

Citizen Information
On a
COMPLIANCE CERTIFICATION OF
SANITARY SEWER STATUS

1. A full and complete written request, with prepayment of the application fee must be submitted to the Borough of Conway for each and every request for Municipal Lien Letter prior to the sale or transfer of any real estate on which a building or other improvement exists.
 - a. Application will be on a form furnished by the Borough of Conway at least seven (7) days before the closing date of the real estate.
 - b. Fees for Municipal Lien Letters may be adopted and amended from time to time by Resolution of Council.
2. Properties with improvements which are not served by the public sanitary system are exempt from testing provided that the Owner(s) certify by sworn affidavit, to the Borough and the Purchaser or Transferee of the property, that no portion of the property is connected to the sanitary sewer system and provide documentation of the method of sewer service to all existing buildings prior to closing or transfer of title.
3. The Application for a Compliance Certification of Sanitary Sewer Status shall be filed by the Applicant at the Borough Office, 1208 3rd Avenue, Conway, PA 15027.
4. Prior to the issuance of the Municipal Lien Letter, the Borough will cause to be performed a dye test and/or smoke test or any other test deemed necessary on the property at a cost to the requesting party so as to determine the status of the connection of the property to the public sewer system and to verify that there is no improper or illegal connection to the sewer system.
5. The inspection will identify and verify the location of the gutters and where each gutter drains and discharges, the location of the trap and clean out, that there are no sump pumps on the property, that the basement shows no evidence of a French drain, that there are no driveway drains or yard drains connected to the sewer system, that the house lateral is connected to the sewer system along with the location of the manhole inspected, and any other inspection deemed appropriate under this ordinance.
6. This inspection will be in the manner and form necessary to satisfy the Borough that there are no sources of connections of the property to the sanitary sewer system that will allow extraneous water to enter the sanitary sewer system.
 - a. Where compliant, a Compliance Certification will be issued.
 - b. Where non-compliant, a Notice of Violation will be issued as provided above.

7. A Temporary Compliance Certification may be issued by the Borough upon the joint written request of the Owner(s) and Purchaser(s) or Transferee of the property should the weather or other extraordinary conditions delay the testing of the property.
 - a. The Purchasers must agree to be fully and completely liable for all violations located and agree to correct the same within ninety (90) days of notice of the violations at the full and complete expense of the Purchaser.
 - b. Each Temporary Compliance Certification shall be accompanied by a security deposit of \$500.00 which may be used by the Borough to cover all costs associated with the enforcement of any violation notice.
 - c. All Temporary Compliance Certifications shall automatically expire two (2) months from the date of issuance at which time any security posted shall be forfeited unless any noted violations have been corrected. The Borough, at its lone discretion, may extend the Temporary Compliance Certification upon good cause shown.

8. No Compliance Certification shall be required at the time of sale of a new structure to its initial occupant, provided, however, that it was inspected by the Borough or its designee in due course of construction within 24 months of the property's sale.

9. No Compliance Certificate shall be required on a sale of structure for which a Certificate was previously issued within the preceding 24 months, conditioned, however, upon submission of a written sworn affidavit of the property owner, that there has been no alterations giving rise to an unlawful discharge into the public sewer system.

10. If approved, one (1) copy of the Compliance Certification is given to the Applicant and one (1) copy shall be filed in the Borough Office.

Conway Borough
Application for
Compliance Certification of
Sanitary Sewer Status

CONWAY BOROUGH
1208 3rd Avenue
Conway, PA 15027
Phone 724-869-5550
FAX 724-869-9959

Office Use Only

Application No. _____
Date of Application _____
Fee \$ _____
Date Paid _____

NOTE: NO APPLICATION SHALL BE OFFICIALLY RECEIVED UNLESS APPLICATION IS COMPLETED IN FULL, IS SIGNED AND FEE IS PAID.

TO BE COMPLETED BY APPLICANT:

1. Name of Applicant(s) _____
2. Address of Applicant(s) _____
3. Telephone number where Applicant can be reached during normal business hours:

4. Real Estate Agent (If different from Applicant) _____
Agent telephone number _____
5. Date of Real Estate Closing _____
6. Location/Address of premises: _____
7. County Tax Parcel Number(s) of subject real estate:

I, the undersigned applicant, do submit that the statements contained herein are true and correct as I verily believe.

Applicant's Signature

Date