

WITNESS

TENANT

WITNESS

TENANT

RENTAL REGISTRATION PROGRAM INSPECTION PROCEDURE

- An advertisement will be placed in the paper notifying property owners that a Rental Registration Program letter and form must be picked up or they can call the office and the letter and form will be mailed to them.
- Completed forms will be returned to the office and then an inspection date will be scheduled. The uncompleted license will be issued at this time and the owner will receive an Addendum to Residential Rental Agreement.
- The inspector works per the scheduled appointments and completes a Rental Registration Checklist form (in triplicate).
- Upon inspection passage, the license will be completed, signed and Borough sealed. A copy of the checklist form will be given to the owner and a copy will be filed in the office.
- If violations exist, a reinspection will be scheduled. Upon reinspection passage, the procedure will be same as above for license issuance. The reinspection form will be filed in the office.